



CITY OF ELKO
CITY MANAGER
1751 COLLEGE AVENUE
ELKO, NEVADA 89801
(775) 777-7110/FAX (775) 777-7119

The Elko City Council will meet in regular session on Tuesday, June 13, 2017

Elko City Hall, 1751 College Avenue, Elko, NV 89801, at 4:00 P.M., P.D.T.

Attached with this notice is the agenda for said meeting of the Council.

In accordance with NRS 241.020, the public notice and agenda was posted on the City of Elko Website, <http://www.elkocitynv.gov/>, the State of Nevada's Public Notice Website, <https://notice.nv.gov>, and in the following locations:

ELKO COUNTY COURTHOUSE
571 Idaho Street, Elko, NV 89801
Date/Time Posted: June 8, 2017 at 8:50 a.m.

ELKO COUNTY LIBRARY
720 Court Street, Elko, NV 89801
Date/Time Posted: June 8, 2017 at 9:00 a.m.

ELKO POLICE DEPARTMENT
1448 Silver, Elko NV 89801
Date/Time Posted: June 8, 2017 at 8:40 a.m.

ELKO CITY HALL
1751 College Avenue, Elko, NV 89801
Date: Time Posted: June 8, 2017 at 8:30 a.m.

Posted by: Kim Wilkinson	Administrative Assistant	
Name	Title	Signature

The public may contact Kim Wilkinson by phone at (775)777-7110 or email at kwilkinson@elkocitynv.gov to request supporting material for the meeting described herein. The agenda and supporting material is available at Elko City Hall, 1751 College Avenue, Elko, NV or on the City website at <http://www.elkocitynv.gov/>

Dated this 8th day of June, 2017

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.


Curtis Calder, City Manager

CITY OF ELKO
CITY COUNCIL AGENDA
REGULAR MEETING
4:00 P.M., P.D.T., TUESDAY, JUNE 13, 2017
ELKO CITY HALL, 1751 COLLEGE AVENUE, ELKO, NEVADA

CALL TO ORDER

The Agenda for this meeting of the City of Elko City Council has been properly posted for this date and time in accordance with NRS requirements.

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

APPROVAL OF MINUTES: May 23, 2017 Regular Session

I. PRESENTATIONS

- A. Brief presentation and possible acceptance of a renewal proposal from Nevada Public Agency Insurance Pool (POOL), and approval of invoice for payment from FY 2017/2018 Funds, and matters related thereto. **FOR POSSIBLE ACTION**

As a member of the Insurance Pool, the City of Elko owns a share of the equity that forms the basis for its financial strength.

Your agenda packet includes an overview of coverage offered for the following fiscal year. The City of Elko's total program costs for FY 2017/2018 are \$426,762.74, which now includes environmental liability coverage and represents a 5.4% increase over the current year. CC

- B. Presentation and Appreciation for Generous Donations made to the Snobowl, and matters related thereto. **INFORMATION ITEM ONLY – NON ACTION**
- C. Presentation of a Ten Year Arbor Day Award from Tree City USA, and matters related thereto. **INFORMATION ITEM ONLY – NON ACTION**

II. CONSENT AGENDA

- A. Review, consideration, and possible action to reappoint Planning Commission member David Freistroffer to an additional Four-Year Term to expire July 2021, and matters related thereto. **FOR POSSIBLE ACTION**

David Freistroffer's term expires July 2017. Pursuant to City Code Section 3-4-1, Planning Commission members shall be eligible for reappointment, and the terms shall be four years or until his/her successor takes office. Mr. Freistroffer has indicated an interest to continue serving on the Planning Commission. CL

III. PERSONNEL

- A. Employee Introductions:

- 1.) Jeffrey Winrod, Airport Facilities Maintenance Technician, Airport
- 2.) Leonard Swenarski, Lead Cemetery Maintenance Technician, Cemetery

- B. Review, consideration, and possible approval of the Evidence Technician position within the Police Department, including the recruiting and hiring of this position, and matters related thereto. **FOR POSSIBLE ACTION**

The Evidence Technician is a newly proposed position within the Police Department which will help meet the needs and demands of managing the increasing volume of property/evidence being received by the Police Department. This is not an additional position; it will replace a current Patrol Officer position vacancy. Staff is proposing this position to be placed at a Grade 7 in the Blue Collar Clerical Wage Scale. AB

IV. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Review and possible approval of Great Basin Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- C. Review, consideration, and possible approval to solicit bids for the Water Reclamation Facility Anaerobic Digester #2 repairs, and matters related thereto. **FOR POSSIBLE ACTION**

