



CITY OF ELKO  
CITY MANAGER  
1751 COLLEGE AVENUE  
ELKO, NEVADA 89801  
(775) 777-7110/FAX (775) 777-7119

The Elko City Council will meet in regular session on Tuesday, August 13, 2019

Elko City Hall, 1751 College Avenue, Elko, NV 89801, at 4:00 P.M., P.D.S.T.

Attached with this notice is the agenda for said meeting of the Council.

In accordance with NRS 241.020, the public notice and agenda was posted on the City of Elko

Website, <http://www.elkocitynv.gov/>, the State of Nevada's Public Notice Website,

<https://notice.nv.gov>, and in the following locations:

**ELKO CITY HALL**

1751 College Avenue, Elko, NV 89801

Date/Time Posted: Thursday, August 8, 2019 at 8:30 a.m.

**ELKO COUNTY COURTHOUSE**

571 Idaho Street, Elko, NV 89801

Date/Time Posted: Thursday, August 8, 2019 at 8:40 a.m.

**ELKO POLICE DEPARTMENT**

1448 Silver, Elko NV 89801

Date/Time Posted: Thursday, August 8, 2019 at 8:50 a.m.

**ELKO COUNTY LIBRARY**

720 Court Street, Elko, NV 89801

Date/Time Posted: Thursday, August 8, 2019 at 9:00 a.m.

Posted by: Kim Wilkinson  
Name

Administrative Assistant  
Title

Kim Wilkinson  
Signature

The public may contact Kim Wilkinson by phone at (775)777-7110 or email at [kwilkinson@elkocitynv.gov](mailto:kwilkinson@elkocitynv.gov) to request supporting material for the meeting described herein. The agenda and supporting material is available at Elko City Hall, 1751 College Avenue, Elko, NV or on the City website at <http://www.elkocity.com>

Dated this 8<sup>th</sup> day of August, 2019

**NOTICE TO PERSONS WITH DISABILITIES**

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.

Curtis Calder  
Curtis Calder, City Manager  
Elko, Nevada

**CITY OF ELKO**  
**CITY COUNCIL AGENDA**  
**REGULAR MEETING**  
**4:00 P.M., P.D.S.T., TUESDAY, AUGUST 13, 2019**  
**ELKO CITY HALL, 1751 COLLEGE AVENUE, ELKO, NEVADA**

**CALL TO ORDER**

The Agenda for this meeting of the City of Elko City Council has been properly posted for this date and time in accordance with NRS requirements.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**COMMENTS BY THE GENERAL PUBLIC**

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

**APPROVAL OF MINUTES:      July 23, 2019              Regular Session**

**I.      PRESENTATIONS**

- A.      Presentation by Lt. Palhegyi, Police Department, regarding his trip to the National Academy, and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**
  
- B.      Presentation of a Years of Service Plaque to Troy Poncin, Information Systems Manager, and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**

**II.     CONSENT AGENDA**

- A.      Review, consideration, and possible action to reappoint Parks and Recreation Advisory Board members Lynette Davis, Danny Story, Amber Fox, and Andrew Storla to an additional four-year term to expire June 30, 2023, and matters related thereto. **FOR POSSIBLE ACTION**

The four current member's terms expired on June 30, 2019. Pursuant to Parks and Recreation Advisory Board By-Laws, members shall be eligible for reappointment, and the terms shall be four years or until his/her successor takes office. All four members have indicated an interest to continue serving on the Parks and Recreation Advisory Board. JW

- B. Review, discussion, and possible approval for the Fire Department to renew an Interlocal Agreement with Elko County Fire Protection District, and matters related thereto. **FOR POSSIBLE ACTION**

The previous Interlocal Agreement between the City of Elko Fire Department and the Elko County Fire Protection District expired on December 31, 2018. This successor agreement has been updated and would be effective for a 3 year term. The Fire Chief, City Attorney and City Manager have reviewed the agreement and are requesting City Council approval. MG

### III. PERSONNEL

- A. Employee Introductions:

- 1.) Chris Fowler, Accounting Technician I, Finance Department
- 2.) Amanda Quintero, PT Minutes Clerk, City Clerk's Department
- 3.) Valerie Zatarain, PT Laboratory Technician, Water Reclamation Facility

- B. Review, consideration, and possible approval of the Part-Time Code Enforcement official position description, and matters related thereto. **FOR POSSIBLE ACTION**

