



ELKO REGIONAL AIRPORT
975 TERMINAL WAY
ELKO, NEVADA 89801
(775) 777-7191/FAX (775) 777-7193

ELKO REGIONAL AIRPORT ADVISORY BOARD AGENDA
REGULAR MEETING
12:00 P.M., P.S.T., Friday, January 20, 2017
Airport Restaurant, 975 Terminal Way, Elko, NV 89801

CALL TO ORDER

The agenda for this meeting of the Elko Regional Airport Advisory Board has been properly posted for this date and time in accordance with NRS requirements.

ROLL CALL

APPROVAL OF MINUTES: June 17, 2016

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

I. NEW BUSINESS

- A. Nominate and appoint a new Chairperson to fill Norman Rockwell's position who has retired from the Board. **FOR POSSIBLE ACTION.**

- B. Appoint a member to represent the General Aviation community on the Elko Regional Airport Snow and Ice Control Committee (SICC). New regulations contained in FAA Advisory Circular 150/5200-30D, *Airport Field Condition Assessments and Winter Operations Safety* require that all 139 certificated airports create a SICC. All aviation interests need to be represented in this committee including general aviation pilots. We need a general aviation pilot to sit on the committee which will meet once a year in fall. Other meetings will convene if needed under unusual circumstances. This committee will review and make recommendations to the Snow and Ice Control Plan in conformance with FAA regulations. **FOR POSSIBLE ACTION.**

- C. Consider recommendation from Michael Golden, President of Mountain West Aviation to raise itinerant tie down parking fees from \$5/night to \$10/night. This would only apply to single and twin engine piston driven aircraft. The formal request is included in this agenda for review. Recommendations will be brought before Elko City Council for consideration. **FOR POSSIBLE ACTION.**

II. UNFINISHED BUSINESS

- A. No unfinished business at this time.

III. REPORTS. No action may be taken upon a matter raised under this item on the agenda. ACTION WILL NOT BE TAKEN.

Staff Reports

- a) New Winter Runway Condition Code will be used for the 2016-2017 winter season after new regulations took effect which requires the use of a Runway Condition Assessment Matrix (RCAM). Runway friction (Mu) values are replaced with a Runway Condition Code (RwCC). A copy of the RCAM is provided for review.
- b) Airport required to move to digital NOTAM Manager as of October 1, 2016. All NOTAMS generated by the airport will no longer be disseminated by the AFSS via telephone. All NOTAMS will be directly disseminated via an online computer system as mandated by FAA.
- c) FAA completed project to replace RWY 24 Distance Remaining Equipment (DME) and moved the power distribution system for the Automated Surface Observing Systems (ASOS) and Airport Landing System (ALS) outside the safety area of RWY 6/24.
- d) NV Energy completed the first of a three phased pole replacement program on West Airport property. New 45 foot poles were installed with red obstruction lights on critical poles as dictated by FAA airspace review.
- e) The airport bid the restaurant concession and had to reject all bids as they were not in conformance with the bid specifications. The airport is re-advertising the airport restaurant concession.
- f) Airport is moving forward with multiple advertising campaigns to promote Delta Connection service to Elko in the following publications: Everything Elko Magazine, Elko Daily Free Press, Banner Advertisements, and Ruby Mountain Radio. Letter23 has provided a 2016-2017 Marketing Plan that is provided to you during this meeting. Three grants are being submitted with the 2016-2017 marketing plan that include a Nevada Commission on Tourism Rural Marketing Grant, Elko Visitors & Convention Authority Marketing Grant, and Elko Recreation Board Grant.

- g) Elko Transportation Security Administration passed with 100% success rate discovering and preventing illicit weapons and banned articles from passing through the passenger screening checkpoint and checked baggage screening area. An undercover test of the TSA's performance was conducted by the TSA to discover areas of improvement at airports across the nation. Mr. Vance O'Dell, Elko TSA Manger is commended for outstanding performance of his team in protecting the flying public.
- h) The City of Elko has started recruitment for the Airport Director and for Facilities Maintenance Technician. Jim Foster is Acting Airport Director and Steve Sauers who was our Facilities Maintenance Technician retired on January 6, 2017.
- i) AIP (Airport Improvement Project) # 48 is in the preliminary design process and will be for the airport fence relocation project.

Board Announcements

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IV. ADJOURNMENT

***NOTE:** The Chairman, Vice-Chairman, or other Presiding Officer reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date/time.*

Respectfully submitted,

Jim Foster
Acting Airport Director
Elko Regional Airport



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The Airport Advisory Board will meet in regular session on Friday, January 20, 2017.

Elko Regional Airport Restaurant, 975 Terminal Way, Elko, NV 89801, at 12:00 P.M., P.D.S.T.

Attached with this notice is the agenda for said meeting of the Advisory Board.

In accordance with NRS 241.020, the public notice and agenda was posted on the City of Elko Website, <http://www.elkocitynv.gov/>, the State of Nevada's Public Notice Website, <https://notice.nv.gov> and in the following locations.

ELKO COUNTY COURTHOUSE
571 Idaho Street, Elko, NV 89801
Date/Time Posted: January 13, 2017 at 8:50 a.m.

ELKO COUNTY LIBRARY
720 Court Street, Elko, NV 89801
Date/Time Posted: January 13, 2017 at 9:00 a.m.

ELKO POLICE DEPARTMENT
1448 Silver Street, Elko NV 89801
Date/Time Posted: January 13, 2017 at 8:40 a.m.

ELKO CITY HALL
1751 College Avenue, Elko, NV 89801
Date: Time Posted: January 13, 2017 at 8:30 a.m.

Posted by: Carol Genseal Administrative Assistant/ASC

Name

Title

Signature

The public may contact Carol Genseal by phone at (775)777-7191 or email at cgenseal@elkocitynv.gov to request supporting material for the meeting described herein. The agenda and supporting material is available at Elko Regional Airport Administration, 975 Terminal Way, Elko, NV or on the airport website at <http://www.flyelkonevada.com> or on the City website at <http://www.elkocitynv.gov>

Dated this 13th day of January 2017

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko Regional Airport, 975 Terminal Way, Elko, Nevada 89801, or by calling (775) 777-7191.

Jim Foster, Acting Airport Director