

City of Elko)
County of Elko)
State of Nevada)

SS June 23, 2015

The City Council of the City of Elko, State of Nevada met for a regular meeting beginning at 4:00 p.m., Tuesday, June 23, 2015.

This meeting was called to order by Mayor Chris Johnson.

NOTE: The order of the Agenda has been changed to reflect the order business was conducted.

Mayor Present: Chris J. Johnson

Council Present: Councilman John Rice
Councilwoman Mandy Simons
Councilman Robert Schmidlein
Councilman Reece Keener

City Staff Present: Curtis Calder, City Manager
Scott Wilkinson, Assistant City Manager
Ryan Limberg, Utilities Director
Shanell Owen, City Clerk
Dawn Stout, Administrative Services Director
James Wiley, Parks and Recreation Director
Doug Gailey, Human Resources Manager
Aubree Anderson, Human Resources Manager
Mark Gibbs, Airport Director
Jeremy Draper, Development Manager
Matt Griego, Fire Chief
Brian Burgess, Deputy Fire Chief
Ben Reed Jr., Police Chief
Rick Magness, City Planner
Ted Schnoor, Building Official
Jonnye Jund, Accounting Manager
Bob Thibault, Civil Engineer
Diann Byington, Recording Secretary

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this

item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

There were no public comments.

APPROVAL OF MINUTES: June 9, 2015 **Regular Session**
 May 19, 2015 **Special Session**

The minutes were approved by general consent.

I. PRESENTATIONS

- A. Reading of a Proclamation by the Mayor in recognition of Foster Care Parent Day.
NON-ACTION ITEM–INFORMATION ONLY

Mayor Johnson read the proclamation and presented it to some representatives.

- B. Reading of a Proclamation by the Mayor in recognition of the American Cancer Society Relay for Life Elko. **NON-ACTION ITEM–INFORMATION ONLY**

Mayor Johnson read the proclamation and presented it to some representatives.

Bree (event organizer) said they have been putting the pink flamingos all around town at different businesses. They are to raise awareness of cancer research.

- C. Presentation of an Appreciation Plaque to Chairman Greg Thornton of the Planning Commission, in recognition of his four years of voluntary service on the Planning Commission. **NON-ACTION ITEM–INFORMATION ONLY**

Mayor Johnson presented Greg Thornton with a plaque for his service on the Planning Commission.

Councilman Keener said he had the pleasure of serving with Mr. Thornton on the Planning Commission. When you do the job correctly it is a real investment of time. The community is indebted to him for his service.

II. PERSONNEL

- A. Employee Introductions:

- 1.) David Wiggins, Entry Level Firefighter, Fire Department

Present and introduced.

V. NEW BUSINESS

- E. Review, consideration, and possible approval of the Assignment & Assumption of the Airport's Full Service Fixed Based Operator (FBO) Lease Agreement, and the Helicopter Lease Area to Mountain West EKO, LLC, and matters related thereto. **FOR POSSIBLE ACTION**

Mountain West EKO, LLC has agreed to purchase the El Aero Services, Inc.'s Fixed Based Operation at Elko Regional Airport and at Carson City Airport. Based on the sale of the FBO entity to another company, the new business proprietor would like to assume the remaining FBO lease agreement from the former owner El Aero Services, LLC. The current El Aero FBO Lease is in effect through June 12, 2037. The helicopter lease area that is currently a component of El Aero's FBO Operations will also be included in the assignment. The lease for the helicopter areas are due to expire July 31, 2029. The new owner would like to assume the FBO Franchise Agreement to provide general aviation services to the Elko Market. The assumption of the Full Service Fixed Based Operator (FBO) Lease Agreement and the Helicopter Lease Area to Mountain West EKO, LLC will take effect on the date of final sale. If the full sale of El Aero Services, Inc. to Mountain West EKO, LLC does not materialize, the two airport agreements will remain with El Aero Services, Inc. MG

Mark Gibbs, Airport Director, introduced Michael Golden from Mountain States Aviation.

