



CITY OF ELKO
 CITY MANAGER
 1751 COLLEGE AVENUE
 ELKO, NEVADA 89801
 (775) 777-7110/FAX (775) 777-7119

The Elko City Council will meet in regular session on Tuesday, April 10, 2018

Elko City Hall, 1751 College Avenue, Elko, NV 89801, at 4:00 P.M., P.D.T.

Attached with this notice is the agenda for said meeting of the Council.

In accordance with NRS 241.020, the public notice and agenda was posted on the City of Elko

Website, <http://www.elkocitynv.gov/>, the State of Nevada's Public Notice Website,

<https://notice.nv.gov>, and in the following locations:

ELKO COUNTY COURTHOUSE

571 Idaho Street, Elko, NV 89801

Date/Time Posted: April 5, 2018 at 8:50 a.m.

ELKO COUNTY LIBRARY

720 Court Street, Elko, NV 89801

Date/Time Posted: April 5, 2018 at 9:00 a.m.

ELKO POLICE DEPARTMENT

1448 Silver, Elko NV 89801

Date/Time Posted: April 5, 2018 at 8:40 a.m.

ELKO CITY HALL

1751 College Avenue, Elko, NV 89801

Date: Time Posted: April 5, 2018 at 8:30 a.m.

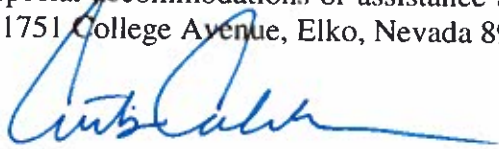
Posted by: <u>Kim Wilkinson</u>	<u>Administrative Assistant</u>	
Name	Title	Signature

The public may contact Kim Wilkinson by phone at (775)777-7110 or email at kwilkinson@elkocitynv.gov to request supporting material for the meeting described herein. The agenda and supporting material is available at Elko City Hall, 1751 College Avenue, Elko, NV or on the City website at <http://www.elkocitynv.gov/>

Dated this 5th day of April, 2018

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.



 Curtis Calder, City Manager

CITY OF ELKO
CITY COUNCIL AGENDA
REGULAR MEETING
4:00 P.M., P.D.T., TUESDAY, APRIL 10, 2018
ELKO CITY HALL, 1751 COLLEGE AVENUE, ELKO, NEVADA

CALL TO ORDER

The Agenda for this meeting of the City of Elko City Council has been properly posted for this date and time in accordance with NRS requirements.

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

APPROVAL OF MINUTES: March 27, 2018 Regular Session

I. PRESENTATIONS

- A. Review and possible approval of the Fiscal Year 2017/2018 Tentative Budget, inclusive of all funds, and matters related thereto. **FOR POSSIBLE ACTION**

II. PERSONNEL

- A. Employee Introductions:

1.) Jeff Russell, Laborer, Golf Course

- B. Review, consideration, and possible approval of the Systems Administrator position within the Information Systems Department, and proposed corresponding position description, including recruiting and hiring of this position, and matters related thereto. **FOR POSSIBLE ACTION**

The Systems Administrator is a newly proposed position within the Information Systems Department, which will help meet the needs of managing the increasing demands of technology and ensuring compliance of information systems and IT infrastructure within the City of Elko. Staff is proposing this position to be placed at a Grade 23 in the Management Wage Scale. AB

- C. Review, consideration, and possible approval of the revised position description for Information Systems Manager, and matters related thereto. **FOR POSSIBLE ACTION**

The Information Systems Manager position description has been revised and updated to more accurately reflect the actual requirements and qualifications of the position, in addition to the actual duties performed, and to comply with updated position description standards as recommended by POOL/PACT. AB

III. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Review and possible approval of Print 'N Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- C. Review and possible approval of Great Basin Engineering Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- D. Review of the bids received and possible award of the Plantmix Bituminous Pavement Materials to be used for the Year 2018 Construction Season, and matters related thereto. **FOR POSSIBLE ACTION**

Bids were received until 3:00 p.m. local time on Thursday, March 29, 2018. DS

- E. Review, consideration, and possible award of a bid for the Sports Complex Project, and matters related thereto. **FOR POSSIBLE ACTION**

Bids were received until 3:00 p.m. on April 4, 2018. Four bids were received. Staff recommends consideration of an award including the Base Bid and additive alternates 1 through 4. A complete bid tabulation is provided in your packet.

