

City of Elko)
County of Elko)
State of Nevada)

SS August 12, 2014

The City Council of the City of Elko, State of Nevada met for a regular meeting beginning at 4:00 p.m., Tuesday, August 12, 2014.

This meeting was called to order by Mayor Chris Johnson.

NOTE: The order of the Agenda has been changed to reflect the order business was conducted.

Mayor Present: Chris J. Johnson

Council Present: Councilman John Rice
Councilwoman Mandy Simons
Councilman Robert Schmidlein
Councilman Reece Keener

City Staff Present: Curtis Calder, City Manager
Delmo Andreozzi, Assistant City Manager
Dawn Stout, Administrative Services Director
Doug Gailey, Human Resources Manager
Shanell Owen, City Clerk
Ryan Limberg, Utilities Director
Dennis Strickland, Public Works Director
Fritz Sawyer, WRF Superintendent
Rick Magness, City Planner
Scott Wilkinson, Development Manager
James Wiley, Parks and Recreation Director
Matt Griego, Fire Chief
Ben Reed, Jr., Police Chief
Jeremy Draper, Civil Engineer
Lorraine Martinez, Accounting Supervisor
Mark Gibbs, Airport Director
Diann Byington, Recording Secretary

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this

item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

There were no public comments.

APPROVAL OF MINUTES: July 22, 2014 Regular Session

The minutes were approved by general consent.

I. PRESENTATIONS

- A. A Proclamation by the Mayor recognizing August 16, 2014 as Chef Appreciation Day. **INFORMATION ONLY- NON ACTION ITEM**

Mayor Johnson read the proclamation (Exhibit "A").

II. PERSONNEL

- A. Review, consideration, and possible approval of the City Finance Department to overlap the Accounting Manager position for a maximum of forty-five (45) days in order to train the new Accounting Manager, and matters related thereto. **FOR POSSIBLE ACTION**

Lorraine Martinez, Accounting Supervisor, is retiring on October 6, 2014 after serving in the finance department for over 25 years with the most recent 7 years as Accounting Supervisor. Staff is seeking Council permission to start her replacement in advance of that date (maximum overlap of 45 days) in order to allow for training by the outgoing employee. DS

Dawn Stout, Administrative Services Director, explained they did a recruitment for the Accounting Management position and we have made an offer to a person that has been accepted. Our tentative start date is September 2, which would be the first day after Labor Day. Lorraine would like to take the last two weeks prior to her actual retirement as vacation, however, she would be available for us should we need her. The overlap would be about three weeks.

**** A motion was made by Councilman Rice, seconded by Councilman Keener, to authorize staff to hire an Accounting Manager prior to the resignation date of the Accounting Supervisor with a maximum overlap of 45 days.**

The motion passed unanimously. (5-0)

- B. Review, consideration, and possible approval of an Agreement between the City of Elko, and the Elko Police Officers Protective Nevada Association of Public Safety Officer Communications Workers of America AFL/CIO Local 9110, July 1, 2014- June 30, 2016, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko has concluded negotiations for FY 2014/2015 & FY 2015/2016. A redlined copy of the proposed Collective Bargaining Agreement has been included in the agenda packet for review. DG

Doug Gailey, Human Resources Manager, explained we did finish the negotiations with the Police Department Association. He included the fiscal impact disclosure. They did successfully negotiate the 12-hour shifts. The holiday pay is a big amount but the Chief believes there will be some significant cost savings in the overall budget.

Councilwoman Simons asked for clarification. If they took the numbers of what we figure we will pay out in wages and then compare it to the 12-hour shifts there will be a savings of \$50,000 over a one year period? Switching to 12-hour shifts is supposed to save money.

Mr. Gailey answered no. The officers change from an 80-hour work period to an 84-hour work period. Each officer will be working 4 additional hours per pay period. We have approximately 3.5 officers extra on the shift that we have to pay for that we didn't have before.

Councilwoman Simons asked if we will be paying more but will get 3.5 officers. (yes) The savings you mentioned is overtime savings for not having to pay as much.

Mr. Gailey answered yes. Currently we have 4 people on a shift every night. With the 12-hour shifts we have potentially 7 people on a shift every night. That leaves three people more that can help cover when someone is sick or on vacation or even training. The amount of shift overtime that we have been paying for coverage should go way down.

Councilman Schmidlein asked about the 4-10 schedules for the detectives. Are they going to work Monday through Thursdays and other detectives will be working Tuesday through Friday? (yes) There is no overtime there?

Mr. Gailey answered they did make some changes with on-call pay and there isn't any built in overtime for the detectives. They are rotating their schedules. That should save us money there as well.

Councilman Schmidlein said he read the K9 officers and the detectives will take vehicles home. Did he know the amount of vehicles that is?

Mr. Gailey answered the K9 officers already take their vehicles home. There are 5 detectives. One reason we negotiated that was because the past Police Chief had implemented a situation where he was paying them COMP time for being on-call. It was negotiated outside the contract and it was a precedence that we had to deal with. In order to get that back we had to give them something and take home cars was something they were willing to make a concession for.

**** A motion was made by Councilman Rice, seconded by Councilman Schmidlein, to approve an agreement between the City of Elko and the Elko Police Officers Protective Nevada Association of Public Safety Officer Communications Workers of America AFL/CIO Local 9110, for a period dated July 1, 2014 through June 30, 2016 and thank Mr.**

Gailey and the Chief and the representatives from the Association for their work and successful negotiation of a contract.

The motion passed unanimously. (5-0)

- C. Consideration from the Elko Police Department to replace the position of Patrol Division Corporal with one Patrol Division Sergeant, and matters related thereto.
FOR POSSIBLE ACTION

Upon ratification of the new contract between the City of Elko and the Elko Police Officers Protective Association, the Elko Police Department will be implementing a new Patrol Division work schedule consisting of 12-hour shifts. This change will require an additional Sergeant. This change is consistent with the recommendation made in the Matrix Consulting Group final report of May 2013. Matrix recommended 12-hour patrol shifts and noted one additional Sergeant would be needed.

This change would not add additional personnel. This change would simply necessitate an internal promotion. Costs associated with this change would be the difference between the annual salary of a corporal vs. a sergeant. That difference is approximately \$4,956. BR

Ben Reed, Jr., Police Chief, explained this was a recommendation in the Matrix Report. This would give us 4 complete teams of patrol officers.

