



CITY OF ELKO
 CITY MANAGER
 1751 COLLEGE AVENUE
 ELKO, NEVADA 89801
 (775) 777-7110/FAX (775) 777-7119

The Elko City Council will meet in regular session on Tuesday, April 25, 2017

Elko City Hall, 1751 College Avenue, Elko, NV 89801, at 4:00 P.M., P.D.T.

Attached with this notice is the agenda for said meeting of the Council.

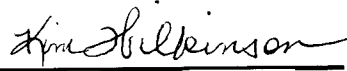
In accordance with NRS 241.020, the public notice and agenda was posted on the City of Elko Website, <http://www.elkocitynv.gov/>, the State of Nevada's Public Notice Website, <https://notice.nv.gov/>, and in the following locations:

ELKO COUNTY COURTHOUSE
 571 Idaho Street, Elko, NV 89801
 Date/Time Posted: April 20, 2017 at 8:50 a.m.

ELKO COUNTY LIBRARY
 720 Court Street, Elko, NV 89801
 Date/Time Posted: April 20, 2017, 9:00 a.m.

ELKO POLICE DEPARTMENT
 1448 Silver Street, Elko, NV 89801
 Date/Time Posted: April 20, 2017, 8:40 a.m.

ELKO CITY HALL
 1751 College Avenue, Elko, NV 89801
 Date: Time Posted: April 20, 2017, 8:30 a.m.

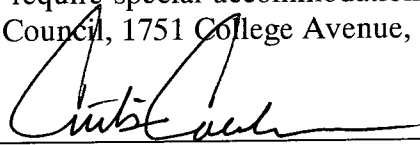
Posted by: <u>Kim Wilkinson</u>	<u>Administrative Assistant</u>	
Name	Title	Signature

The public may contact Kim Wilkinson by phone at (775)777-7110 or email at kwilkinson@elkocitynv.gov to request supporting material for the meeting described herein. The agenda and supporting material is available at Elko City Hall, 1751 College Avenue, Elko, NV or on the City website at <http://www.elkocitynv.gov>

Dated this 20th day of April, 2017

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.



 Curtis Calder, City Manager

CITY OF ELKO
CITY COUNCIL AGENDA
REGULAR MEETING
4:00 P.M., P.D.T., TUESDAY, APRIL 25, 2017
ELKO CITY HALL, 1751 COLLEGE AVENUE, ELKO, NEVADA

CALL TO ORDER

The Agenda for this meeting of the City of Elko City Council has been properly posted for this date and time in accordance with NRS requirements.

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

APPROVAL OF MINUTES: April 11, 2017 **Regular Session**

I. PRESENTATIONS

- A. A Reading of a Proclamation by the Mayor in recognition of National Crime Victims' Rights Week, and matters related thereto. **INFORMATION ITEM ONLY – NON ACTION ITEM**

- B. Public Works "Year in Review" Presentation, and matters related thereto. **INFORMATION ITEM ONLY – NON ACTION ITEM**

II. CONSENT AGENDA

- A. Ratification of submission of April 7, 2017 Notice of Intent to Request Disaster Relief Funding to the Nevada Division of Emergency Management, and matters related thereto. **FOR POSSIBLE ACTION**

On April 7, 2017, the City of Elko submitted written notice of intent to request funding from the State Disaster Relief Account, pursuant to NRS 353.2655. A copy of the letter and supporting documentation has been included in the agenda packet for review. CC

III. PERSONNEL

A. Employee Introduction:

- 1.) Kevon Woten, WRF Assistant Superintendent, Water Reclamation Facility

B. Fire Department Badge Pinning Ceremony:

- 1.) Fire Marshal John Holmes

C. Review, consideration, and possible approval of the revised position description for Firefighter, and matters related thereto. **FOR POSSIBLE ACTION**

The Firefighter position description has been revised and updated to more accurately reflect the actual requirements and qualifications of the position, in addition to the actual duties performed, and to comply with updated position description standards as recommended by POOL/PACT. AB

IV. APPROPRIATIONS

A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

B. Review and possible approval of Print 'N Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

C. Review, consideration, and possible award of a bid for the Sewer Slip Line Project 2017, and matters related thereto. **FOR POSSIBLE ACTION**