Michael Golden, Managing Partner Mountain West Aviation, explained what his company does. They are a Nevada based company. They have had their eye on Elko for some time and they are pleased to expand out here.

**** A motion was made by Councilman Keener, seconded by Councilman Rice, to assign the Airport's Full Service Fixed Based Operator (FBO) contract and the Helicopter Lease Area Agreement to Mountain West EKO, LLC from El Aero Services Inc. based on the final sale of El Aero Service Inc. to Mountain West EKO, LLC.**

The motion passed unanimously. (5-0)

VI. PETITIONS, APPEALS, AND COMMUNICATIONS

- B. Review, consideration, and possible authorization for the Geothermal Industrial Park to submit a Letter of Map Amendment to FEMA to remove three parcels of land from the current floodzone, and matters related thereto. **FOR POSSIBLE ACTION**

In accordance with Elko City Code 3-8-7, Map Revision/Amendment Procedures the City Council shall review any requests for amendments made to FEMA. The proposed amendment would remove three parcels of land from the floodzone. JD

Councilman Schmidlein disclosed and recused himself from this item. There is no financial gain for him on this but he is partners with Pam and Mike Lattin.

Jeremy Draper, Development Manager, explained the three parcels are located in a flood zone. He has reviewed the documentation and application and he recommended approval.

Councilman Rice asked if there was required mitigation on the land or are we taking the green off the property.

Mr. Draper answered this green area would go away. The property is above base flood elevation.

Councilwoman Simons asked if that was mistakenly identified as in the flood zone.

Mr. Draper answered no. When FEMA did the original survey they used 10' contours to come up with the flood plain. Now we have much more accurate survey data and we can see that this is not in the flood plain.

**** A motion was made by Councilman Keener, seconded by Councilwoman Simons, to authorize the submittal of a LOMA to FEMA for the Geothermal Industrial Park.**

The motion passed. (4-0 Councilman Schmidlein abstained.)

III. CONSENT AGENDA

- A. Review, consideration, and possible approval of a request from Ted Blohm to renew and/or extend the term of his T-hangar Lease Agreement, and matters related thereto. **FOR POSSIBLE ACTION**

The Airport T-hangar Ground Lease Agreement for Ted Blohm who owns Hangars G6 & H3 will expire on June 30, 2015. The City of Elko has an established past practice of renewing and/or extending T-hangar Leases that have previously expired, as long as the leases have remained in good standing. Additionally, airport ground leases of less than one-half an acre are no longer subject to appraisal/auction process for cities whose population is less than 25,000 (NRS 496.080). MG

- B. Review, consideration, and possible approval of a request from James Cruson to renew and/or extend the term of his T-hangar Lease Agreement, and matters related thereto. **FOR POSSIBLE ACTION**

The Airport T-Hangar Ground Lease Agreement for James Cruson who owns Hangar F5 will expire on June 30, 2015. The City of Elko has an established past practice of renewing and/or extending T-hangar Leases that have previously expired, as long as the leases have remained in good standing. Additionally, airport ground leases of less than one-half an acre are no longer subject to

appraisal/auction process for cities whose population is less than 25,000 (NRS 496.080). MG

- C. Review, consideration, and possible approval of a request from Mary-Ann Warren to renew and/or extend the term of her T-hangar Lease Agreement, and matters related thereto. **FOR POSSIBLE ACTION**

The Airport T-hangar Ground Lease Agreement for Mary Ann Warren who owns Hangars B8, B9, B10, C1, C2, & C3 will expire on June 30, 2015. The City of Elko has an established past practice of renewing and/or extending T-hangar Leases that have previously expired, as long as the leases have remained in good standing. Additionally, airport ground leases of less than one-half an acre are no longer subject to appraisal/auction process for cities whose population is less than 25,000 (NRS 496.080). MG