The position of Part Time Code Enforcement Official was approved in the FY 2019/2020 Budget, as a new position within the Community Development Department. The position will perform a variety of public contact duties, with emphasis on public nuisances and ensuring compliance with applicable City codes and ordinances. Staff is proposing this position be placed at an Hourly Rate of \$19-\$25. SS

- C. Review, consideration, and possible approval of the Part-Time Human Resources Technician position description, and matters related thereto. **FOR POSSIBLE ACTION**

The position of Part-Time Human Resources Technician was approved in the FY 2019/2020 Budget, as a new position within the Human Resources Department. The position will provide support to various Human Resources activities and functions, including file maintenance, recruiting, benefits administration, safety, and HR administrative support. Staff is proposing this position be placed at an Hourly Rate of \$19-\$25. SS

- D. Review and acceptance of Police Chief Ben Reed Jr's. "Notice of Retirement," effective November 2, 2019, and matters related thereto. **FOR POSSIBLE ACTION**

A copy of the letter has been included in the agenda packet for review. BR

- E. Review, discussion, and possible direction to Staff regarding the selection of a new Police Chief, including the possibility of appointing Police Captain Ty Trouten to the position of Police Chief, effective November 3, 2019, and matters related thereto. **FOR POSSIBLE ACTION**

Per Section 1.070 of the Elko City Charter, The City Council is responsible for appointing the position of Police Chief. As such, the City Council has broad flexibility in selecting a candidate for an appointed office.

While several factors should be considered when making recruitment and selection decisions, succession planning is a critical component for key leadership positions. In this instance, Captain Ty Trouten has been mentored by Police Chief Ben Reed Jr. and is well prepared to advance into the role of Police Chief. As City Manager, I concur with Police Chief Ben Reed Jr's' assessment and recommend the direct appointment of Captain Ty Trouten to the position of Police Chief, effective November 3, 2019. CC

#### IV. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Review and possible approval of Print n' Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- C. Review, discussion, and possible approval for the Fire Department to purchase an Air Flow Exhaust Removal System from AirVac Corporation for the amount of \$55,000, and matters related thereto. **FOR POSSIBLE ACTION**

During the FY 2019/2020 budget process, Council approved funding for this installation. The benefits to the new system is firefighter safety by removing harmful carcinogens and particulates produced by apparatus running in the building during response and return to the station. This system also meets NFPA 1500 compliance. This purchase will be done as a sole source purchase as this is the only manufacture producing this system. MG

- D. Review, discussion, and possible approval for the Fire Department to proceed with Phase 1 of the Fire Department Radio System Upgrade Project for the amount of \$150,000, and matters related thereto. **FOR POSSIBLE ACTION**

Council approved funding of Phase 1 of this project for \$150,000 during the FY 2019/2020 budget process. The benefits of the upgrade will include; a new repeated tactical channel, new repeaters for the primary fire channel, dispatch upgrade and firefighter safety. The Elko PD is currently using this upgraded system which will enable interdepartmental communication. This purchase will be sole source through Motorola and Sierra Electronics. MG

- E. Review, discussion, and possible approval for the Fire Department to apply for the Fire House Subs Grant, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko Fire Department is requesting approval to apply for a Fire House Subs Grant in the amount of \$32,817 for a new EMS monitor/defibrillator. If granted, this defibrillator would replace a current monitor/defibrillator that will no longer be supported in 2020. There is no match for the grant. MG

- F. Review, consideration, and possible approval for the Elko Police Department to purchase one (1) fully equipped police vehicle, through the Nevada State Purchasing Program, and matters related thereto. **FOR POSSIBLE ACTION**

As a political subdivision of the State of Nevada, the City of Elko is able to utilize the State of Nevada Purchasing Division for fleet acquisition and related equipment. The estimated purchase costs include the related equipment as follows: The cost of the Chevrolet Tahoe, (fully equipped and up-fitted), is estimated to be seventy-three thousand, eight hundred and ninety-two dollars and forty-one cents (\$73,892.41). It will be deployed as a Canine Unit in the Patrol Division. This acquisition was approved in the Fiscal Year 2019/20 Budget. BR

- G. Review, discussion, and possible approval to authorize the Parks Department to purchase mowing equipment via the State of Nevada's contract with NASPO (National Association of State Procurement Officials), in accordance with NRS 332.195, Joinder or Mutual use of contracts, and matters related thereto. **FOR POSSIBLE ACTION**

