



CITY OF ELKO
 CITY MANAGER
 1751 COLLEGE AVENUE
 ELKO, NEVADA 89801
 (775) 777-7110/FAX (775) 777-7119

The Elko City Council will meet in regular session on Tuesday, December 12, 2017

Elko City Hall, 1751 College Avenue, Elko, NV 89801, at 4:00 P.M., P.D.S.T.

Attached with this notice is the agenda for said meeting of the Council.

In accordance with NRS 241.020, the public notice and agenda was posted on the City of Elko

Website, <http://www.elkocitynv.gov/>, the State of Nevada's Public Notice Website,

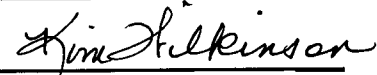
<https://notice.nv.gov>, and in the following locations:

ELKO COUNTY COURTHOUSE
 571 Idaho Street, Elko, NV 89801
 Date/Time Posted: December 7, 2017 at 8:50 a.m.

ELKO COUNTY LIBRARY
 720 Court Street, Elko, NV 89801
 Date/Time Posted: December 7, 2017 at 9:00 a.m.

ELKO POLICE DEPARTMENT
 1448 Silver, Elko NV 89801
 Date/Time Posted: December 7, 2017 at 8:40 a.m.

ELKO CITY HALL
 1751 College Avenue, Elko, NV 89801
 Date: Time Posted: December 7, 2017 at 8:30 a.m.

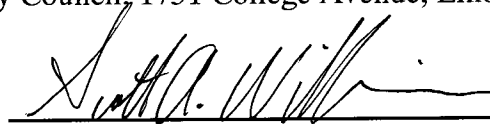
Posted by: <u>Kim Wilkinson</u>	<u>Administrative Assistant</u>	
Name	Title	Signature

The public may contact Kim Wilkinson by phone at (775)777-7110 or email at kwilkinson@elkocitynv.gov to request supporting material for the meeting described herein. The agenda and supporting material is available at Elko City Hall, 1751 College Avenue, Elko, NV or on the City website at <http://www.elkocitynv.gov/>

Dated this 7th day of December, 2017

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.



 Scott Wilkinson, Assistant City Manager

CITY OF ELKO
CITY COUNCIL AGENDA
REGULAR MEETING
4:00 P.M., P.D.S.T., TUESDAY, DECEMBER 12, 2017
ELKO CITY HALL, 1751 COLLEGE AVENUE, ELKO, NEVADA

CALL TO ORDER

The Agenda for this meeting of the City of Elko City Council has been properly posted for this date and time in accordance with NRS requirements.

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

APPROVAL OF MINUTES: November 28, 2017 **Regular Session**

I. PRESENTATIONS

- A. A Presentation of a Nevada LTAP Road Scholar Certificate to James Pauley, and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**

- B. Review, consideration, and possible authorization for the City of Elko to enter into an agreement with Building Reports/Compliance Center to provide 3rd party inspection reports to City of Elko Departments (Fire, Community Development, Water and Engineering), and matters related thereto. **FOR POSSIBLE ACTION**

A few years ago the previous Fire Marshal approached Council regarding the same type of 3rd party reporting company. However, that company (Compliance Engine) charges for their inspections. The current company Building, Reports/Compliance Center does not charge the community due to Major Company contributions. This reporting system will help City Departments with compliance reporting of required inspection. JH

II. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

- B. Review and possible approval of Print 'N Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- C. Review and possible approval of Great Basin Engineering Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- D. Review and possible approval of Chester Plumbing and Heating, and matters related thereto. **FOR POSSIBLE ACTION**
- E. Review, consideration, and possible authorization for the transfer of ownership of Elko Police Department's Canine *Niels* to Officer Jason Checketts in exchange for the adoption fee of \$85.00, and matters related thereto. **FOR POSSIBLE ACTION**

