

**CITY OF ELKO**  
**CITY COUNCIL AGENDA**  
**REGULAR MEETING**  
**4:00 P.M., P.D.S.T., TUESDAY, JULY 27, 2010**  
**ELKO CITY HALL, 1751 COLLEGE AVENUE, ELKO, NEVADA**

**CALL TO ORDER**

The Agenda for this meeting of the City of Elko City Council has been properly posted for this date and time in accordance with NRS requirements.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**      [July 13, 2010](#)

**READING OF THE “NATIONAL NIGHT OUT” PROCLAMATION: A NATIONWIDE CRIME, DRUG, AND VIOLENCE PREVENTION PROGRAM**

**I. PERSONNEL**

- A. [Review, consideration, and possible authorization to fill the position of Electrician in the Facilities Maintenance Department, and matters related thereto.](#) **ACTION ITEM**

Due to the City’s hiring freeze, the Facilities Maintenance Department is requesting permission from Council to fill the recently vacated Electrician position. As this department is responsible for maintaining traffic signals within the City and many other essential electrical needs, this position is considered critical to the operation of the City. DS

**II. APPROPRIATIONS**

- A. Review and possible approval of Warrants. **ACTION ITEM**
- B. [Consideration and possible acceptance of a grant from the Federal Aviation Administration \(FAA\) for AIP 38 – Runway Safety Area obstruction removal \(phase II\) at the Elko Regional Airport, and matters related thereto.](#) **ACTION ITEM**

Compliance with FAA standards requires the removal of obstructions located within the Runway Safety Area. The Elko Regional Airport received a grant offer from the FAA. The local match for this grant is 5% of the total project cost. Staff anticipates that a portion of this project may be completed by city employees as “in-kind services” in lieu of apportioning local matching funds. TM

- C. [Review, consideration, and possible approval of an award of a contract for AIP-38, Runway Safety Area Obstruction Removal Project \(Phase II\), and matters related thereto.](#) **ACTION ITEM**

Bids were opened on July 23, 2010. Staff will report on the bid results. TM

- D. [Discussion and possible authorization for Staff to solicit bids for a Line Stop Machine for the Water Department, and matters related to thereto.](#) **ACTION ITEM**

This machine was approved in the 2010/2011 Fiscal Year Budget, and will be used to make repairs or install valves on existing water lines. AM

- E. [Review, consideration, and possible authorization for Staff to solicit bids for a new Crack Filler for the Street Department, and matters related thereto.](#) **ACTION ITEM**

Staff requests authorization to solicit bids for a Crack Filler for the Street Department. This Crack Filler was approved in the 2010/2011 Fiscal Year Budget, and will be used for performing preventative maintenance on City streets. The City has contracted this service for the past several years. By providing this service with City forces, the department will be able to treat more streets annually with the Crack Sealing Budget. DS

- F. [Review and possible approval of an Agreement for Professional Services with CRSA to provide consulting services for the Redevelopment Plan, and matters related thereto.](#) **ACTION ITEM**

At the April 27, 2010 meeting, the Redevelopment Agency authorized Staff to negotiate a Professional Services Agreement, Scope of Services, and associated fees with CRSA with regard to refining the Redevelopment Plan. The revisions to the plan include further developing design guidelines, and matters related thereto.

On May 11, 2010, the Redevelopment Agency adopted Resolution 1-10 temporarily delegating specific planning performance powers, and functions of the Agency to the Council. Staff has been in the process of negotiating the proposed services and is now bringing this to Council for consideration. DA

### **III. NEW BUSINESS**

- A. [Review and possible approval of a request for a Concessionaire Agreement with Michal & Patrick Crouch, dba Crouch's Ice Cream, at the Elko City Main Park, and matters related thereto.](#) **ACTION ITEM**

The City has received a request from Michal & Patrick Crouch to enter into a Concessionaire Agreement with the City for the use of the Main City Park for the purpose of setting up an Ice Cream/Novelties Sales Truck. The applicant is requesting Area 5 at the Elko City Main Park from May through October, Sunday through Saturday from 3:00 P.M. - 8:00 P.M. The applicant has been issued an Elko City Business License. DH

