



CITY OF ELKO  
 CITY MANAGER  
 1751 COLLEGE AVENUE  
 ELKO, NEVADA 89801  
 (775) 777-7110/FAX (775) 777-7119

The Elko City Council will meet in regular session on Tuesday, May 8, 2018  
 Elko City Hall, 1751 College Avenue, Elko, NV 89801, at 4:00 P.M., P.D.T.

Attached with this notice is the agenda for said meeting of the Council.


In accordance with NRS 241.020, the public notice and agenda was posted on the City of Elko Website, <http://www.elkocitynv.gov/>, the State of Nevada's Public Notice Website, <https://notice.nv.gov/>, and in the following locations:

**ELKO COUNTY COURTHOUSE**  
 571 Idaho Street, Elko, NV 89801  
 Date/Time Posted: May 3, 2018 at 8:50 a.m.

**ELKO COUNTY LIBRARY**  
 720 Court Street, Elko, NV 89801  
 Date/Time Posted: May 3, 2018 at 9:00 a.m.

**ELKO POLICE DEPARTMENT**  
 1448 Silver, Elko NV 89801  
 Date/Time Posted: May 3, 2018 at 8:40 a.m.

**ELKO CITY HALL**  
 1751 College Avenue, Elko, NV 89801  
 Date: Time Posted: May 3, 2018 at 8:30 a.m.


Posted by: <u>Kim Wilkinson</u>	<u>Administrative Assistant</u>	
Name	Title	Signature

The public may contact Kim Wilkinson by phone at (775)777-7110 or email at [kwilkinson@elkocitynv.gov](mailto:kwilkinson@elkocitynv.gov) to request supporting material for the meeting described herein. The agenda and supporting material is available at Elko City Hall, 1751 College Avenue, Elko, NV or on the City website at <http://www.elkocitynv.gov/>

*Dated this 3<sup>rd</sup> day of May, 2008*

**NOTICE TO PERSONS WITH DISABILITIES**

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.

  
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 Curtis Calder, City Manager

**CITY OF ELKO**  
**CITY COUNCIL AGENDA**  
**REGULAR MEETING**  
**4:00 P.M., P.D.T., TUESDAY, MAY 8, 2018**  
**ELKO CITY HALL, 1751 COLLEGE AVENUE, ELKO, NEVADA**

**CALL TO ORDER**

The Agenda for this meeting of the City of Elko City Council has been properly posted for this date and time in accordance with NRS requirements.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**COMMENTS BY THE GENERAL PUBLIC**

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

**APPROVAL OF MINUTES:** April 24, 2018      **Regular Session**

**I. PRESENTATIONS**

- A. Proclamation by the Mayor in recognition of Kids to Parks Day, and matters related thereto. **INFORMATION ONLY–NO ACTION WILL BE TAKEN**
- B. Proclamation by the Mayor in recognition of Arson Awareness Week, and matters related thereto. **INFORMATION ITEM ONLY – NO ACTION WILL BE TAKEN**
- C. Update on the NV League of Cities by Executive Director Wes Henderson, and matters related thereto. **INFORMATION ONLY – NO ACTION WILL BE TAKEN**
- D. Special Recognition of the contributions by NYTC Staff and Crews for their participation in the recent “Take Pride in the Community Event,” and matters related thereto. **INFORMATION ITEM ONLY – NO ACTION WILL BE TAKEN**
- E. Presentation of the 2017 Public Works Year in Review by Public Works Director Dennis Strickland, and matters related thereto. **INFORMATION ITEM ONLY - NO ACTION WILL BE TAKEN**

- F. Presentation by Police Chief Ben Reed and Joelle Gutman regarding the newly formed Rural Regional Behavioral Health Policy Board, and matters related thereto. **INFORMATION ONLY – NO ACTION WILL BE TAKEN**

## II. CONSENT AGENDA

- A. Review, consideration, and possible approval of a funds transfer from the General Fund to the Recreation Fund for the purchase of lighting for the Sports Complex, and matters related thereto. **FOR POSSIBLE ACTION**

At Council's direction, we have identified funds that are available to assist with the completion of the Sports Complex. The City has currently awarded a bid for the construction of the Elko Sports Complex and accordingly, we have allocated the excess sales tax received in FY18 to the purchase of the outdoor lighting for the project. These lights are outside of the bid package that is currently awarded. However, the installation of the lighting is included in the awarded bid. It will be necessary to order the lighting prior to the end of FY18 to ensure timely delivery for installation. This purchase was not budgeted in FY18. JJ

## III. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Review and possible approval of Print 'N Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- C. Review and possible approval of Great Basin Engineering Contractors Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- D. Review, consideration, and possible approval for the Fire Department to purchase a new Type III Fire Apparatus from Boise Mobile Equipment in the amount of \$319,940.00, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko Fire Department would like the approval to begin the purchasing process for a new Type III Fire Engine. The new Fire Engine will replace the current Rescue 10, which is 18 years old, and will be built by Boise Mobile Equipment, at the price of \$319,940.00. The apparatus will feature seating for four firefighters, 500 gallons of water, 750 gallon per minute pump, pump and roll capabilities, and increased compartment space. Due to a process and build time of 6 months to a year, the Fire Department would like to order the apparatus, and not require payment until delivery. This purchase will be done utilizing the HGAC purchasing program. JS

