



CITY OF ELKO PLANNING DEPARTMENT

1751 College Avenue \* Elko \* Nevada \* 89801

(775) 777-7160 \* (775) 777-7119 fax

**APPLICATION FOR HOME OCCUPATION**

APPLICANT(s): \_\_\_\_\_ BUSINESS NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NO (Home) \_\_\_\_\_ (Business) \_\_\_\_\_ (Fax) \_\_\_\_\_

LEGAL OWNER OF PROPERTY \*\*: \_\_\_\_\_

LOCATION OF PROPERTY: \_\_\_\_\_

TYPE OF OCCUPATION BEING PROPOSED AT THIS LOCATION (Be specific. Attached additional information, if necessary.): \_\_\_\_\_

DOES ANYONE AT THIS RESIDENCE CURRENTLY HAVE A HOME OCCUPATION? \_\_\_\_\_

EQUIPMENT/MATERIALS USED FOR THIS OCCUPATION: \_\_\_\_\_

DESCRIBE VEHICLES ASSOCIATED WITH OCCUPATION: \_\_\_\_\_

CERTIFICATIONS OR STATE LICENSES REQUIRED FOR OCCUPATION: \_\_\_\_\_

**FILING REQUIREMENTS:**

**Complete Application Form:** The application for Home Occupation must be complete and signed in order for staff to begin processing the application.

**Fee:** A \$25.00 nonrefundable filing fee shall be submitted with the application.

**Note:** If approved, the applicant must comply with regulations contained in City Code 3-2-18 (G).

**Other Information:** The applicant is encouraged to submit other information and documentation to support the request.

**\*\*Property Owner Consent:** If the applicant is not listed in County records as one of the legal owners for the physical location of the home occupation, a letter of consent must be obtained from the property owner, or the owner may sign and list their phone number next to their printed name above.

APPLICANT'S SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

**OFFICE USE ONLY**

File No.: \_\_\_\_\_ Date Filed: \_\_\_\_\_ Fee Paid: \_\_\_\_\_