



CITY OF ELKO
 CITY MANAGER
 1751 COLLEGE AVENUE
 ELKO, NEVADA 89801
 (775) 777-7110/FAX (775) 777-7119

The Elko City Council will meet in regular session on Tuesday, March 12, 2019
 Elko City Hall, 1751 College Avenue, Elko, NV 89801, at 4:00 P.M., P.D.S.T.

Attached with this notice is the agenda for said meeting of the Council.

In accordance with NRS 241.020, the public notice and agenda was posted on the City of Elko

Website, <http://www.elkocity.com>, the State of Nevada's Public Notice Website,

<https://notice.nv.gov> in the following locations:

ELKO CITY HALL
 1751 College Avenue, Elko, NV 89801
 Date: Time Posted: March 7, 2019 at 8:30 a.m.

ELKO COUNTY COURTHOUSE
 571 Idaho Street, Elko, NV 89801
 Date/Time Posted: March 7, 2019 at 8:40 a.m.

ELKO POLICE DEPARTMENT
 1448 Silver, Elko NV 89801
 Date/Time Posted: March 7, 2019 at 8:50 a.m.

ELKO COUNTY LIBRARY
 720 Court Street, Elko, NV 89801
 Date/Time Posted: March 7, 2019 at 9:00 a.m.


Posted by: <u>Kim Wilkinson</u>	<u>Administrative Assistant</u>	<u></u>
Name	Title	Signature

The public may contact Kim Wilkinson by phone at (775)777-7110 or email at kwilkinson@elkocitynv.gov to request supporting material for the meeting described herein. The agenda and supporting material is available at Elko City Hall, 1751 College Avenue, Elko, NV or on the City website at <http://www.elkocity.com>

Dated the 7th day of March, 2019

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.


 Scott Wilkinson, Assistant City Manager

CITY OF ELKO
CITY COUNCIL AGENDA
REGULAR MEETING
4:00 P.M., P.D.S.T., TUESDAY, MARCH 12, 2019
ELKO CITY HALL, 1751 COLLEGE AVENUE, ELKO, NEVADA

CALL TO ORDER

The Agenda for this meeting of the City of Elko City Council has been properly posted for this date and time in accordance with NRS requirements.

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

APPROVAL OF MINUTES: February 26, 2019 Regular Session

I. PRESENTATIONS

- A. Presentation by Fire Chief Matt Griego, Fire Department Year in Review, and matters related thereto. **INFORMATION ITEM ONLY – NON ACTION ITEM**
- B. Presentation of an appreciation plaque by Fire Chief Matt Griego to Gold Dust West, in recognition of their many years of dedication to the City of Elko Fire Department, and matters related thereto. **INFORMATION ITEM ONLY – NON ACTION ITEM**
- C. Presentation by Utilities Director, Ryan Limberg, Elko Water Department Leak Report, and matters related thereto. **INFORMATION ITEM ONLY – NON ACTION ITEM**

II. CONSENT AGENDA

- A. Review, consideration, and possible action to authorize City Staff to give Landfill Voucher to adult volunteers that participate in the “Take Pride in Your Community Cleanup, Greenup, Recycle Event and Prescription Drug Roundup” event, and matters related thereto. **FOR POSSIBLE ACTION**

This year’s “Take Pride in Your Community Cleanup, Greenup, Recycle Event and Prescription Drug Roundup” event is scheduled for Saturday, April 27, 2019. In

the past, the City Council has provided one voucher to the adult volunteers that were engaged in cleaning public property/right-of-ways. The voucher concept was very popular with the volunteers and affords them the same opportunity to remove waste from their personal property and dispose of it without having to pay a tipping fee at the landfill. In order to provide these volunteers the same opportunity as other citizens, these vouchers would be good for one day. DS

- B. Review, consideration, and possible approval of a request from Elko Police Department to apply for a Domestic Violence Prevention Grant, and matters related thereto. **FOR POSSIBLE ACTION**

The Elko Police Department is seeking City Council permission to apply for a Violence Against Women Act (VAWA) Grant under the Services, Officers, Training, Prosecutors (STOP) sub-grant category. The application is to fund a part-time Domestic Violence Systems Advocate for a possible maximum amount of \$40,000.00.

