

City of Elko)
County of Elko)
State of Nevada)

SS April 26, 2016

The City Council of the City of Elko, State of Nevada met for a regular meeting beginning at 4:00 p.m., Tuesday, April 26, 2016.

This meeting was called to order by Mayor Pro Tempore Rice.

NOTE: The order of the Agenda has been changed to reflect the order business was conducted.

ROLL CALL

Council Present: Mayor Pro Tempore John Rice
Councilwoman Mandy Simons
Councilman Robert Schmidlein
Councilman Reece Keener

Mayor Absent: Chris J. Johnson

City Staff Present: Curtis Calder, City Manager
Scott Wilkinson, Assistant City Manager
Ryan Limberg, Utilities Director
Shanell Owen, City Clerk
Aubree Anderson, Human Resources Manager
Ben Reed Jr., Police Chief
Ty Trouten, Police Lieutenant
Mark Gibbs, Airport Director
Jeremy Draper, Development Manager
Matt Griego, Fire Chief
Bob Thibault, Civil Engineer
James Wiley, Parks and Rec Director
Cathy Laughlin, City Planner
Ted Schnoor, Building Official
Karen Walther, Animal Shelter Manager
Brian Mickels, Golf Maintenance Superintendent
Diann Byington, Recording Secretary

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

There were no public comments.

I. PRESENTATIONS

- A. A reading of a Proclamation by the Mayor in recognition of Arbor Day, and matters related thereto. **INFORMATION ITEM ONLY-NON ACTION ITEM**

Mayor Pro Tem Rice read the proclamation and gave a copy of it to James Wiley, Parks and Recreation Director.

APPROVAL OF MINUTES: April 12, 2016 **Regular Session**

**** A motion was made by Councilman Keener, seconded by Councilwoman Simons, to approve the April 12, 2016 minutes as submitted.**

The motion passed unanimously. (4-0)

I. PRESENTATIONS (Cont.)

- B. Presentation of a Retirement Plaque for Mr. Allen Morfin, and matters related thereto. **INFORMATION ITEM ONLY-NON ACTION ITEM**

Mayor Pro Tem Rice read the plaque and thanked him for his 30 years of service.

Brian Mickels, Golf Maintenance Superintendent, introduced Allen Morfin and told council a few things about him. Not too many people know that Allen's father, Joe, worked for the Golf Department for 24 years before Allen started. We have had Morfins at the Golf Course for 54 years.

Allen Morfin said it has been great working for the city for 30 years. It's a great place to work.

- C. Presentation by Dr. Kurt Alleman on the Just Serve Program, and matters related thereto. **INFORMATION ITEM ONLY-NON ACTION ITEM**

Summer Alger, Just Serve Program, gave a presentation (included in the packet).

Mayor Pro Tem Rice said Great Basin College is always looking for service projects. This is a great way for service groups to find a place to serve.

Ms. Alger agreed. We are happy to help anyone that needs help.

- D. Presentation by Airport Director Mark Gibbs on Airport Improvement, and matters related thereto. **INFORMATION ITEM ONLY-NON ACTION ITEM**

Mark Gibbs, Airport Director, gave a presentation (included in the packet).

Councilman Schmidlein asked you had mentioned that there were several items on the punch list. What is the time frame of those being completed?

Mr. Gibbs answered that they have been reaching out to the contractor but they are hesitant to answer.

Councilman Schmidlein said Road and Highway Builders did their other project and used the land next to dispatch as their staging yard. When will they clean that up?

Mr. Gibbs answered that is on the punch list.

II. PERSONNEL

A. Employee Introductions:

- 1.) James Foster, Assistant Airport Director

Present and introduced.

III. APPROPRIATIONS

- C. Review, consideration, and possible approval to solicit bids for the Sports Complex Reuse and Sewer Extensions and River Crossing, and matters related thereto. **FOR POSSIBLE ACTION**

This Capital Project is necessary to provide Sewer Service and Irrigation Water to the Sports Complex. There is a narrow window between July and September when the work needs to be completed due to low Humboldt River levels during this time. RL

Ryan Limberg, Utilities Director, explained we are waiting on one permit from the Army Corp of Engineers. If council approves this tonight we will hold out until we get that permit secured. He described the project. We are hoping everything will line up so we can complete the work this summer.