Elko Police Dog *Niels* is a ten (10) year old Belgian Malinois who is in need of retirement. It is in the best interest of the City of Elko to transfer ownership of a highly trained Police Dog to its current handler. Officer Jason Checketts desires to purchase *Niels*. Canine *Niels*' selling price was determined by using the amount set for dog adoptions at the City of Elko Animal Shelter. BR

- F. Review, consideration, and possible final project acceptance and assessment of liquidated damages for the Elko Police Station, and matters related thereto. **FOR POSSIBLE ACTION**

At the February 25, 2015 Council meeting, the project for the construction of the City of Elko Police Station was awarded to MGM Construction in the amount of \$5, 377,979. During construction a total of nine (9) change orders were approved totaling \$260, 949.29, approximately 4.8% of the base bid, bringing the total project cost to \$5,638,928.29. Substantial completion for the project was issued on June 13, 2016, fourteen (14) days after the contract substantial completion of May 30, 2016. Per the contract with MGM Construction the project liquidated damages are assessed at a rate of \$500 per day, for a total of \$7,000. The final punch list was completed and incomplete set of as-builts and record drawing were provided to the City of Elko on November 7, 2017. JD

- G. Review, consideration, and possible authorization to solicit bids for the WRF Fill Station Project, and matters related thereto. **FOR POSSIBLE ACTION**

This project is budgeted in the current fiscal year budget. The project would consist of a reuse water fill station with card reader system and would be located on vacant property adjacent to the WRF.

Attached as backup is letter from NDEP dated June 27, 2016 recommending this project. RL

- H. Review, consideration, and possible final acceptance for the demolition of the former Elko Police Station, and matters related thereto. **FOR POSSIBLE ACTION**

At the October 10, 2017 Council meeting, Council awarded a contract to Q&D Construction for the demolition of the former Elko Police Station. All work has been completed, there were no change orders on the project, and Staff recommends final acceptance. JD

III. NEW BUSINESS

- A. Review and consideration of submitted data and/or arguments as to whether the proposed increase in zoning application fees will impose a direct and significant burden upon a business or directly restrict the formation, operation, or expansion of a business, and matters related thereto. **FOR POSSIBLE ACTION**

Pursuant to NRS 237.080, the City of Elko notified trade associations or owners and officers of businesses which may be affected by increased zoning application fees. Responses were due to the City by 5:00 pm on Friday, December 1st. No responses were received. After making a determination regarding the proposed rule, Staff will prepare a business impact statement which will be considered during a subsequent public hearing. SO

- B. Review and possible approval of an agreement Carter Engineering, LLC, to Adopt-a-Street for litter collection in the public right-of-way on Cedar Street from D Street to 6th Street, and matters related thereto. **FOR POSSIBLE ACTION**

Carter Engineering, LLC, is interested in volunteering for the Adopt-a-Street program. Cedar Street from D Street to 6th Street is currently available for adoption. DS

- C. Review, consideration, and possible approval of Map of Reversion to Acreage No. 1-17, filed by Idaho Street Properties, LLC, for the purpose of reverting to acreage Parcel 2 as shown on the Parcel Map File No. 684789 and Lot 1B as shown on Parcel Map File No. 606122, identified as APN 001-564-034 & 001-564-043, located generally south of the intersection of Ruby Vista Drive, and Doerr Drive, and matters related thereto. **FOR POSSIBLE ACTION**

- D. Review, consideration, and discussion for the appointment of one (1) new member to the Parks and Recreation Advisory Board, and matters related thereto. **FOR POSSIBLE ACTION**

City Council authorized Staff to advertise for an open position on the Parks and Recreation Advisory Board at a previous meeting in early 2017. Since then, Staff received one letter of interest from Andrew Storla expressing a desire to serve as a member on the Board. The appointment will be for a four (4) year term. JW

IV. REPORTS

- A. Mayor and City Council
B. City Manager
C. Assistant City Manager

- D. Utilities Director
- E. Public Works
- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Administrative Services Director
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

COMMENTS BY THE GENERAL PUBLIC

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NOTE: The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

ADJOURNMENT

Respectfully Submitted,



Scott Wilkinson
Assistant City Manager