The Parks Department was approved to purchase mowing equipment for the current fiscal year with a budget of \$55,000. NRS 332.195 authorizes the use of joinder contracts within or outside the State of Nevada for the acquisition of equipment with the authorization of the contracting vendor. Toro has provided authorization for the use of the Nevada NASPO contract to the City of Elko for the purchase of a Toro Groundmaster 4300-D mower. A copy of the purchase amount has been included in the packet. JW

## V. NEW BUSINESS

- A. Review, consideration and possible approval of a request from DBA Show for the closures the corridor on 4<sup>th</sup> and 5<sup>th</sup> Street the Rides and Rods event to be held on September 6, 7 and 8, 2019, and matters related thereto. **POSSIBLE ACTION ITEM**

The DBA is requesting to close the corridor for the Rides and Rods Classic Car show. CC

- B. Review, consideration, and possible approval of a request from the Stray Dog Pub to close the alley adjacent to 374 5<sup>th</sup> Street for a fundraiser event to be held on August 17, 2019 at 3:00 p.m., and matters related thereto. **FOR POSSIBLE ACTION**

The Stray Dog would like to hold a fundraiser for Martha Garcia and are requesting the closure of the corridor between the Stray Dog and Western Folklife Center to hold the event. The corridor will be closed from 9 a.m. to 12 a.m. on the same day. Since it is a request to close city-owned property, approval from the Council is required. KW

## **VI. RESOLUTIONS AND ORDINANCES**

- A. First reading of proposed Ordinance 844, an Ordinance deleting Title 7 Chapter 6 entitled “Recreational Vehicles” and creating Title 7, Chapter 6 entitled “Off-Highway Vehicles” and establishing rules for operation of off-highway vehicles within the municipal boundaries of the City of Elko, established routes for ingress and egress from the City of Elko to public and private lands where off-highway vehicle use is authorized, and establishing the penalties for violations, and matters related thereto. **FOR POSSIBLE ACTION**

City Council initiated this ordinance on August 28, 2018, and directed Staff to form a workgroup consisting of City Staff and interested members of the public. The work group met several times. A public hearing was held on January 24, 2019 to garner further public input. The ordinance was tabled on 7/23/2019. KW

## **VII. PETITIONS, APPEALS, AND COMMUNICATIONS**

- A. Consideration of a request from Mr. Manuel Basabe to adjust his City of Elko Utility Bill based upon his inability to submit “Verification of Non-Occupancy” forms due to medical incapacitation, and matters related thereto. **FOR POSSIBLE ACTION**

A letter from Mr. Basabe has been included in the agenda packet for review. CC

- B. Review, consideration, and possible action to approve Curb, Gutter, and Sidewalk Waiver No. 2-19, filed by Andrew and Shannon Knudsen, which waives the requirement for curb and gutter on the south side of Mountain City Highway abutting the west half of APN 001-01E-040, and matters related thereto. **FOR POSSIBLE ACTION**

Per Elko City Code Section 8-21-3, public improvements are required on developed lots or parcels of land involving a change in building occupancy and use of land. The applicant is proposing an expansion of Sundance Mini-Storage onto a vacant portion of their property, which until recently, was a separate parcel. NDOT has reviewed the need for curb and gutter at this location and has determined that it is not needed to control drainage in this area. Staff recommends approval of the waiver for curb and gutter with sidewalk still being required. MR

## VIII. 5:30 P.M. PUBLIC HEARINGS

- A. Second reading, public hearing, and possible adoption of Ordinance No. 842, an ordinance amending Title 3, Chapter 2, of the Elko City Code "General Zoning Ordinance" specifically Section 3-2-3 General Provisions, filed and processed as Zoning Ordinance Amendment No. 1-19, and matters related thereto. **FOR POSSIBLE ACTION**

The Planning Commission held a public hearing on July 2, 2019, and took action to forward a recommendation to Council to adopt an ordinance, which approves the zoning ordinance amendment. City Council held the first reading of Ordinance No. 842 on July 23, 2019, and set the matter for second reading and public hearing. CL

## IX. REPORTS

- A. Mayor and City Council
- B. City Manager – LASSO Fundraiser
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Parks and Recreation Director
- N. Civil Engineer
- O. Building Official

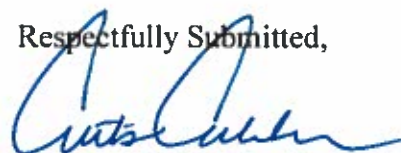
## COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

**NOTE:** The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

## ADJOURNMENT

Respectfully Submitted,



Curtis Calder  
City Manager