**** A motion was made by Councilman Schmidlein, seconded by Councilman Keener, to authorize staff to solicit bids for the Sports Complex Reuse and Sewer Extensions and Humboldt River Crossing.**

The motion passed unanimously. (4-0)

- D. Review, consideration, and possible authorization for Staff to accept Airport Improvement Project (AIP) Grant 46, Airport Master Plan with AGIS Survey, and matters related thereto. **FOR POSSIBLE ACTION**

Council approved the airport to proceed with submitting AIP Grant #46, Airport Master Plan Update with AGIS Survey on February 10, 2016 Elko City Council Meeting. On April 4, 2016, the grant offer from the FAA has been extended to the City to cover 93.75% of the costs associated with the Airport Master Plan Update; AIP Grant allocated pays for a \$506,667 total project cost. The local share of this grant is \$31,667. The Federal Share of this grant agreement is \$474,953.00. MG

Mark Gibbs, Airport Director, explained this is a housekeeping item. We have the formal grant offer on Mr. Calder's desk waiting for council approval.

**** A motion was made by Councilman Keener, seconded by Councilman Schmidlein, to accept the FAA AIP Grant No. 46 in the amount of \$474,953.00 to complete Airport Master Plan with AGIS Survey.**

The motion passed unanimously. (4-0)

- E. Review, consideration, and possible approval to solicit bids for the Flagview Sidewalk Project, and matters related thereto. **FOR POSSIBLE ACTION**

On April 22, 2014, the City entered into an Agreement with the State for the Flagview Sidewalk Project which includes Federal funding up to \$567,500, and a match of City Funds in the amount of \$29,868. The project includes the construction of sidewalks along the north side of Ruby Vista Drive, the north side of Flagview Drive, and the easterly side of Golf Course Road. A notice to proceed with the project design was received on June 14, 2014. The design has since been completed, and NDOT has recently issued a notice to proceed with the project construction. BT

**** A motion was made by Councilman Keener, seconded by Councilwoman Simons, to authorize staff to solicit bids for the Flagview Sidewalk Project.**

The motion passed unanimously. (4-0)

- F. Review, consideration, and possible final acceptance of the Jennings Way Sidewalk Project, and matters related thereto. **FOR POSSIBLE ACTION**

A contract for the Jennings Way Sidewalk Project was awarded to Great Basin Engineering Contractors on September 22, 2015. This project was funded through NDOT TAP Grant, work has been completed on the project and Staff recommends final acceptance be granted. There was one (1) Change Order on the project for a net increase of \$14,568.61. BT

Councilman Schmidlein disclosed his partners at Canyon Construction are partners at Great Basin Engineering Contractors. He recused himself and left the room.

Mayor Pro Tem Rice asked what the change order was in regards to.

Mr. Thibault answered we removed the asphalt portion of the project and the striping and we added in some additional aggregate base between the road and the new curb. City crews will be providing the asphalt this season.

**** A motion was made by Councilwoman Simons, seconded by Councilman Keener, to accept the Jennings Way Sidewalk Project.**

The motion passed. (3-0 Councilman Schmidlein abstained.)

IV. UNFINISHED BUSINESS

- A. Review, consideration, and possible approval to deobligate a \$292,000 Grant from the Nevada Community Development Block Grant (CDBG) Program for the Redevelopment Agency Downtown Storefront Improvement Program, and matters related thereto. **FOR POSSIBLE ACTION**

In August of 2015, Council accepted a CDBG Grant for the Redevelopment Agency Downtown Storefront Improvement Program for a 50/50 Matching Grant Program with property owners for storefront improvements within the Central Business District. The City of Elko was unsuccessful in receiving applications that met the specific program criteria. CL

Cathy Laughlin, City Planner, explained the city advertised the program at a much more liberal standard than the Governor's Office of Economic Development (GOED) said we needed to comply with and what the scope of work was in the application. We had 16 applications. In the grant application it stated that we had estimated 5 projects at \$50,000. We felt using the word "estimated" in the grant application that we were opening this up to be a wide range of project amounts and requested improvements. Several of them were requesting an awning. Looking in our application we had eligible items such as awnings, and ineligible items that also included vinyl awnings. We got in touch with the GOED to get clarification and we discovered that no awnings were allowed unless they were glass or metal and if they were part of the historical restoration of the building. GOED emailed to us that the program was intended for more of modifications made to the building taking it away from the historical values that the building originally had, or modifications due to structural integrity of the building due to lack of maintenance. Looking at those 16 applications, none of them satisfied that. They also stated that they wanted the five projects at \$50,000. We have filed extensions on the funding. We should be in construction already but we aren't. GOED did state that if we de-obligate from the funds the funds would be available for us to rewrite the grant application with a different scope and different guidelines and reapply for that.