Bids were opened on April 21, 2017. A Bid Tally Sheet will be provided at the Council meeting along with Staff's recommendation. RL

D. Review, consideration, and possible authorization for Staff to solicit bids for the Public Works Department Preventive Maintenance Project 2017, to apply Micro Slurry Seal to select City streets, and matters related thereto. **FOR POSSIBLE ACTION**

Micro Slurry Seal is a preventive maintenance treatment which will be applied to approximately 34,598 l.f. of selected City streets that were identified and adopted as part of the City of Elko Street Inventory. This work will be completed after July 1, 2017. DS

E. Review, consideration, and possible award of the Former Police Station Asbestos Abatement Project, and matters related thereto. **FOR POSSIBLE ACTION**

Bids were opened on April 14, 2017 for the Asbestos Abatement Project, with only one (1) bid received from Advance Installations, Inc. JD

V. UNFINISHED BUSINESS

- A. Review, consideration, and possible approval of a Concessionaire Agreement filed by Ryan and Andrea Oeschger, dba Guerrilla Craft Eats, to operate a mobile food truck in the Main City Park, Area 5, and matters related thereto. **FOR POSSIBLE ACTION**

This item was tabled at the last meeting as it should have stated that it was a “food truck.” Ryan and Andrea Oeschger applied for a Concessionaire Agreement to occupy concessionaire space in the Main City Park. The requested hours and days of operation are every month, Tuesday through Saturday, from 11:00 a.m. to 3:00 p.m. They currently hold an Elko City Business License. SO

VI. NEW BUSINESS

- A. Review, consideration, and possible approval of an Interlocal Agreement between the City of Elko and the Nevada Secretary of State’s Office for the purpose of permitting the City of Elko to participate in the State Business Portal System, and matters related thereto. **FOR POSSIBLE ACTION**

The State Business Portal System facilitates interaction among businesses and governmental agencies by allowing businesses to conduct necessary transactions with governmental agencies through use of the Portal. This Interlocal Agreement will permit the City access to the Portal System in an effort to assist with the business license application process. SO

- B. Review, consideration, and possible approval for the Arts and Culture Advisory Board to create a brochure highlighting the location of local art within the City of Elko, and matters related thereto. **FOR POSSIBLE ACTION**

At the April 5, 2017 Arts and Culture Advisory Board meeting, the Board took action to forward a recommendation to Council to highlight the location of different art located within the City of Elko. JD

- C. Review, consideration, and possible approval for the Arts and Culture Advisory Board to advertise for nominees for the 2017 Mayor’s Arts Awards and to advertise for an artist to create the award for this year’s recipients, and matters related thereto. **FOR POSSIBLE ACTION**

At the April 5, 2017 Arts and Culture Advisory Board meeting, the Board took action to forward a recommendation to Council to begin advertising for the 2017 Mayor’s Arts Awards to recognize contributions to the Arts by Citizens of Elko County. JD

- D. Review, consideration, and possible approval of a request by the Elko Centennial Committee, to close a portion of the downtown corridor and 7th Street, for the Elko Centennial Celebration for various dates and times between Friday, April 28 and Monday, May 1, 2017, and matters related thereto. **FOR POSSIBLE ACTION**

The Centennial Committee would like approval for the following closures:

- 1) A portion of the corridor between 6th and 7th Streets on Monday, May 1st from noon to 8 pm.
- 2) 7th Street, between Commercial Street and Railroad Street on Friday, April 28th at noon; 7th Street will not be reopened due to the permanent closure approved by Council on April 11, 2017. JD

- E. Review, consideration, and possible approval for the Elko Police Department to participate in a community sponsorship program for the Department's Centennial Badges, and matters related thereto. **FOR POSSIBLE ACTION**

The Council previously approved Elko Police Officers to wear a special Centennial Badge during calendar year 2017. The approval included the opportunity for Elko Police Officers to purchase their Centennial Badge at the end of the year as the badges will essentially become obsolete. Officers would reimburse the City of Elko for the cost (approximately \$85.00).