- D. Review, consideration, and possible approval of a request from Richard Wright to renew and/or extend the term of his T-hangar Lease Agreement, and matters related thereto. **FOR POSSIBLE ACTION**

The Airport T-hangar Ground Lease Agreement for Richard Wright of La Vacca Cattle Company who owns Hangars C7, C8 and D4 will expire on June 30, 2015. The City of Elko has an established past practice of renewing and/or extending T-Hangar Leases that have previously expired, as long as the leases have remained in good standing. Additionally, airport ground leases of less than one-half an acre are no longer subject to appraisal/auction process for cities whose population is less than 25,000 (NRS 496.080). MG

- E. Review, consideration, and possible approval of a request from Kim Steninger to renew and/or extend the term of his T-Hangar Lease Agreement, and matters related thereto. **FOR POSSIBLE ACTION**

The Airport T-hangar Ground Lease Agreement for Kim Steninger owner of Hangar B7 will expire on June 30, 2015. The City of Elko has an established past practice of renewing and/or extending T-Hangar Leases that have previously expired, as long as the leases have remained in good standing. Additionally, airport ground leases of less than one-half an acre are no longer subject to appraisal/auction process for cities whose population is less than 25,000 (NRS 496.080). This hangar lease did not have a renewal option and certain changes to the lease were made in order to conform to FAA and airport best business practices. MG

**** A motion was made by Councilman Rice, seconded by Councilman Schmidlein, to approve the consent agenda.**

The motion passed unanimously. (5-0)

IV. APPROPRIATIONS

- C. Review, consideration, and possible approval of the Fiscal Year 2015/2016 Airport Liability Insurance, and matters related thereto. **FOR POSSIBLE ACTION**

McMullen Insurance has competitively sought Airport Liability Insurance for this coming fiscal year. Based on bid received, the lowest bid was provided from our current carrier AIG Aerospace with \$20,000,000.00 in coverage for \$6,932.00/ year. Last year AIG Aerospace provided the same coverage amount for \$9,225.00/ year. Accepting this bid would be a savings of \$2,293.00 over last year. MG

Dain Uriarte, McMullen Insurance, offered to answer any questions about the policy.

Councilman Keener asked does this cover special events such as an air show.

Mr. Uriarte answered if it is an air show on the ground that would be covered. If they are flying they would need a special event policy for that.

**** A motion was made by Councilman Rice, seconded by Councilwoman Simons, to approve the AIG Aerospace insurance for the Airport at \$20,000,000 for FY 2015.**

The motion passed unanimously. (5-0)

- D. Review, consideration, and possible approval to solicit bids for the Willow Street Pressure Reducing Valve and Water Main Extension Project, and matters related thereto. **FOR POSSIBLE ACTION**

The water pressure on some sections of Willow Street and Sewell Drive is below the current state standard of 40 psi. The Water Department has completed two smaller projects to date to raise the pressure in nearby areas and these have been successful. This project will consist of tying this area of service into the 5400' tank zone instead of the 5200' tank zone it is currently on. The water would then pass through a pressure reducing station (otherwise it would be too high), a new water main would be installed and will then supply homes and a school on portions of Sewell Drive and Willow Streets. Special coordination will be made as a portion of the work will occur in a school zone. This work will be scheduled for off peak times such as weekends or evenings. RL

Ryan Limberg, Utilities Director, explained the project.

Councilwoman Simons asked when this might happen.

Mr. Limberg answered around the September timeframe and it would take roughly 60-90 days.

**** A motion was made by Councilman Keener, seconded by Councilman Rice, to approve soliciting bids for the Willow Street Pressure Reducing Valve and Water Main Extension Project.**

The motion passed unanimously. (5-0)

- E. Review, consideration, and possible approval to solicit bids for the FY 2015/2016 Sewer Slip Lining Project, and matters related thereto. **FOR POSSIBLE ACTION**

This project consists of Slip Lining Sewer Mains in multiple locations. Slip lining has proven to be a reliable solution to repair sewer mains in poor condition, and is much less costly than replacing the sewer main with a new main. This project was approved in the FY 2015/2016 Final Budget. RL

Mr. Limberg explained they like to do slip lining on sewer mains that are showing cracking or root intrusion or some sort of deterioration where their condition isn't going to hold out much longer. This has been a low cost approach to getting many more years of life out of those sewer mains.