Mayor Pro Tem Rice said in his opinion, having sat on a committee awards board, if it ultimately came back to staff with those 16 different projects, as a board member, he would have difficulty accepting that.

Ms. Laughlin said we don't want to take that risk. City staff, NNRDA and the consultant all felt that the scope of work was to improve those properties to draw customers to the businesses. It was not to restore the properties. We did our due diligence. We tried to find projects that would qualify.

Councilwoman Simons felt the hardest part of this was that it being HUD was not brought to our attention until so late in the game.

Scott Wilkinson, Assistant City Manager, said that is the fundamental issue. The scope in the grant was about a paragraph long; estimated five projects at \$250,000. The storefront program that was included in the grant application was different. You didn't have to meet historical restoration unless your grant application was for \$20,000 or more. And then really demonstrating that you were meeting the intent of the original design was somewhat subjective.

The whole Storefront Program really didn't support this Historical Restoration at \$50,000 each. The state was under the impression that we had already lined up five property owners that were going to make application. If that was the case, why go through an application process? There was a lot of disconnect between the scope (which was very brief) and the actual scope for a storefront improvement program.

Lina Blohm, Redevelopment Advisory Committee, said this issue has not come before RAC. It was discovered that this program, which was going to be our poster child for redevelopment, it was a huge disappointment. Maybe today you need to de-obligate because there are too many restraints. We need to work with banking institutions to make small business loans more affordable or more accessible. Perhaps the DBA can partner with Redevelopment (RDA) and the City to create their own storefront program. Maybe there are other solutions out there.

Councilwoman Simons was heartbroken. She would like the conversation to continue. She doesn't know if the RAC would be willing to do that. Maybe we can come up with something to do some store front improvements.

Mayor Pro Tem Rice is encouraged by GOED's response to reapply for different projects. Free money is free money. Money coming from the outside investing in our community is valuable. He is supportive in doing everything we can to stimulate these kinds of projects.

**** A motion was made by Councilwoman Simons, seconded by Councilman Keener, to de-obligate the \$292,000 grant award from CDBG for the Redevelopment Agency Downtown Storefront Improvement Program.**

The motion passed unanimously. (4-0)

V. NEW BUSINESS

- A. Review, consideration, and possible approval of Revocable Permit 1-16, filed by McGinley & Associates on behalf of Hardy Enterprises, Inc., to occupy a portion of the Idaho Street right-of-way located adjacent to 1790 Idaho Street and Elko City Park between Chris Sheerin Way and College Avenue, to accommodate installation of three new monitoring wells, and matters related thereto. **FOR POSSIBLE ACTION**

As part of an ongoing monitoring process being completed by McGinley and Associates, they would like to install, sample and maintain three new groundwater monitoring wells which are proposed to be located in the City of Elko right of way. City Code requires they have a Revocable Permit to Occupy the Right-of-Way. CL

Ms. Laughlin explained we had a conversation with the representative from Hardy Enterprises. We had them relocate one of their monitoring wells. The revised map reflects that in the packet.

**** A motion was made by Councilman Schmidlein, seconded by Councilwoman Simons, to approve Revocable Permit 1-16, subject to execution of a standard license agreement between the applicant and the City of Elko.**

The motion passed unanimously. (4-0)

- B. Review, consideration, and possible approval of an agreement between the City of Elko and Dr. Erika Johnson, for the provision of part-time veterinary services, and matters related thereto. **FOR POSSIBLE ACTION**

The Local Animal Shelter Support Organization (LASSO) wishes to continue funding veterinary services at the Dumke-Weeks Spay/Neuter Clinic, located at the City of Elko Animal Shelter. As such, the City of Elko will act as a pass-through entity, receiving funds from LASSO and disbursing funds to Dr. Johnson. A copy of the proposed agreement has been included in the agenda packet for review. CC

Curtis Calder, City Manager, explained this agreement is similar to previous agreements. There are a few minor changes to that agreement for Dr. Johnson. She is present in the audience. If this is approved we will put her through a training program so she can supply those services on her own.