Certain members of the Rotary Club of Elko, acting as individual business owners, are proposing to conduct various fund-raising activities in an effort to underwrite the cost of each badge for each officer. P.A.C.E. Coalition has agreed to act as the fiscal agent for the project.

In return for an individual badge sponsorship, a proposed donor would receive a Centennial Edition, Elko Police Department Challenge Coin (approximately \$15.00). The total for each individual badge sponsorship would be approximately one hundred dollars (\$100.00).

This program would allow for additional community support for the Elko Police Department during the Centennial Year Celebration, while providing a keepsake for potential donors. BR

- F. Review and possible approval of a Franchise Agreement between Citizens Telecommunications Company of Nevada d/b/a Frontier Communications of Nevada and the City of Elko, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko and Frontier Communications of Nevada have been actively negotiating a successor franchise agreement for consideration. The proposed agreement keeps the current franchise fee at 2%, but reduces the duration to five (5) years. A copy of the proposed franchise agreement has been included in the agenda packet for review. CC

- G. Review, consideration, and possible approval of an agreement between the City of Elko and Dr. Erika Johnson, for the provision of part-time veterinary services, and matters related thereto. **FOR POSSIBLE ACTION**

The Local Animal Shelter Support Organization (LASSO) wishes to continue funding veterinary services at the Dumke-Weeks Spay/Neuter Clinic, located at the City of Elko Animal Shelter. As such, the City of Elko will act as a pass-through entity, receiving funds from LASSO and disbursing funds to Dr. Johnson. A copy of the proposed agreement has been included in the agenda packet for review. CC

- H. Review, consideration, and possible approval of a Revocable License Agreement between the City of Elko and the Gasper J. Salaz Post Number 2350 Veterans of Foreign Wars of the United States Incorporated, for the use and occupancy of a storage building located at 1401 College Avenue, and matters related thereto. **FOR POSSIBLE ACTION**

Per City Council direction, Staff has negotiated an agreement with the VFW for the use and occupancy of the Old Police Station Storage Building, located at 1401 College Avenue. A copy of the proposed Revocable License Agreement has been included in the agenda packet for review. CC

VII. 5:30 P.M. PUBLIC HEARINGS

- A. Second reading, public hearing, and possible adoption of Ordinance No. 817, an ordinance amending Title 6, Chapter 1, Section 1 of the Elko City Code entitled, "International Fire Code of the City of Elko," and matters related thereto. **FOR POSSIBLE ACTION**

On October 25, 2016, Council took action to direct Staff to bring back the 2012 Fire Codes and proposed amendments for possible adoption. First reading was held April 11, 2017. JH

- B. Second reading, public hearing, and possible adoption of Ordinance No. 818, an ordinance amending Title 3, Chapter 2, of the Elko City Code "GENERAL ZONING ORDINANCE" specifically Sections 3-2-2 Definitions and Section 3-2-18 Conditional Use Permits, Title 4 Chapter 1 of the Elko City Code "BUSINESS REGULATIONS AND LICENSE" specifically Sections 4-1-2 Definitions and Section 4-1-20 Home Occupations by revising definitions, revising criteria, and other matters appropriately related thereto, filed and processed as Zoning Ordinance Amendment No. 1-17, and matters related thereto. **FOR POSSIBLE ACTION**

March 7, 2017 meeting, Planning Commission took action to initiate the amendment to the City Zoning Ordinance. The Planning Commission then held a public hearing on April 4, 2017, and took action to forward a recommendation to Council to adopt an ordinance which approves the Zoning Ordinance Amendment. First reading was conducted April 11, 2017. CL

VIII. REPORTS

- A. Mayor and City Council
- B. City Manager – Legislative Update
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
- F. Airport Director
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Administrative Services Director
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

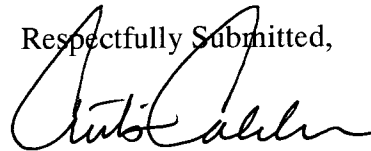
COMMENTS BY THE GENERAL PUBLIC

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NOTE: The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

ADJOURNMENT

Respectfully Submitted,



Curtis Calder
City Manager