**** A motion was made by Councilman Schmidlein, seconded by Councilwoman Simons, to approve soliciting bids for the FY 2015 Sewer Slip Lining Project.**

The motion passed unanimously. (5-0)

- F. Ratification of the Annual Emergency Management Performance Grant by the Nevada Division of Emergency Management in the amount of \$24,972.00, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko has been awarded the Annual Emergency Management Performance Grant by the Nevada Division of Emergency Management for the amount of \$24,972.00. The Emergency Manager is seeking ratification of this grant. MG

Brian Burgess, Deputy Fire Chief, explained the grant they applied for.

**** A motion was made by Councilwoman Simons, seconded by Councilman Keener, to approve the ratification of the Annual Emergency Management Performance Grant by the Nevada Division of Emergency Management in the amount of \$24,972.**

The motion passed unanimously. (5-0)

- G. Review, consideration, and possible approval of a request from the Elko Chamber of Commerce for a \$5,000 donation towards the purchase and installation of new community entry signs, and matters related thereto. **FOR POSSIBLE ACTION**

The Elko Chamber of Commerce is coordinating the production and installation of two (2) new community entry signs, valued at \$30,000. The City is being requested to donate a total of \$5,000. A copy of the proposed design has been included in the agenda packet for review. CC

Curtis Calder, City Manager, explained there were renditions of the signs included in the packet. These are monument signs. We are being asked to fund \$5,000 of the total \$30,000.

Councilman Keener asked if Mr. Calder had been involved in the project.

Mr. Calder answered there had been a contest on the design a couple of years ago. He had not had any input on the design but he has attended a meeting or two. At the last meeting they were presented with the final rendition and the cost breakdown.

Councilman Keener is supportive of the project but he has a problem with the design of it. He thinks Elko should be more prominent on there. He doesn't think there is enough contrast on the sign.

Councilman Rice agreed. He wished there had been some different design. These are considered by committees long before these are brought to council. He wondered where Gateway to the Rubies comes from.

Mr. Calder said he wasn't involved with the committee that approved this design. There wasn't a representative from the Chamber present. We can table this and have someone present.

Councilman Keener wanted an alternative sign where Elko is big. He is in favor of tabling this.

Mayor Johnson felt these are tough to do and they need to be made the best they can be. This is the image of our community.

**** A motion was made by Councilman Keener, seconded by Councilman Schmidlein, to table this item until the first July meeting.**

The motion passed unanimously. (5-0)

Councilman Rice had to step out and asked that the Centennial item be delayed until his return.

V. NEW BUSINESS (Cont.)

- A. Review, consideration, and possible assumption of Airport T-Hangar F4 by Georgia Mueller from her deceased husband Arthur Mueller, and matters related thereto. **FOR POSSIBLE ACTION**

On June 9, 2015 Council approved an Airport T-Hangar Extension for Arthur Mueller. Airport Management was unaware that Mr. Arthur Mueller is now deceased and his wife cannot sign the new lease extension adopted on June 9,

2015. The airport respectfully requests that airport T-hangar F4 be assigned to Mr. Mueller's wife; Georgia Mueller. MG

Mark Gibbs, Airport Director, explained they sent a letter and tried to contact Ms. Mueller several times. He asked that this be either tabled or contingent upon her providing documentation to the City Clerk that she can take possession of her husband's property through will or some other legal instrument. Ms. Mueller had said she wanted the lease renewed but she needs to provide documentation that her late husband conveyed that property to her.

Shanell Owen, City Clerk, said usually this goes through the City Attorney's office and he obtains the documents for us. When we have done this before we have seen some kind of documentation or it is all completed through Mr. Stanton's office.

Mr. Gibbs said the City Attorney has reviewed the lease agreement but no one was aware that Mr. Mueller was deceased at that time. She has been paying the lease for her husband for years. He passed away in 2002.

**** A motion was made by Councilman Keener, seconded by Councilman Schmidlein, for conditional approval of the assumption of t-hangar F-4 from Mr. Arthur Mueller, who is deceased, to his surviving wife, Georgia Mueller, and this is contingent upon Mrs. Mueller being able to produce documentation that she is authorized to sign for this and also subject to Elko City Attorney approval.**

The motion passed unanimously. (4-0)

- B. Review, consideration, and possible approval of a request from Alan Blach, owner of GBB Express LLC to renew and/or extend the term of his T-Hangar Lease Agreement, and matters related thereto. **FOR POSSIBLE ACTION**

The Airport T-hangar Ground Lease Agreement for Alan Blach, owner of GBB Express LLC who owns Hangars H2, G2, H7, F3, G3, G5, M7, G4, B4, M4, F7, M8, G1, G8, M2, G9, F2, M6, M10, M9 and M3 will expire on June 30, 2015. The City of Elko has an established past practice of renewing and/or extending T-Hangar Leases that have previously expired, as long as the leases have remained in good standing. Additionally, airport ground leases of less than one-half an acre are no longer subject to appraisal/auction process for cities whose population is less than 25,000 (NRS 496.080). The new lease documents and legal descriptions will be provided to Council during the meeting. MG

Mr. Gibbs explained when they were reviewing the leases they found that hangars M2, M3 and M4 did not have any survey or legal description attached to the hangars. Bob Thibault was able to get Summit Engineering to provide a legal description. At that time we discovered the reported size of the hangars were too small. We have now corrected the size so there will be a slight increase on the rate.

**** A motion was made by Councilwoman Simons, seconded by Councilman Keener, to approve a T-Hangar lease extension to Alan Blach, Owner of GBB Express LLC for**

hangars H2, G2, H7, F3, G3, G5, M7, G4, B4, M4, F7, M8, G1, G8, M2, G9, F2, M6, M10, M9 and M3.

The motion passed unanimously. (4-0)

- C. Consideration and possible authorization for Staff to advertise for four (4) vacant positions to serve on the Parks and Recreation Advisory Board, and matters related thereto. **FOR POSSIBLE ACTION**

On June 30, 2015, the terms of four (4) Board Members will expire. All members are eligible for reappointment following an advertisement of the term's expiration. JW

James Wiley, Parks and Recreation Director, explained we have four terms that will be ending at the end of the month. Of those four terms, two members have decided to resign their post and two members are interested in reapplying for those positions.

**** A motion was made by Councilwoman Simons, seconded by Councilman Keener, to authorize staff to advertise for four (4) vacant positions on the Parks and Recreation Advisory Board.**

The motion passed unanimously. (4-0)

- D. Review, consideration, and possible action to accept a letter of resignation from Mr. Greg Thornton from the Planning Commission, and to further authorize Staff to commence with the standard recruitment process to fill the vacancy on the Planning Commission, and matters related thereto. **FOR POSSIBLE ACTION**

Rick Magness, City Planner, explained we need to go out and recruit for another position on the Planning Commission.

Councilwoman Simons asked how do they decide who will be the chair next.

Mr. Magness answered they will probably have one time where the co-chair will conduct business. We will see some interest expressed by those that are serving on the commission right now and we will see if they can make a decision.

Councilman Keener asked if they will have their election in August or wait until January.

Mr. Magness answered January is when they fill all the seats. You will probably see that action happen earlier.

