

City of Elko)
County of Elko)
State of Nevada)

SS March 13, 2018

The City Council of the City of Elko, State of Nevada met for a regular meeting beginning at 4:00 p.m., Tuesday, March 13, 2018.

This meeting was called to order by Mayor Chris Johnson.

ROLL CALL

Mayor Present: Chris J. Johnson

Council Present: Councilman John Rice *left at 5:45 pm*
Councilwoman Mandy Simons
Councilman Robert Schmidlein *arrived at 4:24 pm*
Councilman Reece Keener

City Staff Present: Curtis Calder, City Manager
Scott Wilkinson, Assistant City Manager
Ryan Limberg, Utilities Director
Shanell Owen, City Clerk
Dennis Strickland, Public Works Director
Jonnye Jund, Administrative Services Director
Bob Thibault, Civil Engineer
Aubree Barnum, Human Resources Manager
Mike Hess, Landfill Superintendent
Cathy Laughlin, City Planner
Ben Reed Jr., Police Chief
Ty Trouten, Police Captain
Jeremy Draper, Development Manager
Jeff Ford, Building Official
Matt Griego, Fire Chief
Jack Snyder, Deputy Fire Chief
John Holmes, Fire Marshal
Jim Foster, Airport Manager
James Wiley, Parks and Recreation Director
Dave Stanton, City Attorney
Diann Byington, Recording Secretary

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this

item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

There were no public comments.

APPROVAL OF MINUTES: February 27, 2018 **Regular Session**

**** A motion was made by Councilman Keener, seconded by Councilman Rice, to approve the February 27, 2018 minutes.**

Motion passed unanimously.

I. PRESENTATIONS

- A. Presentation of a Proclamation by the Mayor in recognition of March 12, 2018 as Girl Scout Day, and matters related thereto. **INFORMATION ONLY – NON-ACTION ITEM**

Mayor Johnson read the proclamation.

- B. Presentation of an Appreciation Plaque to Planning Commission Chairman Aaron Martinez, for his many years of service on the Commission, and matters related thereto. **INFORMATION ONLY – NON-ACTION ITEM**

Mayor Johnson presented Aaron Martinez with a plaque in appreciation for his work on the Planning Commission.

Aaron Martinez said it was with a heavy heart that he bid the Planning Commission a farewell. He just built a home in Elko County so he knew this was going to happen. He has had the opportunity to work with many municipalities across the western United States and the City of Elko has some of the best staff he has had the opportunity to work with. It has been an absolute pleasure.

Councilman Keener said he would be sorely missed.

II. APPROPRIATIONS

- C. Review, consideration, and possible approval to award a Construction Bid for the WRF Emergency Diesel Generator Project, and matters related thereto. **FOR POSSIBLE ACTION**

Council directed Staff to solicit bids at the January 9, 2018 Council meeting. Bids were opened on February 21, 2018. A Bid Tally Sheet is included in the packet. RL

Ryan Limberg, Utilities Director, explained the project. Also, it is their intent to move two fuel tanks and to keep them and the old generator to go to the new shop if Council approves it. It will be used as backup power for that location.

**** A motion was made by Councilwoman Simons, seconded by Councilman Keener, to award Construction Bid for the WRF Emergency Diesel Generator Project to Pearson Brothers Construction, LLC, in the amount of \$174,148.**

The motion passed unanimously. (4-0)

- D. Review, consideration, and possible award of a bid to Gerber Construction, Inc. for the Secondary Clarifier #3 Construction Project, and matters related thereto. **FOR POSSIBLE ACTION**

Council directed Staff to solicit bids for this project at the November 28, 2017 meeting. A Bid Tally Sheet is provided as backup documentation. RL

Mr. Limberg explained the project.

Councilman Rice was concerned about the price difference between the bids.

Mr. Limberg said they have used Gerber Construction in the past. They were also the low bidder on a previous clarifier project and they were pleased with their performance. They were happy to recommend Gerber Construction on this project.

**** A motion was made by Councilman Rice, seconded by Councilman Keener, to approve the award a bid for the Secondary Clarifier No. 3 Construction Project, to Gerber Construction in the amount of \$3,030,000.**

The motion passed unanimously. (4-0)

- E. Review, consideration, and possible approval to enter into a Professional Services Agreement with Carter Engineering for the administration of Quality Control and Quality Assurance for the Cedar Street Reconstruction Project Phase II, in the amount of \$163,250.00, and matters related thereto. **FOR POSSIBLE ACTION**

Council awarded the contract for the Cedar Street Reconstruction Project Phase II on February 27, 2018. The Quality Control and Quality Assurance would include surveying, testing, field meetings, inspections and as-builts, etc. as described in the attached proposal from Carter Engineering. DS

Dennis Strickland, Public Works Director, said the agreement was in the packet.

**** A motion was made by Councilman Rice, seconded by Councilwoman Simons, to approve the request from staff to enter into Professional Services Agreement with Carter Engineering for the administration of Quality Control and Quality Assurance for the Cedar Street Reconstruction Project Phase II.**

The motion passed unanimously. (4-0)

- F. Review consideration, and possible authorization for Staff to solicit bids for the Public Works Department for Plantmix Bituminous Pavement Materials to be used for the 2018 Construction Season, and matters related thereto. **FOR POSSIBLE ACTION**

This is an annual bid request for Plantmix Bituminous Pavement Materials based upon a unit price per ton amount. The materials are primarily used by the Public Works Department on streets, but the material may also be used by other departments as needed. DS

Mr. Strickland explained this is our annual bid for our hotmix.

**** A motion was made by Councilman Keener, seconded by Councilman Rice, to authorize staff to solicit bids for the Plantmix Bituminous Pavement Materials to be used for the full-year 2018 construction season.**

The motion passed unanimously. (4-0)

III. NEW BUSINESS

- G. Review, discussion, and possible appointment of one (1) candidate to the Arts and Culture Advisory Board, and matters related thereto. **FOR POSSIBLE ACTION**

The Arts and Culture Advisory Board has one (1) vacant position. Mr. Ian Montgomery and Ms. Cynthia Delaney have both expressed an interest in serving on the Board. Letters of Interest from both candidates have been included in the packet. CC

Curtis Calder, City Manager, explained there were two candidates and one opening.

Councilman Rice said he knows both the candidates and has great respect for both but he favored Ian Montgomery.

Councilman Keener said he appreciates the work that Mr. Montgomery is doing. He has known Ms. Delaney for over 40 year now and he knows that she was very actively engaged previously on this committee, and she is here.

Councilman Rice said Mr. Montgomery had a work commitment.

Ms. Delaney said she served for a number of years in the early 2000's and took a break for health reasons. Then she started back probably 2013 and served until 2017. She would enjoy being involved again. She has been involved in a number of projects.

Mayor Johnson asked if there was room for both.

Councilman Rice said he is the liaison but not a voting member.

Mr. Calder said it is a Council appointment. The by-laws have been changed a couple of times over the last couple of years. Originally, when the committee was established, it was part of the Master Plan process.

Jeremy Draper, Development Manager, said he had the current bylaws. The Arts and Culture Advisory Board is five members, which includes at least one member of the City Council. The other members would be appointed and shall serve at the pleasure of the City Council. They were at seven members.

There was discussion regarding the membership being reduced due to quorum problems.

Mayor Johnson thought it was great to have two great applicants.

**** A motion was made by Mayor Johnson, seconded by Councilman Keener, to appoint Cynthia Delaney to fill the vacancy on the Arts and Culture Board.**

The motion passed unanimously. (4-0)

Please see page 8 for further discussion on this item.

- H. Review, consideration, and possible approval of a request from Staff to apply for a grant, and matters related thereto. **FOR POSSIBLE ACTION**

The Elko Police Department has historically applied for the Byrne Memorial Grant, administered through the Nevada Office of Criminal Justice Assistance, for the Elko Combined Narcotics Unit each year.

The grant for 2017 was for \$32,000.00. The Elko Police Department is seeking council permission to apply for a \$32,000.00 grant for 2018 for the ECNU to continue their operations. BR

Ty Trouten, Police Captain, explained this is a grant without a match requirement.

**** A motion was made by Councilman Keener, seconded by Councilwoman Simons, to approve the request from the Elko Police Department to apply for the Byrne Memorial Grant.**

The motion passed unanimously. (4-0)

- I. Review, consideration, and possible approval of a request from Staff to apply for a grant, and matters related thereto. **FOR POSSIBLE ACTION**

The Elko Regional Bomb Squad has need of a Remote Initiation Device, but has not ever had one. This device will allow for multiple and sequential detonations for found explosives and improvised explosive devices, as well as increase safety for countercharging explosives in confined spaces such as abandoned mines.

The Office of Criminal Justice Assistance, through the Byrne Memorial Grant, has funding for this equipment purchase. There are no matching funds required; this is a one-time grant applicable only to this project.

Elko Police Department is seeking council permission to apply for a \$20,000.00 grant to purchase the Remote Initiation Device. BR

Captain Trouten explained this also is a no match grant.

**** A motion was made by Councilman Keener, seconded by Councilwoman Simons, to approve the request from the Elko Police Department to apply for the grant to purchase the Remote Initiation Device and the grant amount is \$20,000.**

The motion passed unanimously. (4-0)

- J. Review, consideration, and possible approval of a request from Staff to apply for a grant, and matters related thereto. **FOR POSSIBLE ACTION**

The Elko SWAT team is required to meet minimum training requirements per National Tactical Officers' Association standards. This includes two trainings per month and one additional week of training per year.

It is critical to have the officers attend this training as a unit to ensure consistent understanding of the tactical concepts. The proposed training would certify all tactical operators to an advanced level. This training is provided by tactical professionals and is nationally recognized. The training will cost \$10,000.00.

The Office of Criminal Justice Assistance, through the Byrne Memorial Grant, has funding for this training. There are no matching funds required; this is a one-time grant applicable only to this project.

Elko Police Department is seeking Council permission to apply for a \$10,000.00 grant to pay for this training. BR

Captain Trouten explained it has been quite some time since they have had full weeklong training for all members of the tactical team. The training is provided by former and some current members of the Los Angeles County Sheriff's Department Special Enforcement Bureau, their version of the SWAT Team.

**** A motion was made by Councilman Keener, seconded by Councilman Rice, to approve the request from the Elko Police Department to apply for said grant in the amount of \$10,000.**

The motion passed unanimously. (4-0)

Councilman Schmidtlein arrived at 4:24 pm.

- A. Review, consideration, and possible approval to grant a Utility Easement to Sierra Pacific Power Company, a Nevada Corporation, d/b/a NV Energy across property owned by the City of Elko along W. Idaho Street on APN 006-09G-005, and matters related thereto. **FOR POSSIBLE ACTION**

NV Energy is requesting the City grant an easement over an existing utility location; City Staff supports this request. JD

Jeremy Draper, Development Manager, demonstrated on the overhead screen where the properties for this item and the next several items were. He recommended approval of the easements.

Christy Morgan, NV Energy, said she was present to answer any questions.

There was some discussion about the applicant reimbursing the City for legal fees. It was said they pay a franchise fee. This is routine and a housekeeping matter.

**** A motion was made by Councilman Rice, seconded by Councilman Keener, to approve granting an easement to NV Energy across a parcel of land identified as APN: 006-09G-005, owned by the City as shown in the exhibit.**

The motion passed unanimously. (5-0)

- B. Review, consideration, and possible approval to grant a Utility Easement to Sierra Pacific Power Company, a Nevada Corporation, d/b/a NV Energy across property owned by the City of Elko along W. Idaho Street on APN 006-09G-008, and matters related thereto. **FOR POSSIBLE ACTION**

NV Energy is requesting the City grant an easement over an existing utility location; City Staff supports this request. JD

**** A motion was made by Councilman Rice, seconded by Councilwoman Simons, to approve granting an easement to NV Energy across a parcel of land identified as APN: 006-09G-008, owned by the City as shown in the exhibit.**

The motion passed unanimously. (5-0)

- C. Review, consideration, and possible approval to grant a Utility Easement to Sierra Pacific Power Company, a Nevada Corporation, d/b/a NV Energy across property owned by the City of Elko along W. Idaho Street on APN 006-09G-009, and matters related thereto. **FOR POSSIBLE ACTION**

NV Energy is requesting the City grant an easement over an existing utility location; City Staff supports this request. JD

**** A motion was made by Councilwoman Simons, seconded by Councilman Keener, to approve granting an easement to NV Energy across a parcel of land identified as APN: 006-09G-009, owned by the City as shown in the exhibit.**

The motion passed unanimously. (5-0)

- D. Review, consideration, and possible approval to grant a Utility Easement to Sierra Pacific Power Company, a Nevada Corporation, d/b/a NV Energy across property owned by the City of Elko along W. Idaho Street on APN 006-09G-027, and matters related thereto. **FOR POSSIBLE ACTION**

NV Energy is requesting the City grant an easement over an existing utility location; City Staff supports this request. JD

**** A motion was made by Councilman Rice, seconded by Councilman Keener, to approve granting an easement to NV Energy across a parcel of land identified as APN: 006-09G-027, owned by the City as shown in the exhibit.**