This grant requires a 25% match, which may be fulfilled through either funding and/or in-kind contributions. The intent of the Elko Police Department is to meet this requirement through in-kind services.

The Domestic Violence Systems Advocate would be responsible for reviewing all domestic violence cases, incidents, and referrals; liaison with domestic violence victims; conducting assessments of prior history of abuse; referral to officers for follow-up investigations; referral to local domestic violence resources; liaison with local prosecutors; develop and maintain relationships with community agencies which collaboratively respond to domestic violence cases; and maintain and submit both monthly and annual statistics on domestic violence cases. BR

III. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Review and possible approval of Print 'N Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- C. Review, consideration, and possible award of a bid for the Well 36 Public Improvements Project 2019, and matters related thereto. **FOR POSSIBLE ACTION**

Bids were opened on February 22, 2019, Five (5) bids were received. Ruby Dome was the low bidder in the amount of \$118,703.89. Their bid is compliant.

Although this cost is over the budgeted amount, the City has available funds due to cost savings on other Capital Projects including the North 5th Street Tank Site and the Well 29 Rehabilitation Project. RL

- D. Review, consideration, and possible approval of a Water and Sewer Line Oversize Reimbursement Agreement with Autumn Colors LLC, and matters related thereto. **FOR POSSIBLE ACTION**

Autumn Colors LLC installed oversized water and sewer mains at the City's request to enable future development. Attached is the reimbursement agreement and cost breakdown. The reimbursement amount for water oversize totals \$66,113.43. The reimbursement amount for sewer totals \$2912.37. RL

- E. Review, consideration, and possible award of a bid for the East Secondary Clarifier Rehabilitation Project 2019, and matters related thereto. **FOR POSSIBLE ACTION**

This is a yearly maintenance project which rotates between 5 clarifiers. Bids were opened on March 6, 2019. A Bid Tally Sheet is included as supplemental agenda information. RL

- F. Review, consideration, and possible authorization for Staff to solicit bids for the Public Works Department for Plantmix Bituminous Pavement materials to be used for the Year 2019 Construction Season, and matters related thereto. **FOR POSSIBLE ACTION**

This is an annual bid request for Plantmix Bituminous Pavement Materials based upon a unit price per ton amount. The materials are primarily used by the Public Works Department on streets, but the material may also be used by other departments as needed. DS

- G. Consideration and possible authorization for Staff to apply for Federal Aviation Administration Grant # AIP 3-32-0005-050-2019 Pavement Preservation and Rehabilitation, and matters related thereto. **FOR POSSIBLE ACTION**

Pavement treatment must be accomplished on a regular basis to extend the life of the airfield pavements. Prior to placing the seal coat, cracks will be routed and sealed, unsatisfactory areas will be repaired. Crack Sealing and placing a Seal Coat on the pavement areas will extend the life of these pavements by reducing the amount of water penetrating the base and subgrade layers resulting in weakened support for the pavements. Rehabilitation of asphalt concrete pavements is done where the pavements have extensive cracking but do not have subgrade failure. Most pavements at the airport have not had any preservation treatment in the last several years. JF

IV. UNFINISHED BUSINESS

- A. Review, consideration, and possible action to conditionally approve Final Plat No. 11-18, filed by Parrado Partners LP., for the development of a subdivision entitled Great Basin Estates, Phase 3 involving the proposed division of approximately 9.650 acres of property into 38 lots for residential development within the R (Single

Family and Multiple Family Residential) Zoning District, and matters related thereto. **FOR POSSIBLE ACTION**

Subject property is located generally northeast of Flagstone Drive between Opal Drive and Clarkson Drive (APN 001-633-030). Preliminary Plat was recommended to Council to conditionally approve by Planning Commission May 3, 2016 and conditionally approved by Council May 24, 2016. The Planning Commission considered this item on September 6, 2018, and took action to forward a recommendation to Council to conditionally approve Final Plat 11-18. CL