**** A motion was made by Councilman Keener, seconded by Councilwoman Simons, to accept the resignation of Planning Commission member Greg Thornton and direct staff to begin the recruitment process.**

The motion passed unanimously. (4-0)

- F. Review, consideration, and possible granting of a utility easement to NV Energy across property owned by the City of Elko along Silver Street, and matters related thereto. **FOR POSSIBLE ACTION**

NV Energy is requesting the City of Elko to grant an easement to allow for the relocation of power lines near the Silver Street Industrial Park. The power lines currently run through the site for the new Police Station and granting of this easement is needed for the relocation. JD

Jeremy Draper, Development Manager, explained this had already been signed by the Mayor so they could get this back to NV Energy quickly. He asked for ratification. He had a meeting with NV Energy today and the location of the easement is changing. They are working as fast as they can to get this done.

**** A motion was made by Councilwoman Simons, seconded by Councilman Keener, to ratify the staff's decision to grant an easement to NV Energy across a parcel of land owned by the City as shown in the Exhibit.**

The motion passed unanimously. (4-0)

- H. Review, consideration, and possible authorization to seek Statements of Qualifications (SOQ) from registered architects for the Storefront Improvement Program, to commence with the standard review process, and to hire an architect with the money approved by the CDBG grant, and matters related thereto. **FOR POSSIBLE ACTION**

Recently the City of Elko was awarded a Community Development Block Grant to help local businesses and property owners with the renovation of building storefronts. The City of Elko has identified the downtown as an opportunity area and wishes to direct these funds toward providing assistance in the form of design and construction grants that will stimulate economic activity in the City's core.

This Nevada pilot program, in conjunction with the Governor's Office of Economic Development and the City of Elko, will include the City's appointed Design Professional Architect, who will work with selected business tenants/building owners to plan these facade improvements. The work could include: schematic drawings, scope outlines, cost estimates, and schedules that are acceptable to the City and compliant with grant requirements.

Through this SOQ, the City of Elko seeks to enter into contract with a successful Architect for the provision of the services listed above. The Architect will provide the City with Architectural Assistance Services on an as-needed basis for the length of the grant program, which is currently estimated to be 18 months. RM

Rick Magness, City Planner, explained this is a pilot program. We would like to send out that SOQ to find an architect to come in and help design the store fronts.

Mayor Johnson asked if the funds will come directly from the grant to pay for the architect.

Mr. Magness answered yes but that is not part of the 50/50 at the end of the day. There is money allocated solely for the architect.

**** A motion was made by Councilman Keener, seconded by Councilman Schmidlein, to authorize staff to publish Statements of Qualification for registered architect services for the Store Front Improvement Program to commence with the standard review process to bring back a recommendation and hire an architect with money approved by the Community Development Block Grant.**

The motion passed unanimously. (4-0)

Councilman Rice returned.

VI. PETITIONS, APPEALS, AND COMMUNICATIONS (Cont.)

- A. Ratification of the Police Chief issuing a 30-day Temporary Liquor License and issue a Regular Retail Liquor License, modifying the current Retail Beer and Wine License, to Jeff Dalling DBA Coffee Mug Restaurant, located at 576 Commercial St, Elko, NV 89801, and matters related thereto. **FOR POSSIBLE ACTION**

Chief Reed explained and recommended approval.

**** A motion was made by Councilman Rice, seconded by Councilwoman Simons, to ratify the Police Chief modifying the Retail Beer and Wine license and issuing a Regular Retail Liquor License to Jeff Dalling, dba Coffee Mug Restaurant, located at 576 Commercial Street, Elko, NV.**

The motion passed unanimously. (5-0)

V. NEW BUSINESS (Cont.)

- G. Review, consideration, and possible authorization for the Elko Centennial Committee to pursue creating a foundation in an effort to collect donations for the Centennial Celebration, and matters related thereto. **FOR POSSIBLE ACTION**

At the June 16, 2015 meeting of the Elko Centennial Committee, action was taken to request authorization to create a foundation to raise funds to go towards projects as a part of the Centennial Celebration in 2017. JD

Mr. Draper explained at the last Centennial Committee meeting they took action to pursue forming this foundation. This would be similar to what the State of Nevada did for the NV150 celebration that happened last year. The board is leaning towards doing this project without any funds from the city other than what has already been budgeted for next year. They feel the best way to gather funds was through a foundation.

