

City of Elko )  
County of Elko )  
State of Nevada )

SS May 22, 2018

The City Council of the City of Elko, State of Nevada met for a regular meeting beginning at 4:01 p.m., Tuesday, May 22, 2018.

This meeting was called to order by Mayor Chris Johnson.

## **CALL TO ORDER**

## **ROLL CALL**

**Mayor Present:** Chris J. Johnson

**Council Present:** Councilwoman Simons  
Councilman Robert Schmidlein

**Council Absent:** Councilman John Rice  
Councilman Reece Keener

**City Staff Present:** Curtis Calder, City Manager  
Scott Wilkinson, Assistant City Manager  
Ryan Limberg, Utilities Director  
Debbie Henseler, Business License Technician  
Dennis Strickland, Public Works Director  
Jonnye Jund, Administrative Services Director  
Aubree Barnum, Human Resources Manager  
Mike Hess, Landfill Superintendent  
Cathy Laughlin, City Planner  
Ben Reed Jr., Police Chief  
Jeremy Draper, Development Manager  
Jeff Ford, Building Official  
Matt Griego, Fire Chief  
Jack Snyder, Deputy Fire Chief  
James Wiley, Parks and Recreation Director  
Jim Foster, Airport Manager  
Diann Byington, Recording Secretary  
Kara Vera, Minutes Clerk

## **PLEDGE OF ALLEGIANCE**

## **COMMENTS BY THE GENERAL PUBLIC**

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this

item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

*There were no public comments.*

**APPROVAL OF MINUTES:**      May 8, 2018                      **Regular Session**

*The minutes were approved by general consent.*

## **I.      PRESENTATIONS**

- A.      Overview of the City of Elko's Investment Program by Susan Munson, Managing Director/Senior Portfolio Advisor of Government Portfolio Advisors (GPA), and matters related thereto. **INFORMATION ONLY-NON ACTION ITEM**

Susan Munson gave a presentation.

- B.      Pursuant to NRS 354.596, review, discussion, and approval of the Final Budget for the City of Elko for Fiscal Year 2018/2019, inclusive of all funds, and matters related thereto. **FOR POSSIBLE ACTION**

Jonnye Jund, Administrative Services Director, gave the final budget presentation.

**\*\*      A motion was made by Robert Schmiddlein, seconded by Mandy Simons, to approve the final budget for the City of Elko Fiscal Year 2018/2019, inclusive of all funds.**

*The motion passed unanimously. (3-0)*

## **III.    PERSONNEL**

- A.      Interviews with City Clerk Finalists, discussion of interview results, and possible selection of the top candidate, including possible authorization to City Manager to present a formal job offer, and matters related thereto. **FOR POSSIBLE ACTION**

On May 3, 2018, initial interviews for the City Clerk position were conducted by a review committee consisting of the Human Resources Manager and two members of the City Council. The review committee has selected the top three finalists to move on to the final interview and selection process. AB

Aubree Barnum, Human Resources Manager, said the review committee selected three finalist but one withdrew her application. The two finalists you will be interviewing today will be Diann Byington and Kelly Wooldridge.

Diann Byington was interviewed.

Kelly Wooldridge was interviewed.

The City Council deliberated.

**\*\* A motion was made by Mandy Simons, seconded by Robert Schmidlein, to recognize Kelly Wooldridge as candidate number one and Diann Byington as candidate number two. To also allow the City Manager to make a formal offer and if said offer is rejected to reach out to candidate number two and extend an offer.**

*The motion passed unanimously. (3-0)*

#### **IV. APPROPRIATIONS**

- D. Review, consideration, and possible approval for The City of Elko Fire Department to purchase a new Type III Fire Engine, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko Fire Department would like the approval to begin the purchasing process for a new Type III Fire Engine. The new Fire Engine will replace the current Rescue 10 which is 18 years old. The new Fire Engine will be built by Boise Mobile Equipment, at the price of \$319,940.00. This purchase will be done utilizing the HGAC purchasing program. JS

Jack Snyder, Deputy Fire Chief, explained this vehicle will enhance their fleet by providing a four-person cab, a 500 gallon tank, a 750 gallon per minute pump which will help increase their ISO rating, and more compartment space. The vehicle could possibly be in service as early as November.

**\*\* A motion was made by Councilman Schmidlein, seconded by Councilwoman Simons, to recommend approval for the Fire Department to purchase a new Type III Fire Apparatus from Boise Mobile Equipment in the amount of \$319,940.**

*The motion passed unanimously. (3-0)*

- E. Review, consideration, and possible approval for The City of Elko Fire Department to purchase new Self Contained Breathing Apparatus (SCBA), and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko Fire Department would like the approval to purchase new Self Contained Breathing Apparatus (SCBA). The new SCBA's will replace the entire fleet of SCBA that are approximately 18 years old. The purchase of the SCBA's will be done utilizing the Fire Rescue GPO purchasing program. JS

Mr. Snyder explained the air-packs that they have are eighteen years old and growing older. They have done some research and he explained the features on the air-pack they decided to go with.

Councilman Schmidlein stated that he spoke with Councilman Keener and he is 100% behind this purchase.

**\*\* A motion was made by Councilman Schmidlein, seconded by Councilwoman Simons, to recommend approval for the Fire Department to purchase MSA Safety Self Contained Breathing Apparatus in the amount of \$350,000.**

*The motion passed unanimously. (3-0)*

## **VII. 5:30 P.M. PUBLIC HEARINGS**

- A. Review, consideration, and possible action to adopt Resolution No. 13-18, a resolution of the Elko City Council adopting a change in zoning district boundaries from PQP (Public, Quasi-Public) to R (Single Family and Multiple Family Residential), approximately .22 acres of property located generally north side of Chris Avenue, approximately 160 feet east of Sierra Drive, filed by Gary and Bernice Kimber and processed as Rezone No. 3-18, and matters related thereto. **FOR POSSIBLE ACTION**

The Planning Commission considered the Subject Zone Change Request on May 1, 2018, and took action to forward a recommendation to Council to adopt a resolution, which conditionally approves Rezone No. 3-18. CL

Cathy Laughlin, City Planner, explained recently the City sold the Kimbers a sliver of land that is adjacent to the roadway going into Mountain View Park. With that sale of land there was a boundary line adjustment to form one parcel. We have one parcel with two zones. The Planning Commission did have one condition on it, that the parcel map be recorded prior to the Mayor signing the Resolution for the rezone. She recommended approval.

Mayor Johnson called for public comment without a response.

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Schmidlein, to adopt Resolution No. 13-18.**

*The motion passed unanimously. (3-0)*

- B. Review, consideration, and possible action to adopt Resolution No. 14-18, a resolution of the Elko City Council adopting a change in zoning district boundaries from AG (General Agriculture) to LI (Light Industrial), approximately 30.857 acres of property located generally on the north and south side of P & H Drive, filed by Lonny Reed of Legend Engineering, on behalf of JoyGlobal Surface Mining Inc. and Ed and Sharon Netherton and processed as Rezone No. 4-18, and matters related thereto. **FOR POSSIBLE ACTION**

The Planning Commission considered the Subject Zone Change request on May 1, 2018, and took action to forward a recommendation to Council to adopt a resolution, which conditionally approves Rezone No. 4-18. CL

Ms. Laughlin explained the annexation ordinance no. 830 was approved and annexed into the City of Elko. There is one additional parcel that is included in the rezone that was previously

annexed into the City. The rezone application is for all four parcels. She recommended approval.

Mayor Johnson called for public comment without a response.

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Schmidlein, to adopt Resolution No. 14-18.**

*The motion passed unanimously. (3-0)*

- C. Second reading, public hearing, and possible adoption of Ordinance No. 829, an ordinance amending Title 3, Chapter 2, of the Elko City Code “GENERAL ZONING ORDINANCE” specifically Section 3-2-11 IBP, IC Industrial Districts, filed and processed as Zoning Ordinance Amendment No. 1-18, and matters related thereto. **FOR POSSIBLE ACTION**

The Planning Commission held a Public Hearing on May 1, 2018, and took action to forward a recommendation to Council to adopt an ordinance, which approves the Zoning Ordinance Amendment. Council held the First Reading of Ordinance No. 829 on May 8, 2018, and set the matter for Second Reading and Public Hearing. CL

Ms. Laughlin explained this is the second reading of the changes that they made to the Development Standards for the IC Zoning District.

Mayor Johnson called for public comment without a response.

**\*\* A motion was made by Councilman Schmidlein, seconded by Councilwoman Simons, to adopt Ordinance No. 829.**

*The motion passed unanimously. (3-0)*

#### **IV. APPROPRIATIONS**

- F. Review, discussion, and possible approval to enter into a Professional Services Agreement with AM Engineering for the administration of Quality Control for the Elko Sports Complex Project, in the amount of \$104,215, and matters related thereto. **FOR POSSIBLE ACTION**

Council awarded the contract for the Elko Sports Complex Project on April 10, 2018. Quality Control for this project includes inspections and materials laboratory testing for soils, asphalt, and concrete as described in the attached proposal from AM Engineering. JW

James Wiley, Parks and Recreation Director, explained a copy of the proposal from AM Engineering and a copy of the Professional Services Agreement were included in the packet. This proposal is basically quality control.

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Schmidlein, to approve the Professional Services Agreement with AM Engineering for Quality Control for the Elko Sports Complex Project, in the amount of \$104,215.**

*The motion passed unanimously. (3-0)*

- G. Review, discussion, and possible approval to purchase Musco Sports Lighting Equipment for the Elko Sports Complex utilizing the Joinder Provision of NRS 332.195, and matters related thereto. **FOR POSSIBLE ACTION**

Pursuant to the recently awarded contract with Granite Construction Company, the City of Elko is providing the sports field lighting equipment to the contractor for installation at the Elko Sports Complex. NRS 332.195 allows for the use of Joinder Provisions within or outside the State of Nevada for the acquisition of equipment with the authorization of the contracting vendor. Musco Sports Lighting LLC has provided authorization for the use of the National Joint Powers Alliance Contract to the City of Elko for the purchase of this equipment. A copy of the purchase amount has been included in the packet. JW

Mr. Wiley explained he had provided a copy of the contract and some details on the equipment they will be purchasing for the Sports Complex. This is a purchase and not a lease. The purchase amount is \$598,747. Due to the fact that this is combined with a Public Works project, the City is on the hook for sales tax, for a total price of \$641,258.04. He recommended approval of the purchase.

**\*\* A motion was made by Councilman Schmidlein, seconded by Councilwoman Simons, to approve the purchase of Musco Sports Lighting equipment, utilizing the joinder provisions of NRS 332.195 with National Joint Powers Alliance, a public agency political subdivision of the State of Minnesota, in the amount of \$641,258.04.**

*The motion passed unanimously. (3-0)*

- H. Review, consideration, and possible approval of an award of a bid for AIP-3-32-005-049-2018 Installation of 8-foot chain link security fence and gates pending FAA approval, and matters related thereto. **FOR POSSIBLE ACTION**

Bids will be opened on May 21, 2018. Staff will report on the bid results. The total for the grant is \$3,240,000.00. This project is estimated to cost \$2,815,000.00 Federal share is \$2,639,062.50 City Match at 6.25% is \$175,937.50. JF

Jim Foster, Airport Manager, explained the first project is the Fence Upgrade/Relocation project. Most of the information was already provided but he also printed and handed out more information (Exhibit "A"). This project came in under the engineer's estimate. We saved approximately \$500,000 and some change. It came in at \$1.5 million range.

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Schmidlein, to award the bid for the AIP 49 project No. 3-32-0005-049-2018, installation of**

**an 8-foot chain link security fence and gates to Custom Fence Company dba Cheal Custom Fence Company, pending the approval of the FAA.**

*The motion passed unanimously. (3-0)*

- I. Review, consideration, and possible approval of an award of a bid for AIP-3-32-005-049-2018 Airfield Lighting Vault Upgrade pending FAA approval, and matters related thereto. **FOR POSSIBLE ACTION**

Bids will be opened on May 21, 2018. Staff will report on the bid results. Total for the grant is \$3,240,000.00 This Project is estimated to cost \$425,000.00 Federal Share is \$397,437.50 City Match at 6.25% is \$26,562.50. JF

Mr. Foster explained both of these projects are under one federal grant. We had to bid two separate projects because of the complexity of them. The Lighting Vault is the one he was concerned they would not get any bids on. We did get one bid and it is above the engineer's estimate of the cost. It did come under what they were thinking it would come in. He brought additional information for this item (Exhibit "B").

**\*\* A motion was made by Councilman Schmidlein, seconded by Councilwoman Simons, to award a bid for the AIP 49 project No. 3-32-0005-049 Airfield Lighting Vault Upgrade to NNE in the amount of \$410,723.**

*The motion passed unanimously. (3-0)*

- J. Consideration and possible authorization for Staff to solicit rebids for Airport Improvement Project No 3-32-005-049, Airfield Lighting Vault Upgrade, and matters related thereto. **FOR POSSIBLE ACTION**

In the event the Airfield Lighting Vault Upgrade Project cannot be awarded (Item D), Staff is requesting immediate authorization to solicit rebids due to the FAA grant cycle. As a reminder, the FAA awards grants based on bids. JF

**NO ACTION**

## **V. NEW BUSINESS**

- A. Review, consideration, and possible authorization for the City of Elko to accept the donation of bike racks as part of the Elko Velo Bike Rack Project, and matters related thereto. **FOR POSSIBLE ACTION**

The Elko Velo is the non-profit organization that is receiving sponsorships to purchase 10-15 bike racks to be located throughout the City of Elko. Elko Velo would like the City of Elko to install the racks to be located within City Right-of-Way. The City would also be responsible for the maintenance of the bike racks. CL

Cathy Laughlin, City Planner, explained McKayla Ruff is the one that has headed up this project. She is not asking for any funding at all. The proposed design was included in the packet. They are asking that the City of Elko accept the bike racks and for the City to install them.

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Schmidlein, to approve the acceptance of a donation of bike racks from Elko Velo to be installed in the City of Elko right-of-way.**

*The motion passed unanimously. (3-0)*

- B. Review, consideration, and possible authorization for the Arts and Culture Advisory Board to collaborate with Art Spot Reno to host a Mural Festival in Elko during the Summer of 2019, and matters related thereto. **FOR POSSIBLE ACTION**

At their May 2, 2018 Board Meeting action was taken to request permission to collaborate with Art Spot Reno to host a Mural Festival in Elko. The Board would work with Art Spot Reno to identify possible buildings where murals could be painted during the festival. JD

Katherine Wines, Arts and Culture Advisory Board, explained an email came from a gentleman that is in charge of Art Spot Reno. They have done two mural festivals in downtown Reno. They have some grant funding and they are interested in expanding out to the rural areas. They want to come to Elko first. They would spend a long weekend here and paint around the clock. They have different painters that would come with them. Their plan is to raise the money for the project and not ask for any money from the City. Their plan is to do this in June or July of 2019.

**\*\* A motion was made by Councilman Schmidlein, seconded by Councilwoman Simons, to authorize the Arts and Culture Advisory Board to collaborate with Art Spot Reno for a Mural Festival in 2019.**

*The motion passed unanimously. (3-0)*

- C. Review, consideration, and possible approval for the Arts and Culture Advisory Board to create a brochure highlighting the location of local art within the City of Elko, and matters related thereto. **FOR POSSIBLE ACTION**

At the May 2, 2018 Arts and Culture Advisory Board meeting, the Board took action to forward a recommendation to Council to highlight the location of different art located within the City of Elko. This project will be completed in FY 2019. JD

Ms. Wines explained this is something they have been talking about for some time. They finally got some different proposals from two different graphic artists. One was for \$900 and the other was for \$700. She has informally talked to the Convention Center regarding the printing and she thought they were interested in helping to print.



**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Schmidlein, to authorize the Arts and Culture Advisory Board to create a brochure highlighting the location of different art pieces within the City of Elko, including the location of the Centennial Boots and other public art.**

*The motion passed unanimously. (3-0)*

- D. Review, consideration, and possible approval to grant a Utility Easement to Sierra Pacific Power Company, a Nevada Corporation, d/b/a NV Energy across property owned by the City of Elko along Bullion Road and Errecart Boulevard on APN's 001-690-001 and 001-690-019, and matters related thereto. **FOR POSSIBLE ACTION**

NV Energy is requesting the City grant an easement over the location of the proposed electrical service to the Sports Complex. This easement would terminate at the electric meter. City Staff supports this request. BT

Scott Wilkinson, Assistant City Manager, explained we will be tying into infrastructure on the south side of Bullion Road, going under Bullion Road and then generally following the residential development with NV Energy's supply for the Sports Complex. NV Energy needs an easement and staff is proposing granting the easement.

