



# Elko Police Department

Application for Work Permit

Updated 04/17/2019

Date of Application: \_\_\_\_\_

Work Permit # \_\_\_\_\_

### Identification Required

In accordance with applicable law applicants are required to present authentic documentation providing satisfactory evidence of their identity and legal authority to work in the United States (examples: original or certified birth certificate; U.S. Passport; Naturalization Certificate; unexpired foreign passport and "green card"; or current valid driver's license).

A Nevada driver's authorization card cannot be used as identification as it does not meet the proof of identity requirements.

### Personal Information

Full Name \_\_\_\_\_

*Last First Middle Nickname/Maiden/Other*

Sex \_\_\_\_\_ Race \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_ Hair \_\_\_\_\_ Eyes \_\_\_\_\_

Birth Date \_\_\_\_\_ Place of Birth \_\_\_\_\_ Soc Sec. No. \_\_\_\_\_

Address  Past 3 years	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

*Street Address City State ZIP Code*

Mailing Address \_\_\_\_\_

*Mailing Address City State ZIP Code*

E-mail Address \_\_\_\_\_ Driver's License/State \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Scars/Marks/Tattoos \_\_\_\_\_

Current Employment \_\_\_\_\_ Occupation \_\_\_\_\_

Employment  Past 3 years	_____	Occupation _____
	_____	Occupation _____
	_____	Occupation _____

U.S. Citizen Yes \_\_\_\_\_ No \_\_\_\_\_ If No List Country \_\_\_\_\_

Alien Reg. No. \_\_\_\_\_ Passport No. \_\_\_\_\_



# Elko Police Department

Application for Work Permit  
Updated 04/17/2019

**HAVE YOU EVER BEEN ARRESTED?** Yes \_\_\_ No \_\_\_ **If Yes, list ALL Arrests**

**For the purpose of this application, ALL arrests and convictions must be included**

<i>Date</i>	<i>Charge</i>	<i>Arresting Agency</i>	<i>City/State</i>	<i>Disposition</i>	<i>Felony/Misdemeanor</i>

**\*Please note that the City of Elko must deny any application or application for renewal submitted without an answer to one of the three responses listed below.\***

**If you mark the third response (meaning you are delinquent on a child support order), then we must deny the application pursuant to NRS 425.540. Pursuant NRS 425.520 only applicable to individuals.**

☐ **Please mark the appropriate response.**

\_\_\_\_\_ I am not subject to a court order for the support of a child.

\_\_\_\_\_ I am subject to a court order for support of one or more children and am in compliance with the order or am in compliance with a plan by the District Attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order, or

\_\_\_\_\_ I am subject to a court order for the support of one or more children and am not in compliance with the order or a plan approved by the District Attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.

## WARNING

The undersigned certifies that the foregoing information is true and correct to the best of his/her knowledge and belief and further that such certification is made with the full knowledge that any failure to disclose, misstatement, or other attempt to mislead may be considered sufficient cause for denial or revocation of a permit to be employed, or grounds for arrest pursuant to NRS 197.190 and City Code (5-14-4 D-4), (5-11-4 D-4), (4-9-13 C-6).

I hereby authorize the Elko Police Department to conduct a complete Criminal History and Wants and Warrants check on me in order to determine my truthfulness and eligibility under Elko City Codes for a Work Permit

\_\_\_\_\_  
*Employee Receiving Application*

\_\_\_\_\_  
*Applicant's Signature*



# Elko Police Department

## Application for Work Permit

Updated 04/17/2019

### FINGERPRINT BACKGROUND WAIVER

As an applicant who is the subject of a Federal Bureau of Investigation (FBI) fingerprint-based criminal history record check for a noncriminal justice purpose you have certain rights which are discussed below.

1. You must be notified by the Elko Police Department that your fingerprints will be used to check the criminal history records of the FBI and the State of Nevada.

2. If you have a criminal history record, the officials making a determination of your suitability for the job, license or other benefit for which you are applying must provide you the opportunity to complete or challenge the accuracy of the information in the record. You may review and challenge the accuracy of any and all criminal history records which are returned to the submitting agency. The proper forms and procedures will be furnished to you by the Nevada Department of Public Safety, Records Bureau upon request. If you decide to challenge the accuracy or completeness of your FBI criminal history record, Title 28 of the Code of Federal Regulations Section 16.34 provides for the proper procedure to do so:

**16.34 - Procedure to obtain change, correction or updating of identification records.**

If, after reviewing his/her identification record, the subject thereof believes that it is incorrect or incomplete in any respect and wishes changes, corrections or updating of the alleged deficiency, he/she should make application directly to the agency which contributed the questioned information. The subject of a record may also direct his/her challenge as to the accuracy or completeness of any entry on his/her record to the FBI, Criminal Justice Information Services (CJIS) Division ATTN: SCU, Mod. D-2, 1000 Custer Hollow Road, Clarksburg, WV 26306. The FBI will then forward the challenge to the agency which submitted the data requesting that agency to verify or correct the challenged entry. Upon the receipt of an official communication directly from the agency which contributed the original information, the FBI CJIS Division will make any changes necessary in accordance with the information supplied by that agency.

3. Based on 28 CFR § 50.12 (b), officials making such determinations should not deny the license or employment based on information in the record until the applicant has been afforded a reasonable time to correct or complete the record or has declined to do so.

4. You have the right to expect that officials receiving the results of the fingerprint-based criminal history record check will use it only for authorized purposes and will not retain or disseminate it in violation of federal or state statute, regulation or executive order, or rule, procedure or standard established by the National Crime Prevention and Privacy Compact Council.

5. I hereby authorize the Elko Police Department, to submit a set of my fingerprints to the Nevada Department Public Safety, Records Bureau for the purpose of accessing and reviewing State of Nevada and FBI criminal history records that may pertain to me. In giving this authorization, I expressly understand that the records may include information pertaining to notations of arrest, detentions, indictments, information or other charges for which the final court disposition is pending or is unknown to the above referenced agency. For records containing final court disposition information, I understand that the release may include information pertaining to dismissals, acquittals, convictions, sentences, correctional supervision information and information concerning the status of my parole or probation when applicable. 6. I hereby release from liability and promise to hold harmless under any and all causes of legal action, the State of Nevada, its officer(s), agent(s) and/or employee(s) who conducted my criminal history records search and provided information to the submitting agency for any statement(s), omission(s), or infringement(s) upon my current legal rights. I further release and promise to hold harmless and covenant not to sue any persons, firms, institutions or agencies providing such information to the State of Nevada on the basis of their disclosures. I have signed this release voluntarily and of my own free will.

A reproduction of this authorization for release of information by photocopy, facsimile or similar process, shall for all purposes be as valid as the original.

In consideration for processing my application I, the undersigned, whose name and signature voluntarily appears below; do hereby and irrevocably agree to the above.

Applicant Name \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_