**** A motion was made by Councilwoman Simons, seconded by Councilman Keener, to approve the agreement between the City of Elko and Dr. Erika Johnson, for part-time veterinary services.**

The motion passed unanimously. (4-0)

VI. PETITIONS, APPEALS, AND COMMUNICATIONS

- A. Ratification of the Police Chief issuing a 30-day temporary Retail Liquor License and Caterer's Liquor License and possible issuance of a regular Retail Liquor License and Caterer's Liquor License to Sonya Shipp and Dusty Shipp, dba Sweet Barrel, located at 1500 College Parkway, Elko, NV 89801, and matters related thereto. **FOR POSSIBLE ACTION**

Mayor Pro Tem Rice disclosed that the address is at Great Basin College where he is employed. There is no conflict in it.

Chief Reed explained this is the one that we asked to have tabled last time. They want to supply liquor at special functions as needed. It is not for service of alcohol in the cafeteria. There are no issues and he recommended approval.

**** A motion was made by Councilman Keener, seconded by Councilman Schmidlein, to ratify a 30-day temporary Retail Liquor License and Caterer's Liquor License and approve the issuance of a regular Retail Liquor License and Caterer's Liquor License to Sonya Shipp and Dusty Shipp, dba Sweet Barrel, located at 1500 College Parkway in Elko.**

The motion passed unanimously. (4-0)

III. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

**** A motion was made by Councilwoman Simons, seconded by Councilman Keener, to approve the warrants.**

The motion passed unanimously. (4-0)

- B. Review and possible approval of Print 'N Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

There were no Print 'N Copy warrants.

VIII. REPORTS

- A. Mayor and City Council
Councilman Keener thanked staff for the terrific job they did arranging the Clean Up Green Up event this year.
- B. City Manager
Curtis Calder thanked the volunteer labor efforts for the Clean Up Green Up event. He worked at Johnnie Appleseed with his Rotary Club. They will be doing more repairs there in about 30 days. Later this week, he and Dawn Stout will be attending the annual board meeting for the Insurance Pool in Reno. If anything comes up contact Scott. The tax cap legislation that went into effect over ten years ago, that capped property tax at 3% for residential and 8% for commercial has had a very negative affect on larger metropolitan areas because of the reduction in assessed valuation. Now that has triggered a formula change where those communities are going to be at .2 and .2 starting July 1. The financial impact to Clark County is over 1/2 billion dollars in one year. Elko County will not be impacted by this. He talked about the roads going to the SnoBowl; their ownership, easements and maintenance.
- C. Assistant City Manager
Scott Wilkinson said we had a really good turnout at the Clean Up Green Up event and the event went smoothly.
- D. Utilities Director
- E. Public Works
- F. Airport Director
- G. City Attorney
- H. Fire Chief
Chief Griego handed out the latest instalment of his monthly newsletter and a flyer for Wildfire Preparedness Day. (Exhibit "A")
- I. Police Chief
Chief Reed reported on the response for the fake bomb that was found during the Clean Up Green Up event. We had a cat burglary that occurred at a residence on the golf course. Nobody got hurt and officers are working on it. They are making progress on hiring personnel for the department.

- J. City Clerk
Shanell Owen reported on the Senior Center CDBG project. There had been a question about what we named the agenda packet because it had a "1" after it, and if there was another agenda packet. We will be a little more careful when naming agenda packets.
- K. City Planner
Cathy Laughlin reported they are still advertising for the RAC opening. We close on Friday for filling the Planning Technician position.
- L. Development Manager
Jeremy Draper reported on the progress on the Police Station Project. The walkthrough is scheduled for May 3.
- M. Administrative Services Director
- N. Parks and Recreation Director
James Wiley reported on the progress on the Golf Course Irrigation Project.
- O. Civil Engineer
- P. Building Official

VII. 6:00 P.M. PUBLIC HEARINGS

- A. Public hearing and possible approval of the 2016 Motorcycle Jamboree Special Event to be held June 17 through June 19, 2016 including the following requests:
 1. Closure of the downtown corridor from 3rd Street to 7th Street between Commercial and Railroad Street for the duration of the event. The closure request includes the corridors along with the crossroads.
 2. During the closure of the downtown corridor between 5th Street and 6th Street set-up, will allow partial access for business parking until 4:00 p.m. Thursday.

Other matters may be discussed as related thereto. **FOR POSSIBLE ACTION**

Due to the number of citizens and businesses this event affects, a public hearing is being conducted to give affected citizens and businesses the opportunity to voice their concerns and answer any questions. All affected businesses and citizens were notified of this hearing. The event is the same as last year. SO

Shanell Owen, City Clerk, explained there were some items missing that should have been turned in with the application. We still need the \$2 million insurance policy but it is typical that we will receive that after the approval. The one item we did not receive is that we need to have the affected business owners sign a notification that the jamboree passes around. Typically special events don't require a public hearing but due to the size of this event we do send out notices and bring this to the public.