If this project is awarded, there are additional expenses, outside of this contract, in the amount of \$337,871.00 to cover the costs for NV Energy, QA/QC testing, 404 permit management, and historical preservation management. This cost does not include either purchase or lease of field lights. SAW

IV. NEW BUSINESS

- A. Review, consideration, and possible acceptance of a Deed of Dedication for portions of Delaware Street, and Ruby Vista Drive as a condition of Annexation 2-17 filed by Surebrec Holdings, LLC, and matters related thereto. **FOR POSSIBLE ACTION**

Surebrec Holdings, LLC filed Annexation Application 2-17 with the City of Elko for APN 006-10C-006. As a condition of the approval of this annexation Surebrec Holdings, LLC was to offer the following for dedication as Right-of-Way:

- Delaware Street, 30' wide from Statice Street to Aster
- Statice Street, 20' wide from Delaware Street to the property line with the City Well property
- Ruby Vista Drive, 70' wide along the southeast property line. JD

- B. Consideration and possible authorization for Staff to solicit bids for Airport Improvement Project No 3-32-0005-049(AIP 49), Security Fence and Reconstruct Electrical Vault, and matters related thereto. **FOR POSSIBLE ACTION**

Council previously ratified Staff applying for FAA Grant Application #49 on February 13, 2018. AIP 49 includes upgrading the airport perimeter fence and electrical vault. The security fence upgrade will bring the entire perimeter fence into conformance with advisory circulars and TSA guidelines. The current electrical vault is housed in a wood structure. The upgrade would build a flame retardant structure and replace all constant current regulators and associated connections. As a reminder, the FAA awards grants based on bids. JF

V. RESOLUTIONS AND ORDINANCES

- A. Review, consideration, and possible adoption of Resolution No. 11-18, a resolution of the City Council approving the lease of real property less than 25,000 square feet, and matters related thereto. **FOR POSSIBLE ACTION**

C-A-L Stores Companies, Inc. dba C-A-L Ranch Stores currently holds a lease agreement with the City of Elko to use City property located at 2953 Manzanita Drive for storage of goods. The current lease extension does not expire until August 21, 2020; however, C-A-L Stores is currently working on extending their lease for the building and would like this lease as part of the package.

NRS 268.064 provides that the governing body may lease the property subject to the provisions outlined in NRS 268.059, 061, 062, and 064. Resolution No. 11-18 begins the process for the continued lease.

If adopted, the next steps will involve a public notice, a public hearing, and possible approval of a lease. RL

- B. First reading of Ordinance No. 828, an ordinance amending Title 4, Chapter 6, entitled "Room Tax", and matters related thereto. **FOR POSSIBLE ACTION**

At its January 9, 2018, the Elko City Council initiated changes to the Room Tax Code. SO

VI. REPORTS

- A. Mayor and City Council
- B. City Manager
- C. Assistant City Manager

- D. Utilities Director
- E. Public Works
- F. Airport Manager
- G. City Attorney
- H. Fire Chief - **Quarterly Report**
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Administrative Services Director
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

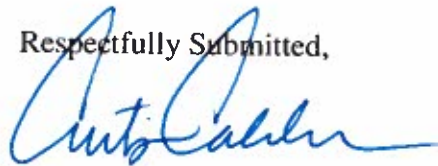
COMMENTS BY THE GENERAL PUBLIC

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NOTE: The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

ADJOURNMENT

Respectfully Submitted,



Curtis Calder
City Manager