**** A motion was made by Councilman Keener, seconded by Councilman Rice, to approve the request from the Elko Police Department to convert the position of one patrol division corporal to one patrol division sergeant to supervise an additional patrol team consistent with the new 12-hour work schedule.**

The motion passed unanimously. (5-0)

- D. Review, discussion, and evaluation of City Manager and Police Chief Job performance for the period July 1, 2013 to June30, 2014, and matters related thereto. **FOR POSSIBLE ACTION**

Current City policy states that a performance appraisal shall be completed for Appointed Officials each year in July. For the years that are even numbered, the appraisals are conducted by the City Council for the previous year. For the years that are odd numbered, the evaluations are conducted by the City Manager. The exception to this would be the City Manager's appraisal, which is always conducted by the City Council. Since this is the first appraisal for the police chief, his review is being done by the City Council. DG

Doug Gailey, Human Resources Manager, explained he included the tally sheets where each councilperson rated both the Police Chief and City Manager. Overall the council appears happy with the performance of each. If you choose to accept the summation of all that then a merit raise would be in effect starting July 1.

**** A motion was made by Councilman Keener, seconded by Councilman Rice, to accept the performance evaluation tallies for City Manager and Chief of Police as worded in our packets.**

The motion passed unanimously. (5-0)

After the motion and before the vote, Councilman Rice said he was pleased to evaluated both Curtis and Ben. He is happy with the results.

Council voted on the motion.

III. APPROPRIATIONS

- F. Review, consideration, and possible award of a contract for the Landfill Scale Extension Project, and matters related thereto. **FOR POSSIBLE ACTION**

At the June 24, 2014 Council meeting, Staff was authorized to solicit bids for the Landfill Scale Extension Project. Bids were opened on August 7, 2014 and have been reviewed by Staff. A bid tab will be provided for Council to review. JD

Jeremy Draper, Civil Engineer, explained the bid tab was on the dais for everyone. Five bids were received. Acha Construction was the low bid in the amount of \$179,577 and the documents were good. He suggested following the recommended motion and allow for a five day bid protest period.

**** A motion was made by Councilman Keener, seconded by Councilman Rice, to award the Landfill Scale Extension Project to Acha Construction in the amount of \$179,577 ending a five-day bid protest period.**

The motion passed unanimously. (5-0)

- G. Review, consideration, and possible award of a contract for the creation of a metal sculpture for the Sesquicentennial Sagebrush, and matters related thereto. **FOR POSSIBLE ACTION**

At the June 10, 2014 Council meeting, the Arts and Culture Advisory Board was authorized to expend funds for the creation of a Sesquicentennial Sagebrush to commemorate the State of Nevada's Sesquicentennial. Local artists submitted their proposal to the City on August 1, 2014 for consideration and a recommendation for the selection of an artist was made by the Arts and Culture Advisory Board at their August 6, 2014 regular meeting. JD

Jeremy Draper, Civil Engineer, explained they received one bid for the project from Susan Church who did help them come up with the initial design, in the amount of \$4,275. They asked for approval to move forward with the construction of the sculpture.

Councilman Keener asked if we are hoping to have this completed by October 31st.

Mr. Draper answered they aren't hoping; they will have it completed by then.

Catherine Wines, Chairman Arts and Culture Advisory Board, said Susan Church has already started the project. It is half-way done.

**** A motion was made by Councilman Rice, seconded by Councilwoman Simons, to approve the selection of Susan Church for the creation of a Sesquicentennial Sagebrush Sculpture as recommended by the Arts and Culture Advisory Board, in the contract amount of \$4,275.**

The motion passed. (4-1 Councilman Schmidlein voted no.)

Councilman Rice noted that the county has donated some money for the project. It is becoming a great project for all of Elko County.

Mr. Draper said they had received \$5,000 from the county.

V. NEW BUSINESS

- K. Review, consideration, and possible designation of a different location for the Sesquicentennial Sagebrush, and matters related thereto. **FOR POSSIBLE ACTION**

At the May 27, 2014 Council meeting, a motion was made to locate the Sesquicentennial Sagebrush Sculpture at the corner of Chris Sheerin Way and College Avenue. Immediately after that meeting concerns about the location were expressed by the ECVA and requested that a new location be considered. This item was presented at the August 6, 2014 Arts and Culture Advisory Board meeting, a recommendation from the Arts and Culture Advisory Board will be provided at the meeting. JD

Jeremy Draper, Civil Engineer, explained there have been some concerns about the location originally approved. The Arts and Culture Advisory Board did recommend this location. Our engineering intern came up with this design (shown on the overhead screen).

Catherine Wines, Chairman Arts and Culture Advisory Board, said the reason they chose the original site was so they could piggy-back on the Tennis Court Project. The Convention Center has donated \$2,000 if they move the location. It will have more exposure at the new location.

Ryan Limberg, Utilities Director, noted there is a water main in this location and they want to make sure they sculpture is far enough away from the water main so that if there is a break they do not damage the sculpture.

Mayor Johnson asked if they knew enough of the main location that any layout would work.

Mr. Limberg said he wasn't sure if Mr. Draper measured the exact distances off or not but they did look and noticed it was in fairly close proximity. There can be ways to shift things around and make it work.

Mr. Draper said they have looked at that and shifted the location of the sculpture at least ten feet away from the line (as long as their information is accurate).

Mr. Limberg felt ten feet would be far enough away.

Ms. Wines said they did receive \$5,000 from the county because no other municipalities in the county are doing any other permanent installations for the sesquicentennial. They received \$2,000 from the Convention Center. They have talked about a possible dedication date of October 28, 2014 at 3:00 pm. We would like to invite the Governor and some senators to the dedication and they would also like to get the high school band there. They have a list of things they would like to include in the time capsule and they are open to suggestions.

**** A motion was made by Councilman Rice, seconded by Councilman Keener, to approve the new designation of a location for the Sesquicentennial Sagebrush to the corner of College Avenue and Idaho Street as depicted in the engineer's drawing being presented to us now, taking into account that there may be some adjustments to it to deal with a water main that is in the vicinity.**

The motion passed unanimously. (5-0)

- L. Review, consideration, and possible authorization for the Arts and Culture Advisory Board to apply for a Jackpot Grant from Nevada Arts Council and a Tourism Infrastructure Grant from Nevada Commission on Tourism, and matters related thereto. **FOR POSSIBLE ACTION**

Catherine Wines, Chairman Arts and Culture Advisory Board, explained they are asking permission to apply for these matching grants. We should have plenty of matching funds for this. The more we get the less we would use of the city money.

Mr. Draper said one grant is due this Friday and they are working on that application.

**** A motion was made by Councilwoman Simons, seconded by Councilman Rice, to authorize the Arts and Culture Advisory Board to apply for a Jackpot Grant from Nevada Arts Council and a Tourism Infrastructure Grant from Nevada Commission on Tourism.**

The motion passed unanimously. (5-0)

III. APPROPRIATIONS (Cont.)

- E. Review, consideration, and possible authorization for Staff to begin negotiating a Professional Service Agreement with a design team for the design of the Cedar Street Reconstruction Project, and matters related thereto. **FOR POSSIBLE ACTION**

At the May 27, 2014 Council meeting, Council authorized Staff to solicit for Statements of Qualifications (SOQ's) for the design of the Cedar Street Reconstruction Project. A review committee evaluated the SOQ's and recommends the design firm of Carter Engineering for the project. JD

Mr. Draper explained Ms. Carter from Carter Engineering is in the audience. The review team was himself, Mr. Strickland and Councilwoman Simons.

Councilwoman Simons said we three had Carter Engineering at the top of their lists. They are asking that council approve them for the job.

**** A motion was made by Councilman Keener, seconded by Councilman Schmidlein, to authorize staff to begin negotiating a Professional Services Agreement with Carter Engineering and bringing the Professional Services Agreement back to council for finalization.**

The motion passed unanimously. (5-0)

- J. Review, consideration, discussion, and possible authorization to execute Phase II and III, Design Development and Construction Documents respectively, of a Professional Services Agreement with MGB+A to design construction documents for Phase I of the Elko Sports Complex in preparation for possible construction in 2016, and matters related thereto. **FOR POSSIBLE ACTION**

Staff is seeking authorization from Council to complete the design for Phase 1 of the Elko Sports Complex. The design phase is the next logical step for the project in preparation for possible construction in 2016. The design will allow Staff to apply for grants to assist with the construction phase, will bolster our ability to garner private funding, and will allow for wetlands mitigation to meet timelines associated with permits issued by the Army Corp of Engineers. \$500,000 has been budgeted for design and engineering services for Fiscal Year 2014/2015. JW

James Wiley, Parks and Recreation Director, explained there are supporters of the item in the audience as well as the architect. We have spent the last year or so working on the master plan for the project. The next phase would be the design phase. Work has been on-going on the project. They have been doing a fair amount of talking to potential donors. In part of those conversations the donors want to know where we are at with the project. Once the design is done we will have stronger commitments from the donors. We have some good commitments on the table now. With the 5-year plan that was presented to council there is a plan to use Recreation Fund dollars. For phase 1 we have an estimated construction cost of \$8 million and he thinks, with cash on hand with donations and city commitment, we will be between \$3.5 and \$4.5 million. There has been a lot of work on the wetlands mitigation. He feels they are close to securing the permit for the wetlands. Included in the packet is the proposal for Phase 1 Design Services. Jay Bolwinkle is present to answer questions. We would like to tackle tasks 1, 2 and 3 at this time. We would do tasks 6 and 7 at a later date. In the motion he is asking that they approve the total amount of \$481,170.

Councilman Schmidlein asked from a grant funding standpoint, realistically, do you guys have any idea what type of money you are going to be able to achieve and will MGB+A help on that. Is that part of this proposal tonight?

Mr. Wiley answered the original agreement we have with MGB+A there was a portion of that agreement directly tied to fund raising and grants. We have not expended that budgeted amount completely yet. We have done some research on grants out there. We will have the match to apply for those but in order to apply for those we will need the design completed.

Jay Bolwinkle, 145 W. 200 S., Salt Lake City, Utah, said we always thought we would do 1/3, 1/3, 1/3 where a 1/3 of the grants would come from big donors. Local funding would be part of the 1/3 and the city would be the last 1/3. We are under way and we need to get the project started. We have had the discussions about in-kind donations. We still have 2/3 of our budget left.

Councilman Keener asked Curtis Calder, regarding in-kind donations, how would that work on a public works project? How would that be structured?

Curtis Calder, City Manager, answered we haven't done that in a long time on any of our projects. It has been done in the past. They are working on that and doing research. We do need to make sure we are following the prevailing wage laws and will have our attorney look at that.

**** A motion was made by Councilman Keener, seconded by Councilman Rice, to authorize staff to execute Phase 2 and 3 for the design of Phase 1 of the Elko Sports Complex.**

The motion passed unanimously. (5-0)

IV. UNFINISHED BUSINESS

- A. Review, consideration, and direction to Staff for inclusion of certain federal lands in the discussion draft of the Nevada Sagebrush Landscape Conservation and Economic Development Act drafted by Senator Reid and Senator Heller, and matters related thereto. **FOR POSSIBLE ACTION**

Senator Reid and Senator Heller are in the process of completing Discussion Draft Version II of the Nevada Sagebrush Landscape Conservation and Economic Development Act. The Act, as drafted includes possible conveyances of certain federal parcels to various municipal jurisdictions. As part of that process, Senator Heller's office has contacted the City of Elko with regard to federal property, identified by the City, which may be included in the draft bill. The City of Elko has identified several areas under federal jurisdiction as shown in the adopted Development Feasibility Report dated November 2012. Areas for consideration are as follows and identified within areas as shown on the image files included as background information:

- Section 18 within the Exit 298 area (approximately 634 acres)
- Portion of Section 3 within the Jennings Way East area (approximately 320 acres)
- Portion of Section 8 within the North Fifth Street area (approximately 135 acres)
- Portion of Section 22 within the Errecart West area (approximately 10 acres)

Inclusion of the BLM areas in the bill, if successful, would require the conveyance of property at not less than fair market value. Staff has prepared a white paper on the matter, and provided it in the board packet for review. SAW

Scott Wilkinson, Development Manager, explained we prepared a white paper dated August 6th, 2014. It recapped the issue at hand. He detailed out some of the important considerations we would have as we evaluate these areas. The white paper also broke out the Act and finished up with some questions for the city and stopped short of making a recommendation.

Mayor Johnson noted there were concerns at the last City Council meeting about the options in order to purchase the property. He was involved in two meetings with staff from Senator Reid's office and Senator Heller's office. If the city were to get all the way to negotiate the purchase of the property then the city would have the option of not acquiring all of the property at once. Even though it is in the Bill, the city isn't committed to take the property and there will still be options. Right now the city is not bound; if all of this makes it to the Bill that the city would have to come up with the cash at once to pay for it. There are options that could happen.

Councilman Keener said Heller's office is trying to include language in the Bill to extend the time horizon on completing the purchase.

Mr. Wilkinson said that is correct. The way the Bill is drafted, once the property has been appraised and approved the city would have one year to acquire the property. He thought time periods could be stretched out. One more important issue was the possibility of a land exchange; Section 17 for Section 18. We did get a response from Heller's office and they feel it can be complicated. We have had conversations with the BLM and they are not interested in doing a land exchange. He wasn't sure if they could get that done.

Councilman Rice thought we could continue that discussion. We may not be successful with it.

Mr. Wilkinson didn't want to give up on that.

Mayor Johnson said it will be a tough commitment for the city to come up with that much cash. Eventually a trail system could be put on Section 17. The topography makes it so it can't be sold for development.

Mr. Wilkinson said the issue would be convincing everyone that the values are equal.

Councilwoman Simons asked Mr. Wilkinson, if we have to acquire Section 18 without a trade, is including it in this Bill going to make the process any easier.

Mr. Wilkinson answered it should shorten the time frame. There is very clear language that if the Act passes, the Secretary has a certain period of time to act and then the jurisdictions have a certain period of time to complete the transaction.

Councilman Schmidlein said he would like to wait this out. He doesn't agree with some of the stuff that is in there. He has met with people, surrounding employers, and they are in favor of it. He doesn't like how the city is being sucked into the sage grouse issue. We are entitled to this land and there is no guarantee we will be able to get the land faster. He doesn't feel that we are in a position to take this on as the City of Elko.

Councilman Keener said his whole basis for supporting this is that this bill will be vital to the mining industry. It is important for us to step up and support this for the sake of the mining industry.

Councilman Rice agreed with Councilman Keener. Our main concern needs to be the mining industry. This Bill provides the funding mechanism for Sage Grouse management and habitat restoration. There is no funding out there for management and no other Bill addressing the problem. In his discussions the mining companies see this as a good thing. We are wrestling with the costs but it does put lands into our hands. That is something that has been an issue throughout the west.

Mr. Wilkinson said in the language of the Bill, the Secretary has the ability to close off designated wilderness areas to trapping, hunting and fishing. In his opinion that shouldn't be allowed. We shouldn't have the Secretary going in and shutting this off.

Councilman Rice said that is part of the negotiating process. There is a give and take and that can happen in a lot of areas. Our best interests are in the opportunities this provides for sage grouse mitigation in the future for the preservation and development of habitat and what it provides to the mining industry. This allows the mining industry to continue on the path they are on now.

Councilman Schmidlein added that there are no guarantees that they are going to be able to get anything any quicker to expand. It is being put out there as a proposal and since it is a proposal there are no guarantees.

Councilwoman Simons said she is not as positive as the rest of the group. She doesn't see a lot of benefit except for the mines.

**** A motion was made by Councilman Rice, seconded by Councilman Keener, to include certain federal lands that we have discussed this evening that exist in the Draft Legislation of the Nevada Sage Grouse Landscape Conservation and Economic Development Act and direct staff to work with staff from Senator Heller's office and Senator Reid's office to assure that those lands are included.**

The motion passed. (4-1 Councilman Schmidlein voted no.)

After the motion, before the second and before the vote, Mr. Wilkinson said he didn't think we needed to get into that detail. He felt the City Manager and two councilmembers could work with staff and the senators' offices. We need to try to get a lot of answers pretty quick and asked that be added to the motion.

Councilman Rice amended his motion to include Scott Wilkinson, Curtis Calder and two councilmembers to be designated by the Mayor.

Councilman Keener seconded the motion and thanked Mr. Wilkinson for the time and effort he put into this.

Council voted on the motion.

VI. RESOLUTIONS AND ORDINANCES

- A. First reading of Ordinance No. 786, an Ordinance providing for the issuance by the City of Elko of its General Obligation (Limited Tax) Medium-Term Public Safety Bonds, Series 2014 for the purpose of acquiring, constructing, improving and equipping a building project; providing covenants, agreements and other details concerning the bonds, the project and general tax proceeds; ratifying action previously taken and pertaining to the foregoing by the City and its officers and employees; and other matters thereto. **FOR POSSIBLE ACTION**

This is the final ordinance required for the City's issuance of General Obligation (Limited Tax) Medium-Term Public Safety Bonds for the construction of the City's new Police facility. DS

Dawn Stout, Administrative Services Director, explained this is our final ordinance in the process. We will have this reading and then second reading. Then we propose that we issue the bonds on September 4. The interest rate we got back was 2.27% which is a very reasonable rate. Bond and financial counsel are present to answer any questions.

**** A motion was made by Councilman Keener, seconded by Councilman Rice, to conduct the first reading of Ordinance No. 786 and direct staff to set the matter Public Hearing, Second Reading and Possible Adoption.**

The motion passed. (4-1 Councilman Schmidlein voted no.)

After the motion and before the vote, Councilman Schmidlein said his opinion hasn't changed and wants to focus on building just the Police Station. He doesn't feel we need to borrow \$3 million to build a Police Station.

Council voted on the motion.

III. APPROPRIATIONS (Cont.)

- C. Review, consideration, and possible approval to authorize Staff to solicit bids for the 9th Street Pedestrian Bridge Walkway Rehabilitation Project, and matters related thereto. **FOR POSSIBLE ACTION**

This item has been approved and budgeted in the FY 2014/15 Budget, Capital Construction Fund. The budgeted amount includes both the design and construction costs. Design and Construction Management will cost approximately \$25,650.00. DS

Dennis Strickland, Public Works Director, explained we will be left with \$175,000 to rehab the bridge and will try to get as much as we can done.

**** A motion was made by Councilman Rice, seconded by Councilwoman Simons, to authorize staff to solicit bids for the 9th Street Pedestrian Bridge Walkway Rehab.**

The motion passed unanimously. (5-0)

- D. Review, consideration, and possible approval to authorize Staff to solicit bids for the Silver Street/Errecart Boulevard Traffic Signal Project, and matters related thereto. **FOR POSSIBLE ACTION**

This item has been approved and budgeted for in the FY 2014/15 Budget, Capital Construction Fund. The budgeted amount includes both the design and construction costs. Design cost is \$14,000.00. DS

Councilman Keener disclosed that he owns property at this intersection and didn't see how it would affect the value one way or the other and he didn't feel there would be a conflict on participating on a vote on this issue.

Dennis Strickland, Public Works Director, explained this project looks like it will come in under budget.

Councilman Schmidlein felt this will ease traffic in the area.

Mr. Strickland said the Hamilton Stage development out there has increased the traffic. There will be some tweaking of the signals but all the signals between Walmart and Errecart should be synchronized.

**** A motion was made by Councilman Schmidlein, seconded by Councilwoman Simons, to authorize staff to solicit bids for the Silver Street/Errecart Boulevard Traffic Signal Project.**

The motion passed unanimously. (5-0)

- H. Review, consideration, and possible award of a contract for the Silver Street CDBG Project, and matters related thereto. **FOR POSSIBLE ACTION**

At the July 8, 2014 Council meeting, Staff was authorized to solicit bids for the Silver Street CDBG Project. Bids were opened on August 7, 2014 and have been reviewed by Staff. A bid tab will be provided for Council to review. JD

Jeremy Draper, Civil Engineer, explained there were no bids received. Pursuant to NRS 338.1385 we have extended the bid time to August 22nd. He asked City Council to table this item until the next meeting.

**** A motion was made by Councilman Rice, seconded by Councilwoman Simons, to table the agenda item until the next council meeting.**

The motion passed unanimously. (5-0)

- I. Review, consideration, and possible authorization to solicit bids for the Swimming Pool Replastering and Maintenance Project, and matters related thereto. **FOR POSSIBLE ACTION**

The City outdoor and wading pools are in need of replastering and other maintenance including the replacement of pool lights. Staff is seeking authorization to solicit bids to complete this project. This project has been budgeted in the FY 2014/2015 Recreation Fund. JD

Mr. Draper explained we did the indoor pool last year and now it's time to do the outdoor pool. We want to get this out to bid so we can complete the project while we have some decent weather for curing temperatures on the plaster.

**** A motion was made by Councilman Keener, seconded by Councilman Rice, to solicit bids for the Swimming Pool Replastering and Maintenance Project.**

The motion passed unanimously. (5-0)

- K. Review, consideration, and possible approval to authorize Staff to solicit bids for One (1) New Front-end Rubber Tired Wheel Loader, Four Wheel Drive, for the Street Department, and matters related thereto. **FOR POSSIBLE ACTION**

This item has been approved and budgeted for in the FY 2014/15 Budget, Capital Equipment Fund. DS

Dennis Strickland, Public Works Director, explained this looks like we may have budgeted a bit more than needed.

**** A motion was made by Councilman Rice, seconded by Councilman Schmittlein, to authorize staff to solicit bids for One (1) New Front-End Rubber Tired Wheel Loader, Four Wheel Drive for the Street Department.**

The motion passed unanimously. (5-0)

- L. Review, consideration, and possible authorization for Staff to purchase three Effluent Pump Variable Speed Drives, and matters related thereto. **FOR POSSIBLE ACTION**

On July 8, 2014, Council authorized Staff to solicit bids to replace the failing effluent pump VFDs. Five (5) VFD Bids from three companies were received on July 24, 2014. The bids and recommendation is enclosed in your packet for review. FPS

Fritz Sawyer, WRF Superintendent, explained they received five bids. We would like to move forward with the Codale VFD AB Powerflex 753.

**** A motion was made by Councilman Schmidlein, seconded by Councilman Keener, to approve purchasing the AB Powerflex 753 drives from Codale Electric Supply in the amount of \$55,203.12.**

The motion passed unanimously. (5-0)

- M. Review, consideration, and possible approval of an award of a construction services contract for AIP-44, Rehabilitate Runway 5/23 Lighting and Signage (Construction) and matters related thereto. **FOR POSSIBLE ACTION**

Bids were opened on August 5, 2014 at 3:00 PM and Titan Electric Contracting, Inc. was the low bidder at a total bid price of \$370,492.00. FAA AIP Grant #44 is intended to correct numerous issues on the airport that include:

- 1) Airfield electrified signage not working and plagued with maintenance issues;
 - 2) New FAA standards for taxiway nomenclature;
 - 3) Increased Runway Safety Area setback dimensions on RWY 5/23
 - 4) New signage for airport access roads that lead to aircraft movement areas
- MG

Mark Gibbs, Airport Director, explained the bids that came in were all technically non-compliant and did not contain all the clauses required under the contracts, specifically those clauses requiring the bidders to provide proof that they were in good standing in terms of a business license with the State of Nevada, as well as, proof that they were in good standing with the State Contractor's Board. Both of those items are available online. The highest bidder (Cash Valley Electric) also had a technical fault where they had a calculation error which they underbid quantity and unit cost multiplication. If you look at all of the bids there is a clause in the bid that allows for minor technicalities if the technicality doesn't impact the competitive advantage of one contractor over another. We are time sensitive on this bid. It is a "Use it or lose it" grant by the FAA. If we choose not to award we will not receive the \$1 million grant and it will go to another airport.

Mayor Johnson thought it sounded like all bids should be rejected.

Mr. Gibbs said no and discussed the minor irregularity clause further.

Mayor Johnson asked if the city could still award even if the bids are non-complaint.

Dave Stanton, City Attorney, explained the way the law works on this is that the city can decide to waive the minor irregularities. It was his understanding that public information was omitted. Arguably it is a minor irregularity that doesn't give an advantage to one bidder over another.

Councilman Rice agreed it is a minor irregularity.

Mr. Gibbs said all three bidders are in good standing with the Contractor's Board and their business license.

Councilman Rice said they all committed the same sin of omission but the information we needed was available to us.

Mayor Johnson asked who the low bidder is.

Mr. Gibbs answered Titan Electric Contracting.

Mayor Johnson asked if, besides the missing information, was their bid complete. (yes)

**** A motion was made by Councilman Keener, seconded by Councilman Rice, to award the contract for services at the airport for services contract for AIP-44 Rehabilitate Runway 5/23 Lighting and Signage to Titan Electric in the amount of \$370,492 and we do understand that there is a minor irregularity but we will use our discretion and move past that.**

The motion passed unanimously. (5-0)

- N. Review, consideration, and possible approval of an award for engineering services contract for AIP-44, conditioned on FAA AIP Grant award, and matters related thereto. **FOR POSSIBLE ACTION**

Engineering and construction project management services for FAA AIP project #44, Rehabilitate Runway 5/23 Lighting and Signage (Construction) will be provided by Jviation, Inc. through a Professional Engineering Services contract already approved by City Council. The cost for engineering and construction management for the project element Rehabilitate Runway 5/23 Lighting is \$61,907. MG

Mr. Gibbs explained this is a formality as part of the grant.

**** A motion was made by Councilman Rice, seconded by Councilman Schmidlein, to approve an award for Engineering Services Contract for AIP-44 conditioned on FAA AIP Grant award in the amount of \$61,907.**

The motion passed unanimously. (5-0)

- O. Review, consideration, and possible approval of an award for design & engineering services contract for AIP-44, Rehabilitate Runway 5/23-Phase 3(Design Only) conditioned on FAA AIP Grant award, and matters related thereto. **FOR POSSIBLE ACTION**

The cost for engineering design services for the FAA AIP #44 project element Rehabilitate Runway 5/23-Phase 3 is \$724,561.00. An independent fee estimate on the design cost of Rehabilitate Runway 5/23-Phase 3 was performed by Rood & Associates following requirements in FAA Advisory Circular 150/5100-14D, Section -12 Fee Estimate. The independent fee estimate was within 10% of the engineer's estimate and was accepted by the FAA. MG

Mr. Gibbs explained this is the design of the 3rd phase of the construction on runway 5/23. This will be the last phase.

**** A motion was made by Councilman Rice, seconded by Councilwoman Simons, to approve an award for Design and Engineering Services Contract for AIP-44 Rehabilitate Runway 5/23 Phase 3 Design only conditioned on the FAA AIP Grant award in the amount of \$724,561 with the local share being \$45,285.07.**

The motion passed unanimously. (5-0)

V. NEW BUSINESS (Cont.)

- A. Consideration and possible approval to waive landing and overnight parking fees for a B-25 Mitchell Bomber aircraft that will be available for public viewing and demonstration flights between August 25-September 2, 2014, and matters related thereto. **FOR POSSIBLE ACTION**

The Confederate Air Force will be bringing a TB-25N Mitchell (B25) WWII vintage war bird to Elko August 25-September 2 for public viewing. Public may also purchase demonstration rides aboard this aircraft which saw active combat in Italy between November 4 and December 31, 1944. The airport wants to promote aviation to Elkoans and believe supporting these flying museums are a great means to allow members of the public remember those airmen whose courage saved the free world from dictatorship. This waiver will reduce the airport enterprise fund by \$60 total. MG

Mr. Gibbs explained the B-25 Bomber was famous for the Doolittle Raid on Tokyo. It was the first strike that the United States made with this aircraft type.

**** A motion was made by Councilman Keener, seconded by Councilwoman Simons, to approve waiving the landing fees and overnight fees for the B-25 Bomber that will be arriving for public viewing as a flying museum on August 25, 2014.**

The motion passed unanimously. (5-0)

- B. Review, consideration, and discussion for the appointment of one (1) new member to the Parks and Recreation Advisory Board, and matters related thereto. **FOR POSSIBLE ACTION**

Council authorized Staff to advertise for an open position on the Parks and Recreation Advisory Board at the May 27, 2014 meeting. Since then, Staff received one letter of interest from Melis White to serve for one (1) year, the remainder of the term for the current position left vacant earlier this year. JW

James Wiley, Parks and Recreation Director, explained Melis White was present. She was the one that responded to our advertisement. They are ready to welcome her onto the board.

**** A motion was made by Mayor Johnson, seconded by Councilman Rice, to appoint Melis White to serve one year on the Parks and Recreation Advisory Board.**

The motion passed unanimously. (5-0)

- C. Review, consideration, and possible acceptance of a letter of resignation from Arts and Culture Advisory Board member Heather Robertson, and authorization to advertise for the vacant position, and matters related thereto. **FOR POSSIBLE ACTION**

Ms. Heather Robertson's letter of resignation has been included in the Council Packet. CC

Curtis Calder, City Manager, explained we just need to accept the resignation letter so we can recruit for a new member.

**** A motion was made by Councilman Rice, seconded by Councilwoman Simons, to accept the resignation of Ms. Heather Robertson and thank her for her service to the Arts and Culture Advisory Board. She has been a valuable member.**

The motion passed unanimously. (5-0)

- D. Review, consideration, and possible re-appointments of five positions to the Arts and Culture Advisory Board, and matters related thereto. **FOR POSSIBLE ACTION**

The terms for Board Members Catherine Wines, four (4) year term; Joan Anderson four (4) year term; Bailey Billington-Benson, four (4) year term; Andrea Hill, two (2) year term; and Cynthia Delaney, two (2) year term have expired. All five members are interested in serving another term on the committee and are eligible for re-appointment. CC

Mr. Calder explained we would recommend that you reappoint those that wish to be reappointed.

Councilwoman Simons asked if we have to advertise. If they want to be reappointed we don't have to advertise?

Mr. Calder answered that when he reviewed the by-laws it looks as if the council wants to reappoint you have that authority. You can also say you want people to serve one term and be done. There is no requirement to advertise these positions. Based upon our previous recruitment it is difficult to fill vacant positions.

Councilman Rice noted these nominees are very committed.

**** A motion was made by Councilman Keener, seconded by Councilman Schmidlein, to appoint all of the mentioned expiring board members of the Arts and Culture Advisory Board to an additional term to each of the five members.**

The motion passed unanimously. (5-0)

- E. Review, consideration, and possible ratification of the May 8, 2012 transfer by Park R. Blair of Elko Airport Hangar Leases #B5 (14), B6 (15) and B1 (23) with

the City of Elko to the same Park R. Blair, as trustee of the Park R. Blair Trust, a living, revocable trust, and matters related thereto. **FOR POSSIBLE ACTION**

This item is in an effort to ratify transfers that took place with Park R. Blair's hangars before he passed away. SO

Shanell Owen, City Clerk, explained this item and the next three items are related and are housekeeping items. This item transfers the Park R. Blair leases into the Park R. Blair Trust.

**** A motion was made by Councilman Rice, seconded by Councilman Keener, to ratify the May 28, 2012 transfer by Park R. Blair of the Elko Airport Hanger leases B5, B6 and B1 with the City of Elko to the same Park R. Blair as Trustee of the Park R. Blair Trust, a living revocable trust.**

The motion passed unanimously. (5-0)

- F. Review, consideration, and possible ratification of the transfer of Elko Airport Hangar Leases #B5 (14), B6 (15) and B1 (23) with the City of Elko to the same Galen A. Schorsch, as successor trustee of the Park R. Blair Trust, by reason of the death of the previous trustee, Park R. Blair, and matters related thereto. **FOR POSSIBLE ACTION**

This item is in an effort to ratify transfers that took place with Park R. Blair Trust hangars after he passed away. SO

Ms. Owen explained this is transferring and acknowledging that Galen A. Schorsch as the trustee for the Park R. Blair Trust.