- B. [Review and possible approval of the City of Elko Fiscal Year 2009/2010 Indebtedness Report, Debt Management Policy, and Five-Year Capital Improvement Plan as required by NRS 350.013, and matters related thereto.](#) **ACTION ITEM**

Pursuant to NRS 350.013, all entities must file the Indebtedness Report, an updated Debt Management Policy, and the Five-Year Capital Improvement Plan. The updated reports are included in the agenda packet for your review. DS

- C. [Review, consideration, and possible acceptance of a letter of resignation from Frank Sawyer from the Arts and Culture Advisory Board, and matters related thereto.](#) **ACTION ITEM**

Mr. Frank Sawyer has submitted a letter of resignation from the Arts and Culture Advisory Board. Staff is also requesting authorization to advertise the vacancy on the board. CC

- D. [Review, consideration, and possible action to reappoint Parks and Recreation Advisory Board member Fred Beitia to a four-year term to expire July 2014, and matters related thereto.](#) **ACTION ITEM**

Fred Beitia's term expired in July 2010. Pursuant to the By-Laws of the Parks & Recreation Advisory Board, members may be reappointed for additional terms. Mr. Beitia has indicated an interest to continue serving on the Parks and Recreation Advisory Board. EDH

#### **IV. PETITIONS, APPEALS AND COMMUNICATIONS**

- A. [Ratification of the Chief of Police issuing a 30-day temporary retail liquor license and issue a regular retail liquor license to Raj Duggal and Mandeep Kaur, dba Royal Cuisine and Bar located at 232 Silver Street, Elko, NV 89801, and other matters related thereto.](#) **ACTION ITEM**

#### **V. 6:00 P.M. PUBLIC HEARINGS**

- A. Public comment period. **ACTION WILL NOT BE TAKEN**

This agenda item is to provide time for the general public to address the City Council regarding items of concern. Action cannot be taken at this time, but a matter can be set on the agenda for a future meeting, as appropriate.

- B. [Second reading, public hearing and possible adoption of Ordinance #714, an Ordinance adding Title 9, Chapter 1, and Section 55 to the Elko City Code entitled “Right-of-way Toll” imposing a right-of-way toll on the Elko Municipal Water Utility, and matters related thereto.](#) **ACTION ITEM**

During the budget workshops, Staff was directed to bring back language imposing a 2.5% right-of-way toll on the Municipal Water Utility. Ordinance #714 adds the appropriate language to the Elko City Code to facilitate the toll. DS

- C. [Second reading, public hearing and possible adoption of Ordinance #715, an Ordinance adding Title 9, Chapter 5, Section 36 to the Elko City Code entitled “Right-of-way Toll” imposing a right-of-way toll on the Elko Municipal Sewer Utility, and other matters appropriately related thereto.](#) **ACTION ITEM**

During the budget workshops, Staff was directed to bring back language imposing a 2.5% right-of-way toll on the Municipal Sewer Utility. Ordinance #715 adds the appropriate language to the Elko City Code to facilitate the toll. DS

- D. [Second reading, public hearing and possible adoption of Ordinance #719, an Ordinance adding Chapter 15 to Title 1 of the Elko City Code entitled “Court of Record” which amends the present laws of the City to provide that the Municipal Court shall be a Court of Record as provided by NRS 5.010 and codifying that the practice and proceedings thereof must conform, as nearly as practicable, to the practice and proceedings in Justice’s Courts in similar cases, except as otherwise expressly provided by law, and matters related thereto.](#) **ACTION ITEM**

## **VI. REPORTS**

- A. Mayor and City Council
- B. City Manager
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
- F. Airport Director
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Administrative Services Director
- M. Parks and Recreation Director

**NOTE:** The Mayor, Vice President, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time.

**ADJOURNMENT**

Respectfully Submitted,

Delmo Andreozzi  
Assistant City Manager