Councilman Rice said it takes a while and it costs some money in attorney fees.

Mr. Draper said they will do some research to see how long it took NV150 to get theirs done. If it is too long then they will approach a local non-profit to see if they would be a holding place for us.

Councilman Keener said he had been at the meeting when that came up. There was some hopefulness on behalf of the committee that there might be an attorney in the community willing to do that pro bono.

**** A motion was made by Councilman Keener, seconded by Councilwoman Simons, to authorize the Centennial Committee to begin the process of creating a foundation for the Centennial Celebration.**

The motion passed unanimously. (5-0)

I. PRESENTATIONS (Cont.)

- D. Presentation of the 2015 Development Projects Currently Under Construction by Ted Schnoor, Building Official. **NON-ACTION ITEM-INFORMATION ONLY**

Ted Schnoor, Building Official, gave a presentation (included in the packet).

Councilman Keener was amazed by the amount of inspections. You indicated that some apartments are 12-plexes. If you go there to do a sheetrock inspection would that be considered one inspection or would that be 12?

Mr. Schnoor answered it is actually considered one inspection. We look at it as that building has a permit and they will come in and ask for an inspection on that permit. Each of the 12 units do not get separate permits, therefore, it is recorded one time.

IV. APPROPRIATIONS (Cont.)

- A. Review and possible approval of Warrants. **FOR POSSIBLE ACTION**

**** A motion was made by Councilwoman Simons, seconded by Councilman Keener, to approve the warrants.**

The motion passed unanimously. (5-0)

- B. Review and possible approval of Print 'N Copy Warrants. **FOR POSSIBLE ACTION**

**** A motion was made by Councilwoman Simons, seconded by Councilman Rice, to approve the Print 'N Copy warrants.**

The motion passed. (4-0 Councilman Keener abstained.)

VII. REPORTS

A. Mayor and City Council

Councilman Keener said he visited the command center at the Motorcycle Jamboree on Friday night. He also visited the Elko Humanitarian Camp and looked around at the improvements that have been done. He handed out some flyers regarding the mulch project done in the downtown area (Exhibit "A"). Councilman Rice went to the command center too. He acknowledged the Parks & Recreation crews for cleaning up the former camp sites along the river. He was the announcer at the Elko Pride Parade.

B. City Manager

Curtis Calder reported on the motorcycle raffle that is ongoing to benefit LASSO.

C. Assistant City Manager

D. Utilities Director

Ryan Limberg reported the annual water restrictions went into effect June 15 and will run until September 15.

E. Public Works

F. Airport Director

G. City Attorney

H. Fire Chief

I. Police Chief

Chief Reed reported the jamboree went well without any major incidents. They don't have a tally on the arrests yet. He will be out of the area from July 3 to 19. He thanked the Fire Department for their collaboration on Emergency Management.

J. City Clerk

K. City Planner

L. Development Manager

Jeremy Draper reported on the progress at the Police Station. The Tennis Court project; the City Attorney has reached out to the bond company and sent them a demand letter to get the project completed. The contractor is ready to mobilize but they haven't committed to a date yet. The 9th Street Bridge is substantially complete but is has already been graffitied. The Elko Swim Team has a meet they are hosting this weekend with a special guest, Amanda Beard.

M. Administrative Services Director

N. Parks and Recreation Director

James Wiley reported about a week ago they did the first application for mosquito control. There are two more applications scheduled. He received a few positive phone calls about the effort. He thanked Councilman Rice for acknowledging his department for their work done along the river. He will bring pictures to the next meeting.

O. Civil Engineer

P. Building Official

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

There were no public comments.

There being no further business, Mayor Chris Johnson adjourned the meeting.

Mayor Chris Johnson

Shanell Owen, City Clerk