This Anaerobic Digester is constructed with an Internal PVC Liner to protect the concrete from corrosive internal gases such as Methane, Hydrogen Sulfide, and Carbon Dioxide. These gases are allowed to get behind the PVC Liner and cause damage to the concrete structure. The repairs would consist of removing the PVC Liner and replacing with a spray on epoxy type coating. This project is budgeted for in the FY 2016/2017 Budget. RL

- D. Review, consideration, and possible approval of a Professional Services Agreement with Aqua Engineering for design of Secondary Clarifier #3, and matters related thereto. **FOR POSSIBLE ACTION**

A Third Secondary Clarifier is required at the Water Reclamation Facility to provide settling and allow adequate removal of solids from the water. This project was approved in the FY 2017/18 Budget. RL

- E. Review, consideration, and possible award of the Public Works Department Preventive Maintenance Project 2017, to apply Micro Slurry Seal to select City streets, and matters related thereto. **FOR POSSIBLE ACTION**

At their April 25, 2017 meeting, Council authorized Staff to solicit bids for the Preventive Maintenance Project 2017. Bids were received until 3:00 p.m. on June 6, 2017. DS

V. NEW BUSINESS

- A. Review, consideration, and possible authorization to pursue further action against the Ormaza Family Trust for failure to adhere to the conditions found in the Curb, Gutter and Sidewalk Waiver #3-02 between the City of Elko and Ormaza Family Trust dated October 30, 2002, and matters related thereto. **FOR POSSIBLE ACTION**

In October 2002, the City of Elko entered into an agreement with the Ormaza Family Trust. Which allowed for the temporary waiver of Curb, Gutter and Sidewalk improvements, until such time as the City of Elko completes the design for the improvements. In accordance with the agreement the City of Elko has provided the required 90 days written notification to the Ormaza Family Trust on several occasions since 2012 when construction plans for Manzanita Lane were completed.

The City of Elko Development Department has attempted to work with the Ormaza Family Trust since 2012 in an effort to call the referenced deferral. Each notice to the Ormaza Family Trust has gone unanswered, with no formal response provided by the Ormaza Family Trust. JD

- B. Review, consideration, and possible approval of Staff's response to noted violations of statute and/or regulations in relation to the Fiscal Year 2016 Annual Audit, and other matters related thereto. **FOR POSSIBLE ACTION**

The City violations are noted in the Fiscal Year 2016 letter from the Department of Taxation. Staff is required to respond to these violations with corrective actions, which must be approved by Council. Included in the agenda packet is the letter from the Nevada Department of Taxation. JJ

- C. Review, consideration, and possible approval of a list of appraisers recommended by the City Manager for purposes of conducting appraisals during the 2017 calendar year, and matters related thereto. **FOR POSSIBLE ACTION**

Elko City Code Section 8-1-1 requires the City Manager or designee to compile and to submit a list of appraisers qualified to conduct business in the City of Elko to the City Council on or about January 1st of each year. The Planning Department has developed a list of qualified appraisers interested in conducting business with the City of Elko and the City Manager has approved the list. CL

VI. RESOLUTIONS AND ORDINANCES

- A. Review, consideration, and possible approval of Resolution No. 15-17, a Resolution amending Animal Shelter Fees, pursuant to Elko City Code Title 5, Chapter 3, Sections 9(A) and 19 and Title 5 Chapter 3, Section 21, and matters related thereto. **FOR POSSIBLE ACTION**

A copy of the proposed resolution has been included in the agenda packet for review. Animal Shelter Fees have not been amended by the City Council since June, 2012. CC

VII. PETITIONS, APPEALS, AND COMMUNICATIONS

- A. Ratification of the Police Chief issuing a 30-day Temporary Retail Liquor License and issuing a regular Retail Liquor License to Jonathan Karr, dba Dreez, LLC, located at 405 Silver Street, Elko, NV 89801, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Ratification of the Police Chief issuing a 30-day temporary Retail Liquor License and issuing a regular Retail Liquor License to Miguel Castro, dba The Moon Bar, located at 460 Idaho Street, Elko, NV 89801, and matters related thereto. **FOR POSSIBLE ACTION**
- C. Ratification of the Police Chief issuing a 60-day temporary Wholesale Liquor License and issuing a regular Wholesale Liquor License to Cristianna Coleman, dba Barone Imports & Wholesale, LLC, located at 2225 E. Greg Street, Suite 105, Sparks, NV 89431, and matters related thereto. **FOR POSSIBLE ACTION**

VIII. REPORTS

- A. Mayor and City Council
- B. City Manager
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
- F. Airport Director
- G. City Attorney
- H. Fire Chief

- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Administrative Services Director
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

COMMENTS BY THE GENERAL PUBLIC

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NOTE: The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

ADJOURNMENT

Respectfully Submitted,



Curtis Calder
City Manager