- E. Review, consideration, and possible approval for the Fire Department to apply with the Elko County LEPC for the United We Stand Grant, in the amount of \$24,285.00, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko Fire Department would like to apply with the Elko County Local Emergency Planning Commission for the 2019 United We Stand Grant. The grant will apply for an Incident Management Software Program, five mobile and three handheld aircraft radios, and two Hazardous Materials Containment Kits. The Incident Management Software will be able to be utilized by all Elko County Emergency Response Agencies as well as the Emergency Operations Center. The aircraft radios will be used by the Elko Fire Department in the Emergency Apparatus to enhance the communications between aircraft, expedite response to an incident, and have airport communications anywhere in the City. The two Hazardous Materials Kit will be utilized by the Hazmat Team to combat Chlorine Leaks and Leaks from low-pressure cylinders. The City of Elko would initially pay for the cost of the items in the grant, and the City would be reimbursed from Elko County. JS

#### **IV. NEW BUSINESS**

- A. Review, consideration, and possible approval of a second amendment to Revocable Permit No. 3-17, filed by WANRack, LLC to occupy a portion of the City of Elko Right-of-Way, to accommodate installation of a new fiber optic wide area network between school facilities, and matters related thereto. **FOR POSSIBLE ACTION**

Council reviewed the application for a revocable permit at their September 26, 2017 meeting and approved to enter into a license agreement with Wanrack. A first amendment to the license agreement was approved by Council on November 28, 2017. Wanrack has changed the Scope of Work to include additional routes and therefore requiring a second amendment with new exhibits. CL

- B. Review, consideration, and possible issuance of final acceptance for the Golden Gate Petroleum of Nevada, LLC Water and Sewer Line Installation, and matters related thereto. **FOR POSSIBLE ACTION**

The project has been completed in accordance with the plans and specifications. Staff recommends Council approve the issuance of final acceptance. RL

#### **V. RESOLUTIONS AND ORDINANCES**

- A. Review, consideration, and possible approval of Resolution No. 15-18, a resolution authorizing the expenditure of funds by the Redevelopment Agency from its Special Revenue Fund in the amount of \$250,000, for the work proposed for the Centennial Park Expansion Project, and matters related thereto. **FOR POSSIBLE ACTION**

RDA approved expenditure of \$250,000 for the Centennial Park Expansion Project at their February 27, 2018 meeting. As per the Redevelopment Plan, City Council must give consent on the expenditures. CL

- B. First reading of Ordinance No. 829, an ordinance amending Title 3, Chapter 2, of the Elko City Code “GENERAL ZONING ORDINANCE” specifically Section 3-2-11 IBP, IC Industrial Districts, filed and processed as Zoning Ordinance Amendment No. 1-18, and to direct Staff to set the matter for public hearing, second reading, and possible adoption, and matters related thereto. **FOR POSSIBLE ACTION**

The Planning Commission held a public hearing on May 1, 2018, and took action to forward a recommendation to Council to adopt an ordinance, which approves the zoning ordinance amendment. CL

## **VI. PETITIONS, APPEALS, AND COMMUNICATIONS**

- A. Review and consideration of a request to waive or reduce the vendor fee(s) for the Elko Farmer’s Market, including the Market’s approval to be located at the parking lot behind Sherman Station on Saturday June 16, July 21, August 18, and September 15, 8:00 a.m.–12:00 noon, and matters related thereto. **FOR POSSIBLE ACTION**

A letter from Sue Kennedy and Dan Lotspeich has been included in the agenda packet for review. Additionally, a letter of support from the Elko Area Chamber of Commerce and the current lease agreement between the City of Elko and the Chamber have been included for review. The Elko Farmer’s Market is considered a Special Event, pursuant to Elko City Code 4-1-6.

Since the Elko’s Farmer Market is proposing to use public property, a \$34.50 per vendor per event fee is required. By contrast, events held on private property are charged \$6.00 per vendor per day. Although technically public property, the Sherman Station parking lot is included in the lease area and operated/controlled by the Chamber. The Elko Area Chamber of Commerce is willing to sponsor the event(s), if necessary. CC

## **VII. 5:30 P.M. PUBLIC HEARINGS**

- A. Second reading, public hearing, and possible adoption of Ordinance No. 828, an ordinance amending Title 4, Chapter 6, entitled “Room Tax”, and matters related thereto. **FOR POSSIBLE ACTION**

At its April 24, 2018 meeting, City Council held first reading of Ordinance No. 828. All transient lodging facilities have been mailed a copy of Ordinance No. 828. SO

- B. Second reading, public hearing, and possible adoption of Ordinance No. 830, an ordinance increasing the corporate limits of the City of Elko, Nevada, pursuant to the provisions of N.R.S. 268.670 annexing thereto a certain tract of land partially contiguous to and not embraced within the present limits of the City of Elko described as follows: a parcel of land located southwest of the intersection of P and H Drive and West Idaho Street in Section 30, T. 34 N., R. 55 E., MDM, Elko County, Nevada, consisting of 32.74 acres, filed by Legend Engineering on behalf

of Ed and Sharon Netherton and JoyGlobal Surface Mining Inc. and processed as Annexation No. 1-18, and matters related thereto. **FOR POSSIBLE ACTION**

Council accepted the petition for the subject annexation on March 27, 2018, and directed Staff to continue with the annexation process by referring the matter to the Planning Commission. The Planning Commission considered the annexation on April 3, 2018, and took action to forward a recommendation of approval with findings back to the Council. Council held First Reading of the ordinance on April 24, 2018. CL

## **VIII. REPORTS**

- A. Mayor and City Council
- B. City Manager
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Administrative Services Director
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

## **COMMENTS BY THE GENERAL PUBLIC**

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**NOTE:** The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

**ADJOURNMENT**

Respectfully Submitted,



Curtis Calder  
City Manager