



CITY OF ELKO

Office of the City Clerk

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TRANSIENT OCCUPANCY TAX 28 DAY EXEMPTION FORM

In order to qualify for a 28 day exemption, **PRIOR** to occupancy, this form must be completed in full by the operator and signed by the occupant. Absent such obligatory agreement, occupant is deemed to be a transient and subject to the City's Transient Lodging Tax (TLT) for exercising occupancy for a period of 27 consecutive calendar days or less. Please complete in ink.

Room Rate: \$ _____ per _____ Day/Week/Month Room Number: _____

Period of Residency: m/d/yr _____ to m/d/yr _____

A. The UNDERSIGNED hereby request to be exempted from paying Transient Lodging Tax in the amount of \$ _____ because the tenancy is for more than 27 consecutive calendar days.

B. \$ _____	x	_____	=	\$ _____
Daily Room Rate		Number of Days Subject to TLT Exemption		Total Rent Subject to TLT Exemption

\$ _____	x	14%	=	\$ _____
Daily Room Rate		TLT Rate		Daily Tax Rate

\$ _____	x	_____	=	\$ _____
Daily Tax		Number of Days Subject to TLT Exemption		Total TLT Subject to Exemption

OCCUPANT AFFIDAVIT:

I hereby certify that I have been exempted transient lodging tax in the amount of \$ _____. I understand that this agreement obligates me to pay rent to the hotel/motel/RV park operator for the right of exercising occupancy in excessive of twenty-seven (27) consecutive days. Although I may not exercise occupancy for a period in excess of twenty-seven (27) days, I shall be liable to the operator for the room rate for the period of time agreed upon. I also agree that if I do not stay twenty-seven (27) consecutive days that I will be responsible for the daily room rate/rent and transient lodging tax in the amount of 14%. I declare under penalty of perjury that to the best of my knowledge and belief the statements made herein are correct and true.

Signature of Occupant

Date

Print Name of Occupant

Telephone Number

FOR HOTEL USE ONLY

Hotel Note: Exemption is granted occupant. This form must be signed by the occupant. Make copy and provide occupant with photocopy. Hotel must file and maintain original for minimum of not less than four (4) years from the close of the accounting year to which the returns relate.

Name of Hotel/Motel/RV Park

Signature of Employee: