

City of Elko)
County of Elko)
State of Nevada)

SS July 8, 2014

The City Council of the City of Elko, State of Nevada met for a regular meeting beginning at 4:00 p.m., Tuesday, July 8, 2014.

This meeting was called to order by Mayor Chris Johnson.

NOTE: The order of the Agenda has been changed to reflect the order business was conducted.

Mayor Present: Chris J. Johnson

Council Present: Councilman John Rice
Councilwoman Mandy Simons
Councilman Reece Keener

Council Absent: Councilman Robert Schmidlein

City Staff Present: Curtis Calder, City Manager
Delmo Andreozzi, Assistant City Manager
Dawn Stout, Administrative Services Director
Shanell Owen, City Clerk
Ryan Limberg, Utilities Director
Dennis Strickland, Public Works Director
Fritz Sawyer, WRF Superintendent
Mark Gibbs, Airport Director
Rick Magness, City Planner
Scott Wilkinson, Development Manager
Matt Griego, Fire Chief
Doug Gailey, Human Resources Manager
Ted Schnoor, Building Official
Ben Reed Jr., Police Chief
Jeremy Draper, Civil Engineer
David Stanton, City Attorney
Diann Byington, Recording Secretary

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

There were no public comments.

APPROVAL OF MINUTES: June 24, 2014 **Regular Session**

The minutes were approved by general consent.

I. **PERSONNEL**

A. Employee Introductions:

1.) Morgan Dingman, Water/Sewer Laborer

Present and introduced.

II. **APPROPRIATIONS**

C. Review, consideration, and possible authorization for Staff to solicit equipment bids for the WRF Effluent Pump Variable Speed Drives, and matters related thereto. **FOR POSSIBLE ACTION**

These 2006 pump drives are failing and outdated with parts availability becoming difficult to find. These pumps must operate 24-7. Replacements of these drives were approved in the FY 2014/2015 Budget. FPS

Fritz Sawyer, WRF Superintendent, explained the drives are failing and outdated.

**** A motion was made by Councilman Rice, seconded by Councilman Keener, to authorize staff to solicit equipment bids for the WRF Effluent Pump Variable Speed Drives.**

The motion passed unanimously. (4-0)

D. Review, consideration, and possible action to award a bid for the Sewer Containment/Drying Bed Project 2014, and matters related thereto. **FOR POSSIBLE ACTION**

This Capital Project was budgeted for in the prior budget year and is necessary to provide City forces with a location to dump the sewer vacuum trucks. This project was previously bid, but the two lowest bids were rejected and the project was rebid. Bids were opened on June 26, 2014. Mach 4 was the lowest responsive bidder with a bid of \$75,086.00 RL

Ryan Limberg, Utilities Director, explained they received three bids on this project. The Mach 4 bid was lower than it was the first time. Staff recommended awarding the bid to Mach 4 in the amount of \$75,086.

**** A motion was made by Councilwoman Simons, seconded by Councilman Keener, to approve the award of the Sewer Containment/Drying Bed Project for 2014 in the amount of \$75,086.00 to Mach 4 Construction.**

The motion passed unanimously. (4-0)

- E. Review, consideration, and possible authorization for Staff to solicit bids for the Silver Street CDBG project, and matters related thereto. **FOR POSSIBLE ACTION**

The City was successful in obtaining a Community Development Block Grant for the installation of missing infrastructure along Silver Street from 12th Street to Idaho Street during the 2013 Grant Cycle. The construction documents for this project have been complete by Eastern Sierra Engineering and Staff is requesting authorization to bid the project to be completed during this Construction Season.
JD

Jeremy Draper, Civil Engineer, explained we have an engineer's estimate for the project at \$333,000. We have some additive alternates that would take that up to about \$425,000. Our budget is \$350,000 so we will see where the bids come in.

**** A motion was made by Councilman Keener, seconded by Councilman Rice, to authorize staff to solicit bids for the Silver Street Community Development Block Grant Project.**

The motion passed unanimously. (4-0)

- F. Review, consideration, and possible award of a contract for the Main City Park Tennis Court Reconstruction Project, and matters related thereto. **FOR POSSIBLE ACTION**

At the November 12, 2013 Council meeting, Staff was authorized to solicit for bids for the reconstruction of the Tennis Courts in the Main City Park. At the April 8, 2014 Council meeting all bids were rejected and Council authorized Staff to rebid the project. The bids were opened on Monday July 7, 2014. A bid tab will be provided for Council to review. JD

Mayor Johnson noted it has been requested that this item be postponed until the next meeting.

**** A motion was made by Councilman Rice, seconded by Councilwoman Simons, to table this item until the next council meeting.**

The motion passed unanimously. (4-0)

- G. Review, consideration, and possible award of the contract for the Public Works Department Preventive Maintenance Project 2014, to apply Micro Slurry Seal to select City streets, and matters related thereto. **FOR POSSIBLE ACTION**

At their May 27, 2014 meeting, the Council authorized Staff to solicit bids for the Preventive Maintenance Project 2014. Bids were received until 3:00 p.m. on Friday, June 27, 2014. DS

Dennis Strickland, Public Works Director, explained there was bid tabulation in the packet. Sierra Nevada Construction was the lowest bidder. We are on the lucky end of a good bid. He recommended going with Sierra Nevada Construction pending the 5-day bid protest period.

Mayor Johnson asked how many years have they done projects for the city.

Mr. Strickland answered this would be the fourth or fifth year they have done work for us.

Councilman Rice asked about issues and/or change orders with them.

Mr. Strickland answered we have not had any issues whatsoever with Sierra Nevada.

Councilman Keener noted we are only using 90% of the budgeted amount for this project. Is there a provision to expand the scope of the work?

Mr. Strickland answered we have the right to increase the quantity by 50%. We try to do additional work if we can.

**** A motion was made by Councilman Keener, seconded by Councilman Rice, to award the bid to Sierra Nevada Construction for the Public Works Department's Street Maintenance Project for 2014.**

The motion passed unanimously. (4-0)

- H. Review, consideration, and possible authorization for Staff to solicit equipment bids for the WRF West Secondary Activated Sludge Center Well, and matters related thereto. **FOR POSSIBLE ACTION**

The center well is approximately 32 years old and is not designed to handle our current activated sludge process. The replacement center well was approved in the FY 2014/2015 Budget. FPS

Fritz Sawyer, WRF Superintendent, explained in the last year we have changed the process out at the plant from a fixed film to an activated sludge process. That creates additional solid loadings to the clarifier. When the project was put together some years ago, we went through some cost savings and decided not to install all of the equipment at that time to see how the plant would react to the new process. We need to get an activated sludge center well and mechanism put into that clarifier.

**** A motion was made by Councilman Rice, seconded by Councilman Keener, to approve soliciting bids for the WRF West Secondary Clarifier Center Well.**

The motion passed unanimously. (4-0)

- I. Review and possible amendment to the Younger Agency master marketing agreement for the development of an air service marketing campaign in Elko, NV, and matters related thereto. **FOR POSSIBLE ACTION**

Research by our air service development sub-consultant, Forecast, Inc. made several recommendations for 2014 to bolster enplanements. Their top priority recommendation for the airport was to focus on retaining current air service and foster air charter tourism through an aggressive marketing campaign this year. Specific recommendations include a new promotional airport website, vinyl outdoor advertising banners, creating a local flier database, promotional fare contests, radio segments, print advertising, and local TV commercials. Younger Agency has successfully implemented similar campaigns at airports in Boise, ID and Eugene, OR which have been presented to the Airport as examples of their work experience. The airport seeks to use the remaining FY 2013-2014 budget to implement top recommendations made by Forecast, Inc. guaranteeing the airport is doing everything possible to keep and expand commercial air service to Elko, NV. MG

Mark Gibbs, Airport Director, explained as a correction, we are not using the 2013 budget. That budget is all used up. We will be removing some concrete apron work from the budget for the 2014 budget to replace the cost for this marketing campaign. We spent a lot of time benchmarking our airport to other similarly sized airports and we found out our current website doesn't meet the marketing or ease for the customers. He explained what they want to do with a new website. (Exhibit "A")

Councilwoman Simons asked if there would be a link on the city's website to the airport's own website.

Mr. Gibbs answered they will maintain the city's website and have a web page for the airport managed by Shanell Owen. The website will be a destination website and people will be able to book flights. They are working with Red Lion to possibly do a test service for casino flights. The website would be the central venue for marketing the Red Lion group. They will also be launching Facebook and Twitter.

Councilman Keener said you indicated some of the other airport clients of Younger Agency. Have you ever reached out to these clients to gauge their satisfaction?

Mr. Gibbs answered they are both ecstatic about the level of service they have received from Younger Agency.

Councilman Keener asked were these clients able to measure any results.

Mr. Gibbs answered part of the website design will be having metrics on the number of hits, bookings and etc.

Mayor Johnson asked you anticipate this will be the expense for the entire year and evaluate at the end of the year.

Mr. Gibbs answered that is correct. This is a lump sum contract.

Mayor Johnson asked about the casinos.

Mr. Gibbs answered they are working with Red Lion Group to restore casino junket flights to the Elko region.

**** A motion was made by Councilman Keener, seconded by Councilman Rice, to adopt the new contract amendment to fund the current year 2014 Marketing Campaign aimed at maintaining current service expanding airplane enplanements through casino air charter service.**

The motion passed unanimously. (4-0)

After the motion and before the vote, Councilman Rice added this is a very thorough proposal and he is looking forward to seeing what this can do for us.

Mr. Gibbs said he is excited to see what digital media can do for us.

III. NEW BUSINESS

- A. Review, consideration, and possible approval for the establishment of right-of-way for roadway purposes and the establishment of utility easements to be located on City property described as Parcel 11 as shown in Book 568 Pages 236 and 237 on file with the County Recorder's Office for purposes of connecting Silver Street with Manzanita Lane, and matters related thereto. **FOR POSSIBLE ACTION**

The property is located on the east end of the existing Silver Street Right-of-Way and rail property. Staff is proposing an established right-of-way for the extension of Silver Street and the establishment of utility easements to facilitate road and utility development in the area. Establishment of the right-of-way serves the following purposes:

- Points of connection are established so an easement on rail property connecting Silver Street to Manzanita Lane might be secured.
- Establishment of utility easements will allow for relocation of existing power line infrastructure closer to the roadway and provide for multi-use of the power poles for street lighting. This will reduce the overall street "clutter" thereby improving the overall street scape as the roadway develops. SAW

Scott Wilkinson, Development Manager, explained using the overhead about the proposed easement. Since there has been an interest in the area, we need to think about establishing a right-of-way across city-owned property. We acquired that property through a quit-claim deed with the railroad way back when we did the relocation project. We want to establish that right-of-way across the city property so that we can end up with some points of connection and then approach the railroad to establish an easement across that rail property. We are looking at about a 70 ft. width with some variances across some private property. They met with High Desert and came up with the concept shown on the overhead. They need to work out details and bring it back to council. We may want to go ahead and establish a right-of-way setting the possibility for

connectivity off Silver Street up to College Avenue. (Exhibit "B") We would like to get your approval to move forward with the establishment of a right-of-way.

Councilman Keener asked if this alignment is to the east of the gravel road.

Mr. Wilkinson answered the gravel road is just past 14th Street. That is all gravel through there.

Mayor Johnson asked what the benefit of having the road be diagonal is.

Mr. Wilkinson answered you are stuck with the intersection as it is now. We are trying to work with that. If you were to come in at 90 degrees off Silver Street to Manzanita you would have a 3-way stop.

Councilman Keener said he likes it. It has potential of taking pressure off the 12th Street and Idaho Street intersection.

Mr. Wilkinson added it is consistent with our Master Plan.

**** A motion was made by Councilman Rice, seconded by Councilwoman Simons, for the approval for the establishment for a right-of-way for roadway purposes and the establishment of utility easements to be located on city property described as Parcel 11 as shown in Book 565, Pages 236 & 237 on file with the County Recorder Offices for purposes of connecting Silver Street with Manzanita Lane in general alignment with the attached exhibits.**

The motion passed unanimously. (4-0)

- B. Review, consideration, and possible action to reappoint Planning Commission members John Anderson and Jose Negrete to additional four-year terms to expire July 2018, and matters related thereto. **FOR POSSIBLE ACTION**

John Anderson and Jose Negrete's terms expire July 2014. Pursuant to City Code Section 3-4-1, Planning Commission members shall be eligible for reappointment and the terms shall be four years or until his/her successor takes office. Mr. Anderson and Mr. Negrete have indicated an interest to continue serving on the Planning Commission. RM

Rick Magness, City Planner, explained both have submitted letters of interest to continue to serve.

Councilman Keener said he served with both on the Planning Commission. Both were always prepared for meetings and it is great that they want to continue to serve in that capacity.

**** A motion was made by Councilwoman Simons, seconded by Councilman Keener, to reappoint John Anderson and Jose Negrete to the Planning Commission for an additional four-year term to expire July 2018.**

The motion passed unanimously. (4-0)

- C. Review, consideration and possible action to change the status of twelve 0.057 acre parcels listed on the 2013 City of Elko Land Inventory located generally

between 5th Street and 6th Street from sell to retain, and matters related thereto.
FOR POSSIBLE ACTION

The Planning Commission considered this item on July 1, 2014 and took action to forward a recommendation to City Council to approve the status change to the twelve parcels. RM

Rick Magness, City Planner, explained this comes as a recommendation from Planning Commission. The land inventory said it could be for sale but these parcels were designated for drainage. There is some development from adjacent lots that has occurred within the parcels. Historically, the city has received some letters and has granted use of these areas. It is inconsistent throughout. When we try to convey this property to the private sector it creates lots that are not legally consistent with our code. We want the land inventory to revert back indicating that it is for public use for drainage purposes.

Delmo Andreozzi, Assistant City Manager, added this is something that was created in subdivision planning that we see in modern times. Normally you see easements for this type of infrastructure. In the old tree street layout there really aren't any easements. The way the public utilities were handled was through the alleys or a parcel owned by the city.

Councilman Rice asked about utilities running along that line.

Mr. Andreozzi answered it is primarily a storm drain with some sewer in there, as well.

Councilman Rice said when we get a gusher that is where it drains.

Mr. Andreozzi answered there is a significant amount of storm water that reports to this drainage infrastructure.

Councilman Rice asked if there is a possibility people were given permission for what they have put on the property. (yes) Are there letters attached to the deeds?

Mr. Magness answered that it doesn't necessarily show up in the deeds. They did a review but didn't find where those opportunities were deeded into the property. When the conveyance of the properties happened, all of the improvements are assumed to go along with the lot and home that they are acquiring.

Mr. Andreozzi said the intent is to give us some time to sort through those issues.

Councilman Rice agreed that is the thing to do. Will it go on the Planning Commission's work program?

Mr. Magness offered to put that on there if given the direction to do so.

Councilman Rice said this gives us the time to figure it out. There is tax revenue there and opportunity for a homeowner to increase their home value. Maybe it can be a pedestrian way or greenway. If it will be retained for public property then it needs to be used for the public. He would like to see it put on the Planning Commission's work plan.

**** A motion was made by Councilman Keener, seconded by Councilman Rice, to change the status of the 12 .057 acre parcels listed on the 2013 City of Elko Land Inventory located generally between 5th Street and 6th Street from sell status to retain.**

The motion passed unanimously. (4-0)

IV. RESOLUTIONS AND ORDINANCES

- A. Review, consideration, and possible adoption of Resolution No. 25-14, a resolution action to begin the conveyance process pursuant to NRS 268.055 for two parcels of City owned property located on 14th Street, known as “the Girl Scout House,” 001-250-002 and 001-250-003, as requested by the Girl Scouts of the Sierra Nevada, and matters related thereto. **FOR POSSIBLE ACTION**

NRS 268.055 allows the governing body of a City to convey real property of the City without consideration to a corporation for public benefit if the property is not needed for the public purposes of the City and the property is actually used for charitable or civic purposes. If action is taken to begin the conveyance process, Staff will work with the City Attorney to draft the conveyance documents for future Council approval. SO

Shanell Owen, City Clerk, explained some background information about the property that begins in 1954. The first lease found in the files dated back to 1981. The current lease (Exhibit “C”) dated 2004, is for 2 parcels of land. This lease expires August 26, 2014. The Sierra Nevada Girl Scout Council has asked that the two properties be conveyed to them. City staff supports the conveyance which will include the transfer of the water service, the lawn and snow removal, building maintenance and liability to the Girl Scouts. Included in the packet is the Resolution authorizing the conveyance. We would come back to a second meeting to finalize the paperwork. Please note the conveyance would be contingent upon the use being for a charitable or civic purpose otherwise it would convey back to the city.

Julia Ratti, CEO of the Girl Scouts of the Sierra Nevada, 605 Washington Street, Reno, added some more history. The buildings were built and used by the Girl Scouts up to the present day. The reason we initiated the conveyance is because there were some changes to state law that affected how local governments could lease properties to charitable organizations. She wants to ensure the future of Girl Scouts in this area. She brought up some girl scouts.

Kati Rackley and Kristen Rackley both took turns speaking about some memories of the Girl Scout house.

Ms. Ratti said there are about 300 members that use the scout house. They also have about 6 renters.

Mayor Johnson asked if a conveyance is the same as an ordinance process.

Ms. Owen said the resolution will start the conveyance process and then we will bring back that documentation for council to adopt.

Councilman Rice asked if we convey to the girl scouts and later if it were to change then the ownership would revert back to the city.

Ms. Owen said that is correct. The girl scouts will also pay some fees that have to do with the conveyance.

Councilman Rice asked Ms. Ratti if they make this facility available to other groups.

Ms. Ratti noted state allows for it to be conveyed for charitable use. The boy scouts have used the house. They have leased it out to a church and a Native American group during Cowboy Poetry. She feels the building is underutilized and wants to see more use.

Anita Morris, 852 River Street, said you mentioned nominal fees. What are those and can any of them be waived?

Ms. Owen said those are direct costs that the city has. The city cannot waive those fees.

Ms. Morris asked if the girl scouts have those fees in hand or if they will be doing a fund raiser.

Ms. Ratti answered they researched some property that had been recently conveyed to the Boys and Girls Club. They felt the fees would be equivalent to that.

**** A motion was made by Councilman Rice, seconded by Councilwoman Simons, for the adoption of Resolution No. 25-14 to begin the conveyance process pursuant to NRS 268.055 for two parcels of city owned property located at 14th Street known as the Girl Scout House. The parcel numbers are: 001-250-002 and 001-250-003.**

The motion passed unanimously. (4-0)

- B. Review and possible approval of Resolution No. 26-14, a resolution approving the opening of a new account at US Bank to facilitate an ATM machine at the Elko Regional Airport, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko recently advertised for an ATM machine at the airport. We received two proposals unfortunately the companies who submitted proposals weren't able to fulfill the requirements of the proposal. The airport is purchasing their own ATM machine and will maintain it. It will require an additional account with the bank in order to facilitate the separation from other city funds.
DS

Dawn Stout, Administrative Services Director, explained this was put out for RFP's. The people that submitted for the RFP were not local companies and were unable to fulfill their requirements. Mark Gibbs came up with an idea to buy our own ATM machine and service it ourselves. She felt it was best to open an account just for this so we can monitor this closely.

**** A motion was made by Councilman Keener, seconded by Councilwoman Simons, to approve Resolution No. 26-14 approving the opening of the new account at US Bank.**

The motion passed unanimously. (4-0)

- C. Review, consideration, and possible adoption of Resolution No. 27-14, a resolution increasing the petty cash fund for the City of Elko Regional Airport in the amount of Two Thousand Dollars (\$2,000.00), and matters related thereto.
FOR POSSIBLE ACTION

The City of Elko Airport is purchasing an ATM machine to facilitate the needs of the customers of the airport. It will require an increase in the petty cash of Two Thousand Dollars (\$2,000) to stock the ATM machine with the appropriate amount of cash, thus increasing the petty cash of the airport. DS

Ms. Stout explained we will have to stock that machine so we will need to increase the petty cash of the airport. We think \$2,000 is probably an appropriate amount. We will have to play it by ear and see how it goes. If we see increases in the use we may have to up that at a following date.

Bill Hance, 724 5th Street, said he runs a company that runs ATM's in town. He didn't bid because he is running for City Council and there would be a conflict. One of the requirements on the RFP was that the machine would accept deposits. That is only capable by a bank. An independent operator is not able to accept deposits into a machine. The lowest operating machine he has in town goes through about \$10,000 a week. They only ACH fund 4 days a week. He felt the \$2,000 amount was way too low. Under the Patriot Act, who stocks your machine has to be disclosed and it has to be certain people.

Mr. Gibbs said if deposits were on the RFP it was a big mistake and he never intended to have that on there. The usage will be based on customer input at the Airport.

Mr. Hance said to make sure the machine bought is EMV capable which is where the cards are going now with the chip in the card. It does significantly increase the cost of the machine by about \$1000. If it is not currently complaint it probably will be in a year.

Mr. Gibbs said the machine they bought it is the newest model and he will check on the EMV chip compatibility.

Councilman Keener asked if there was a secure means of storing the petty cash.

Mr. Gibbs answered we have a large non-movable safe at the airport.

Mayor Johnson asked if the petty cash amount was an option or if the machine needed that. Would it be okay for the city to increase that based on use?

Ms. Stout answered yes and it would have to come back to council for approval.

Mayor Johnson asked Mr. Gibbs how he came to the \$2,000 amount.

Mr. Gibbs answered they just thought that was a good initial starting place. He has never run an ATM service before. They can up the amount to meet the customers' needs if needed.

Mr. Hance said they have the contract with the Fair Board. We have been running the machines at the fairgrounds for all of the events. The 4th of July night and the Basque Festival, they put \$53,000 in cash back into those two events over the two days. If you put it there they will come. At the Motorcycle Jamboree they put out over \$120,000 over that three day period.

Charlie Myers, Elko County, you might want to do some more due diligence on this. If you are going to have large amounts of cash on hand you need to figure out how you are going to transport it and what kind of security it will be under. Will it be another job for the Police Department? It seems to him that Mr. Gibbs has never done this before and you may want more research.

Councilwoman Simons asked about regulations as to who can operate an ATM.

Mr. Gibbs answered the airport has a vending business license with the city. They are operating the vending sales and are going to operate the ATM under the vending business. Anybody with a business license that is authorized as a vendor can operate an ATM business.

**** A motion was made by Councilman Rice, seconded by Councilman Keener, to approve Resolution No. 27-14 authorizing city staff to increase the petty cash fund for the City of Elko Regional Airport in the amount of \$2,000 bringing the total airport petty cash fund to \$2,700 with a source of funding to come from the airport fund cash.**

The motion passed unanimously. (4-0)

V. PETITIONS, APPEALS, AND COMMUNICATIONS

- A. Review and possible approval of a request by the Amtgard Local Chapter, Desert Rose, to camp in the Main City Park, July 11-14, 2014, and matters related thereto. **FOR POSSIBLE ACTION**

Art in the Park is going to be held on July 12 and 13, 2014. Amtgard Local Chapter, Desert Rose, has requested to camp in the Main City Park on July 11 thru 14, 2014. As vendors, they are covered under the Art in the Park Insurance Policy. Additionally, they will be assisting with security for the event. SO

Nikki Steninger, 724 Golden Rod Drive, Spring Creek, explained they are out there and they have booths at Art in the Park. They have done this quite a few years and they always have fun doing it.

Councilman Rice said this has been a good service and he appreciates what the organization does. It is in keeping with the spirit of the event.

Shanell Owen, City Clerk, explained this has been an annual request and staff does not have any concerns. It helps the Art in the Park event.

**** A motion was made by Councilman Keener, seconded by Councilman Rice, to approve the request submitted by Miss Nikki Stenniger, Amtgard Local Chapter, Desert Rose, to camp in the Main City Park July 11 – 14, 2014.**

The motion passed unanimously. (4-0)

- B. Ratification of the Police Chief issuing a 30-day temporary retail liquor license and issue a regular retail liquor license, modifying the current liquor license to add Brad Bolotin and remove Robert Leonhardt, dba Chicago Dogs, located at 2525 Mountain City Highway #105A, Elko, NV 89801, and matters related thereto. **FOR POSSIBLE ACTION**

Ben Reed Jr., Police Chief, explained originally this was a partnership and now one partner has bought out the other. The background check was performed and there were no issues.

**** A motion was made by Councilman Rice, seconded by Councilman Keener, to ratify the Police Chief's issuing of a 30-day temporary retail liquor license and issue a regular retail liquor license, modifying the current liquor license to add Brad Bolotin and remove Robert Leonhardt, dba Chicago Dogs, located at 2525 Mountain City Highway #105A, Elko, Nevada.**

The motion passed unanimously. (4-0)

VII. REPORTS

- A. Mayor and City Council
Councilman Rice said the new parade route works very well.
- B. City Manager
Curtis Calder said July 16 will be a joint California Trails Advisory Board meeting with the foundation at the Trail Center at 6pm. Another meeting will be July 24 for the Government Affairs Committee of the Chamber of Commerce. This will be for the Margin Tax Forum at 2pm at Stockmen's.
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
Dennis Strickland thanked Road & Highway Builders who donated excess paving material to the city. Late last week he was contacted by Mr. Brad Martin at the Golf Course who advised there was an offer to supply dust suppression at no charge to the golf course. He was asked to transport the material to the golf course.
- F. Airport Director
Mark Gibbs reported he just returned from Reno where he met with the air service development people and the Reno/Tahoe International Airport to kick off the statewide legislative efforts to further air service development. They also just finished up a meeting with Play Elko Properties furthering the casino junket flights.
- G. City Attorney
- H. Fire Chief
Matt Griego reported that they received delivery of their new Type 6 Wild Land truck. It will be available at the next meeting to look at and kick the

tires. They did receive their public protection report and the ISO has been reduced to 3. There are only ten class 3 communities in Nevada.

I. Police Chief

J. City Clerk

K. City Planner

Rick Magness reported on July 1 during the Planning Commission public hearing, they approved a rezone from PQP to C for the Shippy property along Mountain City Hwy.

L. Development Manager

M. Administrative Services Director

Dawn Stout reported the April Sales tax information was received last week. We are down again. All the returns for the year have been negative. She apologized for the lateness of the warrants.

Doug Gailey finished up negotiations with the Police Department and the union members will be voting on it. The other two contracts are still under negotiations.

N. Parks and Recreation Director

O. Civil Engineer

P. Building Official

BREAK

VI. 6:00 P.M. PUBLIC HEARINGS

A. Second reading, public hearing, and possible adoption of Ordinance No. 785, an ordinance amending Title 3, Chapter 3, Subsection 5 of the Elko City Code entitled "PRELIMINARY PLAT STAGE (STAGE II)", by amending the code stipulating a period of four (4) years, with specific exceptions for extensions, for the for submission of final map in conformance with NRS 278.360, and matters related thereto. **FOR POSSIBLE ACTION**

Nevada Revised Statutes 278.360 provides an approval period of four (4) years, with specific exceptions for extensions, for presentation of a final map and the present City Code needs to be updated to provide periods for submission of final map to be consistent with NRS 278.360. SW

Scott Wilkinson, Development Manager, explained he was present to answer any questions. This is a housekeeping issue for the most part so our code can be in conformance with NRS.

Mayor Johnson asked for public comment without a response.

**** A motion was made by Councilman Keener, seconded by Councilwoman Simons, to ratify the second reading of City of Elko Ordinance No. 785 and to adopt it.**

The motion passed unanimously. (4-0)

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

There were no public comments.

II. APPROPRIATIONS (Cont.)

A. Review and possible approval of Warrants. **FOR POSSIBLE ACTION**

Mayor Johnson asked about the Copper Trails Performance Agreement reduction.

Dawn Stout, Administrative Services Director, answered we had a Performance Agreement with them. They had \$228,000 on deposit with the City of Elko until those improvements are performed. We did an inspection and they approved the reduction in that performance bond.

Scott Wilkinson, Development Manager, noted that Summit Engineering is the engineer of record doing all the inspections. They certify that percent were completed. They go through a process requesting a reduction of their cash deposit with the City of Elko.

Councilman Keener asked about the John Hamilton PERS. It showed both a debit and credit entry for \$17,508.

Ms. Stout answered that he chose to purchase some time with PERS on his retirement from his payout from the City of Elko. Unfortunately the vendor wasn't set up correctly in New World Systems so they had to void that payment and reissue it.

**** A motion was made by Councilwoman Simons, seconded by Councilman Rice, to approve the warrants.**

The motion passed unanimously. (4-0)

B. Review and possible approval of Print 'N Copy Warrants. **FOR POSSIBLE ACTION**

**** A motion was made by Councilwoman Simons, seconded by Councilman Rice to approve the Print N' Copy warrants.**

The motion passed. (3-0 Councilman Keener abstained.)

There being no further business, Mayor Chris Johnson adjourned the meeting.

Mayor Chris Johnson

Shanell Owen, City Clerk