

**CITY OF ELKO**  
**INVITATION TO BID**

Sealed bid proposals will be accepted until **3:00 P.M., Local Time, on Friday, February 16<sup>th</sup>, 2018**, at the office of the Elko City Clerk; 1751 College Avenue; Elko, Nevada 89801, for the following:

**WRF – REUSE WATER FILL STATION**

Bid proposals received by the City Clerk after the above-stated time will not be accepted. **Bidders mailing their bids assume the risk of late delivery.**

Bidding documents, plans, specifications and contract documents can be obtained free of charge electronically from the City of Elko's website at the following web address: [http://www.elkocitynv.gov/government/bidding\\_opportunities/index.php](http://www.elkocitynv.gov/government/bidding_opportunities/index.php). All bidders shall be registered with the Elko City Clerk's Office on the official plan holder's list for this project prior to submitting bids for this project. All bidders shall attend the mandatory Pre-Bid Conference for the Project at the time and location stated below to be eligible to submit a construction bid.

Bid proposals must be submitted on the prescribed forms and accompanied by security in the amount, form and subject to the conditions listed in the Instructions to Bidders. Bid proposals will be opened at City Hall immediately after the above deadline, with the bid amounts submitted being read aloud by City Staff to the interested parties present, if any. All interested parties are invited to be in attendance at the bid opening. Contractors will be required to have a current Elko City business license prior to time of contract execution; moreover, a current Nevada State contractor's license of the proper classification to perform the project work is required at the time of the Project bid opening.

All bids must be submitted in a sealed envelope that is legibly marked "**WRF - REUSE WATER FILL STATION**". City staff shall thoroughly review all bid proposals for conformance with the contract documents prior to making a written recommendation for award to the Elko City Council.

The award will be made to the lowest responsive and responsible bidder to the extent and in the manner required by law, unless all bids are rejected. The lowest responsive and responsible bidder shall be determined on the basis of price, conformance to plans and/or specifications, the bidder's qualifications, conformance to applicable sections of NRS Chapter 338, and the best interest of the public.

**The mandatory Pre-Bid Conference will be held at Elko City Hall (1751 College Avenue, Elko, Nevada), on Thursday, January 25<sup>th</sup>, 2018 at 10:00 A.M., Local Time.**

The City Council may formally award the contract to the successful bidder at its regularly scheduled meeting at City Hall on **Tuesday February 27<sup>th</sup>, 2018, after 4:00 P.M, Local Time**. The City Council may, in its sole discretion, reject all bids.

**LABOR COMMISSIONER:** The Nevada Labor Commissioner's identifying project number is **not required** for this project. NRS 338.013 requires the Labor Commissioner is identifying number to be included in all Bids above \$250,000.00. This project is estimated to be **below** \$250,000.00 in cost.

The City of Elko reserves the right to accept or reject any and/or all items specified in the bid proposal and further reserves the right to waive any minor technicalities in the bidding documents.

Dated this 12th day of January 2018.

City of Elko  
Elko City Council

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