**\*\* A motion was made by Councilman Schmidlein, seconded by Councilwoman Simons, to approve granting an easement to NV Energy across parcels of land identified as APN: 001-690-001 and 001-690-019 owned by the City as described in the legal description.**

*The motion passed unanimously. (3-0)*

## **VI. PETITIONS, APPEALS, AND COMMUNICATIONS**

- A. Ratification of the Police Chief issuing a 30-day temporary Retail Liquor License and possible issuance of a regular Retail Liquor License to Acela Ceja, dba Cabo, located at 449 Railroad Street, Elko, NV 89801, and matters related thereto. **FOR POSSIBLE ACTION**

Chief Reed said the applicant had a problem. Cabo was in existence a couple of years ago and then closed on their own about a year ago. That was a partnership. The partnership didn't work out. She reapplied just recently as 100% owner. There was a long-term problem with Nevada Department of Taxation. She has worked out a payment plan with them and is moving forward. The background is clean with no problems. He approved a temporary for her to open the business. This afternoon City staff notified him that location is not supposed to have water. The bill has been arrears for some time. The water has been shut off. It has been that way for approximately a year. The amount owed to the City is \$926 and change. A crew was sent over there today and they found the water on illegally. His staff called her before the meeting and informed her that the temporary liquor license was revoked immediately and she has to get that water issue resolved. That is where it stands at this moment. She did tell him over the phone that she is a tenant and not the owner. She was going to contact the owner immediately. He thought the best action as this time would be no action.

**NO ACTION**

**IV. APPROPRIATIONS**

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Schmidlein, to approve the regular warrants.**

*The motion passed unanimously. (3-0)*

- B. Review and possible approval of Print 'N Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

**\*\* A motion was made by Councilman Schmidlein, seconded by Councilwoman Simons, to approve the Print 'N Copy warrants.**

*The motion passed unanimously. (3-0)*

- C. Review and possible approval of Great Basin Engineering Contractors, and matters related thereto. **FOR POSSIBLE ACTION**

**NO ACTION**

**II. CONSENT AGENDA**

- A. Review, consideration, and possible approval for the Arts and Culture Advisory Board to advertise for nominees for the 2018 Mayor's Arts Awards and to advertise for an artist to create the award for this year's recipients, and matters related thereto. **FOR POSSIBLE ACTION**

At the May 2, 2018 Arts and Culture Advisory Board meeting, the Board took action to forward a recommendation to Council to begin advertising for the 2018 Mayor's Arts Awards to recognize contributions to the Arts by Citizens of Elko County. JD

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Schmidlein, to approve the consent agenda.**

*The motion passed unanimously. (3-0)*

**VIII. REPORTS**

- A. Mayor and City Council

*Mayor Johnson reported the City received a letter from a visitor that said he was disappointed with the condition of the Amtrak station facilities. The Elko County Sheriff's Office Annual Karl Cox Memorial Cops n Burgers will*

*be July 11 at the Sheriff's parking lot. The City received a nice thank you card from the Parkinson's folks and a letter from Lina Blohm regarding the recognition of Ted at the Boys and Girls Club Winemakers Event.*

B. City Manager

*Curtis Calder reported the Mayor, he and the Chairman of the California Trail Advisory Board met with the Interim State BLM Director yesterday and impressed upon him how important it is that the State BLM Office adequately funds the California Trail Interpretive Center. Junior Achievement will be doing Junior Achievement Day at some local schools on Thursday.*

C. Assistant City Manager

D. Utilities Director

*Ryan Limberg reported he had two emergency repairs. The first emergency repair was for the north reservoir liner for a total price of \$10,626.20. The second repair was a 100hp motor replacement at well 27. That amount was \$8,501. Last Tuesday, Delmo Andreozzi and he met with Jeff Dean and Frank McDonnell of Desert Research Institute to talk about their cloud seeding program in Elko County. He explained the program to Council.*

E. Public Works

*Dennis Strickland reported we had a pretty good thunderstorm last Thursday that overwhelmed our culverts again.*

F. Airport Manager

G. City Attorney

H. Fire Chief

I. Police Chief

*Chief Reed reported two graduated from the POST Academy last week. The new Records Technician started yesterday. The Homeland Security Grant process on the 911 project is a long drawn-out deal and we are competing with all Nevada entities other than Las Vegas. It is time for their Annual FLEAT Academy. We do this for the youth the week after school ends, June 17 through June 22 for ages 13 to 20.*

J. City Clerk

K. City Planner

L. Development Manager

*Jeremy Draper reported a few months ago we had the California Trail Foundation here. They requested authorization to pursue a grant to replace some fence at the Hot Hole. They were successful in receiving that grant will be replacing the fence.*

M. Administrative Services Director

N. Parks and Recreation Director

*James Wiley reported Granite Construction has started work at the Sports Complex site and are making good progress.*

O. Civil Engineer

P. Building Official

## COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

*There were no public comments.*

There being no further business, Mayor Chris Johnson adjourned the meeting.

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Mayor Chris Johnson

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Shanell Owen, City Clerk