V. NEW BUSINESS

- A. Review, consideration, and possible approval of a Sewer Line Special Reimbursement Agreement as defined in Elko City Code 9-5-33 (E), for reimbursement of sewer boring and casing costs within the I-80 Right of Way, and matters thereto. **FOR POSSIBLE ACTION**

Surebrec Holdings, LLC (Surebrec) is the owner of a parcel of land and wishes to develop that parcel. In order to do so, Surebrec needs to install sewer service. Currently, there is not a viable means of discharging sewer from the site. In order to do so, a sewer main needs to be installed under I-80 or a sewer lift station needs to be installed.

Staff vastly prefers a gravity sewer main under I-80 when compared to a lift station alternative. The sewer main bore is proposed to be located at a low point where it could be used by multiple parcels. Routing the sewer main under I-80 results in a section of sewer main that is not adjacent to any developable property frontage.

At the December 18, 2018 City Council meeting, Council directed Staff to draft the agreement to include boring and casing costs only through I-80 Right of Way and bring the agreement back to Council for consideration and possible approval. RL

- B. Review, consideration, and possible approval of a request to waive the requirement to extend sanitary sewer across the frontage of 1553 Indian View Heights (APN 001-530-026), and matters related thereto. **FOR POSSIBLE ACTION**

Up gradient properties are currently being serviced by another sewer main. The extension of this sewer main is unlikely to serve any new customers in the future based on currently available planning and development projections. RL

- C. Review, consideration, and possible action to initiate the addition of a new Chapter 9 entitled "Registration and Maintenance Program for Vacant Properties", an amendment to Title 2, of the Elko City Code entitled "Building Regulations," and matters related thereto. **FOR POSSIBLE ACTION**

Pursuant to NRS 107.120, the City of Elko may establish a registration program to oversee abandoned residential property and those in danger of becoming abandoned. This chapter is intended to reduce and prevent neighborhood blight, to

mitigate conditions that threaten the health, safety and welfare of the public and to promote neighborhood stability. CL

VI. PETITIONS, APPEALS, AND COMMUNICATIONS

- A. Ratification of the Police Chief issuing a 30-day Temporary Packaged Liquor License and issue a Regular Packaged Liquor License, to Jaskaran Singh Raj, DBA Winners Corner Hi Discount Gas, Food, & Liquor, located at 2682 Outlook Court, Elko, NV 89801, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Review for possible approval or denial of a House of Prostitution License Application and Retail Liquor License Application, modifying the current House of Prostitution License and Retail Liquor License Application, to add Gabriel Ornelas to the license, DBA Desert Rose, located at 357 Douglas St, Elko, NV 89801, and matters related thereto. **FOR POSSIBLE ACTION**

A comprehensive background investigation was conducted by Elko Police Detectives regarding the Applicant. Mr. Ornelas has met the requirements relating to City Code 4-9-7. The Police Chief has reviewed the investigation and documented a summary of the results in the attached memo to the Council.

VII. 5:30 P.M. PUBLIC HEARINGS

- A. Second reading, public hearing, and possible adoption of Ordinance No. 835 an ordinance amending Title 8, Chapter 2, of the Elko City Code entitled "Conditions of Utility Occupancy of Public Roads and City Street Cuts and Repairs" hereby adding Smart Dig Requirements, and matters related thereto. **FOR POSSIBLE ACTION**

On August 28, 2018, Council approved initiation of Ordinance No. 835 and directed Staff to prepare a Business Impact Statement. The Business Impact Statement was approved on February 12, 2019, after making some changes to the ordinance. First reading of Ordinance No. 835 was accepted on February 26, 2019. KW

VIII. REPORTS

- A. Mayor and City Council
- B. City Manager
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager

- M. Administrative Services Director
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

COMMENTS BY THE GENERAL PUBLIC

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NOTE: The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

ADJOURNMENT

Respectfully Submitted,



Scott Wilkinson
Assistant City Manager