Brandie Notestine, Chair of Elko Motorcycle Jamboree (Jamboree) 2016, we have put together a letter in addition to providing this map for all of the businesses downtown. We are trying to be a little bit more diligent this year. The Jamboree is June 17-19, 2016. The road closures are exactly the same as they have been. A closure map was shown on the overhead screen (included

in the packet). We were approached by Linda Bunch. She has put together an event that will be held in conjunction with the Jamboree. She is doing it up at the Fairgrounds. She has done a nice job at marketing for Elko. That is an added event to our event. We are expecting the same amount of vendors this year. We will do live music and the free concert. We did have some issue last year around the Coffee Mug and parking. She will continue to work with PACE for the bartender training. She has worked with Josh Carson over the years and has put together some crowd management for the concert and it has been really good for them.

Chief Reed gave a presentation regarding the Jamboree (Exhibit "B"). The safety issues have diminished over the years thanks to Brandie working closely with them. His presentation had to do with the City costs for the Jamboree.

Councilman Schmidlein asked if anyone knows what kind of money is brought into the community at the same time.

Curtis Calder, City Manager, said we don't have exact numbers but there is a revenue component to this as well. If you are filling hotel rooms that is going to generate room taxes. Going through the budget process the room taxes are split up to different entities. About half of those monies end up going to ECVA and another half of those monies come back to the City of Elko. There is a \$30,000 line item that comes out of room tax that helps offset the overtime and the police costs. We should try to do a good analysis of the numbers. That \$30,000 has been in the recreation fund budget since the beginning of the event. The event is a big cost.

Councilwoman Simons said there are other events that generate a lot of revenue. Do you think those numbers match up to this? Do we spend \$60,000 on the Cowboy Poetry?

Mr. Calder answered no. This is the biggest event that generates these kinds of expenses.

Councilman Rice said he knows how it is broken down but there is money that we are spending anyway.

Ms. Notestine said we do a lot of work to make sure the event is safe. We try to give as much information to all of the agencies so they can gear up for this. In 2008 they put together an impact analysis on this event. This analysis was funded by the Jamboree board and Newmont helped with some consultants. The contractors went to the event, conducted a survey, talked to several businesses in the community and spoke to the hotels. We know we are attracting anywhere from 5,000 to 8,000 people at this event. She has the facts and figures. The lodging committee has increased their voluntary program where they donate per room to the Jamboree; from \$3 per room to \$5 per room. At the end of the event they send a check to the Convention Center and that money comes back to the Jamboree. Every year we see about \$5,000. That tells us that the impact is about 1,000 rooms as a direct result of the Jamboree. When you look at things like food, entertainment and the average that they spend, the folks are spending about \$400 per person. According to her figures they are bringing about \$4 million to Elko. It costs them about \$175,000 - \$215,000 every year to put on the event. We do pay the city to shut down the corridor. We pay for the EMT's to be there. We pay \$20,000 - \$30,000 for electricity. We understand this is a cost to the city but we understand what it does for the city.

Councilman Rice asked when you said 5,000 – 8,000 people, does that include locals.

Ms. Notestine answered it encompasses everyone that attends.

Councilman Keener asked what ECVA's participation for this event is.

Ms. Notestine answered they give the Jamboree a \$5,000 grant to advertise outside of Elko. The staff also help with other things.

Councilman Schmidlein asked if they receive funding from the Elko Recreation Board as well.

Ms. Notestine answered yes. This year they are getting about \$25,000 from the Parks and Recreation.

Scott Wilkinson, Assistant City Manager, asked what the total budget for the event is.

Ms. Notestine answered \$170,000. We charge the vendors to set up. We ask for sponsorships which they get but they don't get a lot of downtown sponsorship. We took over the liquor sales and they sell their own merchandise.

Jeff Dalling, Coffee Mug, said he is right there in the event. His customers don't come down for the entire event. On Sunday he opens up the corridor and 6th Street. He loses \$10,000 in sales during the event. He still works and they just stand around and look at each other. He showed some pictures of the downtown area after one of the events that showed the mess that is left (Exhibit "C"). It turns into a free for all during the event. He always has to pick up the barrels that hold the tents down. For him it doesn't do him any good. He doesn't know any business that it helps. The only ones that benefit are the bars. Don Newmann suggested moving the event down to the fairgrounds. He felt that was a great idea. He felt this is a diminishing event.

Byron Smith, LCA Architects, 392 5th Street, explained this will be their 5th Motorcycle Jamboree and their experience with it has been positive. The closure at 5th and Idaho is at 4:00 pm. His business is 8:00 – 5:00. He is sure it is a personnel cost issue as to why the closure happens at 4:00 rather than 5:00 but it would make more sense to close at 5:00. Last year there was a DJ set up in front of Carlin Trend. His music was really loud but no one was around him. There were people moving around in the corridor but not in that area. The last two years out of the four they have been there, someone has puked in his doorway.

Ms. Notestine said she has had conversation with Don Newmann about moving the event to the fairgrounds. This is the first year in five where the business owners have showed up and complained. Roy's used to show up but he put up a fence around his parking lot and he stopped showing up to the meetings. If we held the event at the fairgrounds there could be complaints from homeowners about the noise from motorcycles. There isn't any power supplied at the fairgrounds. We pay volunteer organizations to clean up the corridor. The sidewalks are not their responsibility to clean up. She did send folks last year to help clean up that area. She apologized about the throw up. They are doing the best they can.

Mayor Pro Tem Rice said there may be some negotiating that could be done regarding the timing of the closures. It might be worth considering more requirements for sidewalk vendors to keep their areas clean. Regarding costs; it would be good for us to look at revenues on the other side.

The 2008 report is helpful but it is almost 10 years old. Part of the reason we are having the discussion about costs is that we have been talking to parade organizers. We wanted to put it on the table and we want to look at the return.

Councilwoman Simons felt it was too late to do anything this year. As a whole, what is the max that we are willing to put out there? We have other things that bring in revenue that do not cost us this much. Maybe next year we can implement changes.

Ms. Owen said if you have property in the downtown, you can use the sidewalk in front of your business for sales. It is usually liquor sales during the Jamboree. They come in, pick up an application, provide a site plan and insurance. We have them sign off that they will keep the property clean. The difficulty is, whose can is that and where did it come from.

Mayor Pro Tem Rice said we already have requirements and we need to remind those folks about them.

Ms. Owen said the requirement is from our liquor code. Anyone that receives a liquor license has to sign paperwork saying they will keep the front of the business clean.

Ms. Notestine recommended requiring a deposit from those sidewalk vendors. Her vendors pay a \$100 deposit that they do not get back until she signs off.

Ms. Owen pointed out that would require someone to go and inspect but it is possible.

Mayor Pro Tem Rice said staff has some things to look at for the sidewalk vendors. Does the Public Works Department do the road closures?

Ms. Notestine said Ruby Dome does the road closures for them and they have done it for 10 years.

**** A motion was made by Councilwoman Simons, seconded by Councilman Schmidlein, to approve the Motorcycle Jamboree event request to close the downtown corridor between 3rd and 7th Street between Commercial and Railroad for the duration of the event. The closure request includes the corridors along with the crossroads. During the closure of the downtown corridor between 5th and 6th Street setup to allow partial access for business parking until 4:00 pm on Thursday. This is contingent upon the Clerk's Office receiving the required \$2 million insurance policy and signatures from affected business owners.**

The motion passed unanimously. (4-0)

Mayor Pro Tem Rice called for public comment without a response.

COUNCIL VOTED ON THE MOTION

Mayor Pro Tem Rice would like for them to get a closer look at the revenue side as well. Maybe we can take another look at that study Ms. Notestine brought in.

Councilwoman Simons agreed we need to do this for the big major events.

Councilman Schmidlein asked Ms. Owen the people that set up on the sidewalks, are they able to sell liquor and they just buy a temporary liquor license for the weekend.

Ms. Owen answered yes. That is allowed for in our City Code.

Clay Gremel said some of the people that set up on the sidewalks buy liquor from grocery stores which hurts the event.

Ms. Notestine said she requested the liquor folks to come and enforce but they tell her that they do not have the staffing or time available to enforce that.

Ms. Owen added that is a state violation and is regulated by the State Liquor Board. During our next preplanning session we will look at the closure times and maybe we can work something out for next year.

Curtis Calder, City Manager, mentioned that in the past UNR School of Business has been willing to do economic impact studies at a reduced price. Maybe we can ask them to do that and we would have a good starting point for future discussions.

Councilman Keener said earlier this evening we heard from Just Serve.com. If you need volunteers you can contact Dr. Alleman.

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

There were no public comments.

There being no further business, Mayor Pro Tempore Rice adjourned the meeting.

Mayor Pro Tempore Rice

Shanell Owen, City Clerk