**** A motion was made by Councilman Rice, seconded by Councilman Schmidlein, to ratify the transfer of Elko Airport Hangar Leases B5, B6 and B1 with the City of Elko to the same Galen A. Schorsch, as successor trustee of the Park R. Blair Trust, by reason of the death of the previous trustee, Park R. Blair.**

The motion passed unanimously. (5-0)

- G. Review, consideration, and possible ratification of the transfer by Galen A. Schorsch, as successor trustee of the Park R. Blair Trust, of Elko Airport Hanger Lease B1 (23) with the City of Elko to Jeffrey Dalling, as successor Lessee, and matters related thereto. **FOR POSSIBLE ACTION**

Jeffrey Dalling has purchased Hangar B1 (23) from the Park R. Blair Trust. SO

Ms. Owen explained this item transfers the T-hangar lease to Jeffrey Dalling who purchased one particular T-hangar (B1).

**** A motion was made by Councilman Rice, seconded by Councilman Keener, to ratify the transfer by Galen A. Schorsch, as successor trustee of the Park R. Blair Trust, of Elko Hangar Lease B1 with the City of Elko to Jeffrey Dalling, as successor Lessee.**

The motion passed unanimously. (5-0)

- H. Review, consideration, and possible approval of Consent to Assignment and Assumption of Airport Hangar B1 (23) Lease Agreement between the City of Elko and Jeffrey Dalling, and matters related thereto. **FOR POSSIBLE ACTION**

Jeffrey Dalling has purchased Hangar B1 (23) from the Park R. Blair Trust. Included in the agenda packet is the agreement for the hangar. SO

Ms. Owen explained in the packet there is an actual Consent to Assignment and Assumption. All of the terms that existed with the Park R. Blair lease fall to Jeffrey Dalling.

**** A motion was made by Councilman Rice, seconded by Councilwoman Simons, to approve the Consent to Assignment and Assumption of Airport Hangar B1 Lease Agreement between the City of Elko and Jeffrey Dalling.**

The motion passed unanimously. (5-0)

- I. Review and possible approval of a License and Concessionaire Agreement between the City of Elko and Heather and Scott Brown dba The Trailer. The Brown's would like to utilize Main City Park space for their mobile food truck, and matters related thereto. **FOR POSSIBLE ACTION**

The Brown's have a current Elko City Business License and a mobile food truck. They would like to utilize park space 5 (shown on map in application) every month, Monday through Saturday from 10:00 a.m. to 2:00 p.m. and 4:00 p.m. to 6:00 p.m. SO

Ms. Owen explained included in the packet is the application from the Brown's and a space map. We want to approve this for space 5.

Councilman Keener asked what if someone parks in their space. Is it posted that no one can park there?

Ms. Owen answered it isn't posted but she thought that if someone was in their space the Parks Department helps to take care of that. They do pay a monthly \$50 fee for the use of that space.

**** A motion was made by Councilman Keener, seconded by Councilwoman Simons, to approve a License and Concessionaire Agreement between the City of Elko and Heather and Scott Brown dba The Trailer for space number five in the amount of \$50.00 per month rent and the hours stipulated would be Monday through Saturday from 10:00 am to 2:00 pm and 4:00 pm to 6:00 pm contingent on receiving the required liability insurance from the applicant.**

The motion passed unanimously. (5-0)

- J. Review, consideration, and possible approval of a request from the Elko Police Department to enter into an agreement with ARC Health & Wellness to perform annual physical fitness exams on all sworn personnel, and matters related thereto. **FOR POSSIBLE ACTION**

Sworn personnel at the Elko Police Department are required to have an annual physical fitness exam per NRS 617.457. After reviewing costs and receiving quotes from local medical providers it was determined ARC Health & Wellness will substantially reduce costs and more closely meet the needs of public safety physical fitness exams. ARC Health & Wellness is currently a service provider for to the State of Nevada Purchasing Division for public safety physical fitness exams. BR

Chief Reed explained we struggle at times to get annual physical fitness exams done throughout the year because of just a few vendors in our area that provide this service. Those 40 and up need an additional test (stress EKG) and there is only one device and vendor in Elko that we know of. We spend a considerable amount each year getting these tests done at the Department's expense. We have looked at this and found ARC Health & Wellness. They provide these exams throughout the state and have offices in Reno and Las Vegas. The rest of us get the mobile traveling large RV. They do the exams onsite and are very efficient. We are looking to save money with this.

**** A motion was made by Councilman Rice, seconded by Councilman Keener, to direct staff from the Elko Police Department and Chief Reed to enter into an agreement with ARC Health & Wellness to perform annual physical fitness exams on all sworn personnel.**

The motion passed unanimously. (5-0)

VII. 6:00 P.M. PUBLIC HEARINGS

- A. Review, consideration, and possible action to adopt Resolution No. 28-14, a resolution of the Elko City Council adopting a change in zoning district boundaries from PQP (Public, Quasi-Public) to C (General Commercial), involving approximately 1.00 acre of property located generally southwest of the intersection of W. Sage Street and Mountain City Highway, filed by the City of Elko with authorization from the Douglas G. and Crystal C. Shippy Family Trust and processed as Rezone No. 4-14, and matters related thereto. **FOR POSSIBLE ACTION**

The Planning Commission considered the subject zone change request on July 1, 2014, and took action to forward a recommendation to the Council to adopt a resolution which approves Rezone 4-14. The Commission included findings in support of its recommendation. RM

Rick Magness, City Planner, explained Planning Commission considered this in the transfer to Shippy. It created a non-usable zoning boundary within the entire parcel. We asked that council adopt the resolution that would create the entire parcel into a commercial zoning district which is appropriate for the use currently there.

**** A motion was made by Councilman Rice, seconded by Councilwoman Simons, to adopt Resolution No. 28-14.**

The motion passed unanimously. (5-0)

- B. Public hearing pursuant to NRS 268.059(a) regarding the fair market value of approximately 60.75 acres of City owned property located generally south of Errecart Boulevard across from the city hospital. Discussion and possible motion affirming that the fair market value of the property is \$550,000 in accordance with the appraisal of William M. Tessler, Appraiser, and possible adoption of Resolution No. 29-14, a resolution of the Elko City Council finding it is in the best interest of the city to sell APN 001-770-004 and hereby declaring its intention to sell such property at public auction pursuant to City Code Section 8-1-3 and NRS 268.062, and matters related thereto. **FOR POSSIBLE ACTION**

Council moved to accept the application for sale of City owned property by Elko West Properties LLC on May 13, 2014. RM

Mr. Magness said this is to accept the fair market value and adopt the resolution. The resolution is on the back of the last few pages of the packet.

Councilman Schmidlein asked if this will go to public auction too.

Mr. Magness answered yes.

**** A motion was made by Councilman Keener, seconded by Councilwoman Simons, to accept the fair market value as ascertained during the public hearing and adopt Resolution No. 29-14.**

The motion passed unanimously. (5-0)

VI. RESOLUTIONS AND ORDINANCES (Cont.)

- B. First Reading of Ordinance No. 787, an ordinance amending Title 2, Chapter 13, Section 3 of the Elko City Code entitled "SIDEWALK, CURB AND GUTTER CONSTRUCTION," requiring construction of sidewalk, curb and gutter upon lots or parcels of land which are merged or divided and allowing the City Development Department to request a waiver of sidewalk, curb and gutter in certain circumstances where equivalent or superior improvements in the vicinity are determined to be adequate by the City Council, and matters related thereto, and to direct Staff to set the matter for public hearing, second reading and possible adoption. **FOR POSSIBLE ACTION**

The code amendment is proposed to eliminate ambiguity with regard to installing sidewalk, curb and gutter when lots or parcels are merged or divided and, separately, upon the request of the Development Department, to allow the City Council to waive some or all of the requirements of this section of code where other public improvements in the vicinity of the affected lot or parcel are sufficient to satisfy the need for sidewalk, curb and/or gutter. An example would be the consideration of a multi-use path on the State Route 227 between Pinion Road and Errecart Boulevard rather than constructing sidewalk, curb and gutter on both sides of the roadway. SAW

Scott Wilkinson, Development Manager, explained we are doing two different revisions. Lots of times under the parcel map process we will require improvements necessary to accommodate development of the parcels. We had a unique circumstance come up where we had a developed lot that wanted to merge with a vacant lot without any sidewalk on either frontage. Under that circumstance you are taking a vacant piece of ground and turning it into a developed piece of ground. He went through that with the City Attorney and we thought it would be wise to amend the code to include merging lots and requiring sidewalks. We thought we would include that in the ordinance because we were in the process of trying to address how we handle the segment of 227 between Pinion Road and Errecart Blvd. Occasionally we are going to have this where we need Council to take a look of segment of roadway and determine if we should have pedestrian access on both sides of the road. We talked about this in a couple of prior meetings. We have pending development off Stitzel Road for a subdivision. Curb, gutter and sidewalk is required on the frontage of the property which includes State Route 227. We are also looking at the possibility of the Hospital expanding with an Oncology Center. We will need to deal with the Hospital's frontage this fall. NDOT is looking for pedestrian access on all their frontage unless we have a decision to do a multiuse path on just one side of the road. NDOT would prefer a multiuse path on this segment of roadway. We decided is if the Development Department applies for a waiver and it comes to the council, a waiver can be considered as long as we have equivalent or superior improvements offsetting that in the vicinity of the issue at hand and that is what we are presenting tonight.

**** A motion was made by Councilman Rice, seconded by Councilwoman Simons, to conduct the first reading of Ordinance No. 787 and direct staff to set the matter for Public Hearing, Second Reading and Possible Adoption.**

The motion passed unanimously. (5-0)

V. NEW BUSINESS (Cont.)

- M. Request from NV Energy for a utility easement on property owned by Elko Regional Airport, and matters related thereto. **FOR POSSIBLE ACTION**

NV Energy is asking Council to create new utility easement to replace overhead power lines with subsurface power along Murray Way inside the airport perimeter fence. This power supplies a seasonal City of Elko Water Well 30, Yesco billboard advertising sign and the Shell Gas station on the corner of Terminal Way. Due to the construction of a retaining wall and change of grade by Mr. Shippy at Ship's Cycle the overhead power lines clearance will be insufficient. The current overhead power poles will be removed from airport property. NV Energy would like to bury the power lines along the Murray Way utility corridor. The easement will be granted for \$1 and will allow NV Energy access for maintenance of the utility conveyance. MG

Mark Gibbs, Airport Director, explained the FAA supports removing overhead lines and burying them. This is at no cost to the city of Elko.

**** A motion was made by Councilman Rice, seconded by Councilman Keener, to grant an easement with NV Energy for \$1 for the three areas depicted on Exhibit A for a utility easement on property owned by Elko Regional Airport.**

The motion passed unanimously. (5-0)

III. APPROPRIATIONS (Cont.)

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

**** A motion was made by Councilman Rice, seconded by Councilman Schmidlein, to approve the Item A warrants.**

The motion passed unanimously. (5-0)

- B. Review and possible approval of Print n' Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

**** A motion was made by Councilman Rice, seconded by Councilwoman Simons, to approve the Print n' Copy warrants.**

The motion passed. (4-0 Councilman Keener abstained.)

VIII. REPORTS

- A. Mayor and City Council
Councilwoman Simons wanted Council to consider a general consent agenda.
- B. City Manager
Curtis Calder said thank you for the appraisal and he is in the process of appraising the other appointed officials. He gave a reminder of the Nevada League of Cities in September. We were asked to give a presentation on our recycling program.
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
Dennis Strickland said the microslurry seal project was wrapped up last week. Things turned out nice in the downtown. They were able to treat some of the park parking lots and some other areas too.
- F. Airport Director
Mark Gibbs reported that the airport, in cooperation with the City of West Wendover, had submitted a small community air service development grant to the Department of Transportation for providing a one-year subsidy for air service development. Mom & Pop Food Stop has finally got all of their permitting completed and they are open. Since we did switch over the land with Shippy and with the construction of his fence he has now knocked over portions of our fencing and he wondered what they wanted him to do.
- G. City Attorney
- H. Fire Chief
- I. Police Chief

Chief Reed handed out copies of the drug usage booklets they hand out to the public (Exhibit "B"). National Night Out went on despite the rain. Thank you for his first performance appraisal.

- J. City Clerk
Shanell Owen said she attended the CDBG grant application seminar with Rick Magness and Dennis Strickland. It was held last Thursday in Fallon.
- K. City Planner
- L. Development Manager
- M. Administrative Services Director
Doug Gailey updated on the other two union contracts that are pending.
- N. Parks and Recreation Director
James Wiley reported the BMX track project, the cemetery records upgrade project and some preventative parking lot maintenance
- O. Civil Engineer
Jeremy Draper reported on bike lanes being put on google maps. We applied for a TAP grant for the extension of the HARP trail and we got notification today that we are being awarded \$238,000 the project.
- P. Building Official

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

There were no public comments.

There being no further business, Mayor Chris Johnson adjourned the meeting.

Mayor Chris Johnson

Shanell Owen, City Clerk