The motion passed unanimously. (5-0)

- E. Review, consideration, and possible approval to grant a Utility Easement to Sierra Pacific Power Company, a Nevada Corporation, d/b/a NV Energy across property owned by the City of Elko along W. Idaho Street on APN 006-09G-030, and matters related thereto. **FOR POSSIBLE ACTION**

NV Energy is requesting the City grant an easement over an existing utility location; City Staff supports this request. JD

**** A motion was made by Councilwoman Simons, seconded by Councilman Keener, to approve granting an easement to NV Energy across a parcel of land identified as APN: 006-09G-030, owned by the City as shown in the exhibit.**

The motion passed unanimously. (5-0)

- F. Review, consideration, and possible approval to grant a Utility Easement to Sierra Pacific Power Company, a Nevada Corporation, d/b/a NV Energy across property owned by the City of Elko along W. Idaho Street on APN 006-09G-031, and matters related thereto. **FOR POSSIBLE ACTION**

NV Energy is requesting the City grant an easement over an existing utility location; City Staff supports this request. JD

**** A motion was made by Councilman Keener, seconded by Councilman Schmidlein, to approve granting an easement to NV Energy across a parcel of land identified as APN: 006-09G-031, owned by the City as shown in the exhibit.**

The motion passed unanimously. (5-0)

Councilman Rice indicated he would like to go back to Item III.G.

**** A motion was made by Councilman Rice, seconded by Councilwoman Simons, to reconsider of Item III.G., Arts and Culture Advisory Board.**

The motion failed. (1-3 Mayor Johnson, Councilwoman Simons and Councilman Keener voted against. Councilman Schmidlein abstained.)

After the motion and before the vote, Councilman Rice said he knew Ms. Delaney was not present, but he wanted to get a second just for discussion.

Councilwoman Simons seconded the motion.

Councilman Rice thought one of their responsibilities on the Council to help to nurture new leadership. As much as Cynthia had done for the committee and for other parts of the community, he felt it was important for them to identify young leaders. Ian Montgomery is really one of those. He has shown a lot of leadership in what he has already done as outlined in his letter. They really need to promote young leadership in the community. We need to consider that when we make these appointments. This will be Cynthia's third term on this committee. She has done terrific work. One of the reasons he recommended and encouraged Ian to apply, was because he saw the sorts of things he wants to accomplish in his life and that this is a really good opportunity for him.

Councilman Keener asked if they could look at increasing the size of the board. Keep the appointment as it is and ask for and get an additional two members on the board.

Councilman Rice said that was a possibility too but his motion was for reconsideration of this appointment.

Councilman Schmidlein said he would abstain because he wasn't present earlier.

Councilman Rice said increasing the board would be a different matter.

Mayor Johnson said it was great to have both applicants. He felt Council should stay with the vote that was completed. He received an email in support of Cynthia. In this case, participation as a public member for a while can still have an impact.

Council voted on the motion.

- K. Review, consideration, and possible approval to grant utility and access easements across the City owned airport property, on APN 001-660-106, and matters related thereto. **FOR POSSIBLE ACTION**

The Elko TV District has requested these easements to provide power, communication lines, and access to the newly approved lease area near the Verizon tower. JF

Jim Foster, Airport Manager, said this is an easement from their current location to the existing access road.

**** A motion was made by Councilman Schmidlein, seconded by Councilman Keener, to approve granting an easement to the Elko TV District across a parcel of land identified as APN: 001-660-106, owned by the City as shown in the exhibit.**

The motion passed unanimously. (5-0)

I. PRESENTATIONS (Cont.)

- C. Review, consideration, and direction to Staff regarding the Fiscal Year 2018/2019 Budget, inclusive of the General and Governmental Funds, and matters related thereto. **FOR POSSIBLE ACTION**

Staff's presentation will exclude all Enterprise Funds, which will be reviewed at a subsequent meeting. JJ

Jonnye Jund, Administrative Services Director, explained there are some pending issues that Council should keep in mind as she gave the presentation (Exhibit "A"). This is the first look at the rollup costs. The insurance costs are unknown. There are two collective bargaining agreements open right now. They are looking at some salary allocation revisions based on the work different departments are doing. She took her best guess on the Capital as to what is pending and what is coming up. She didn't have any State reimbursements included or any additional donations other than what she had received to date. There are a few retirements and she will be looking to see if there are any others. She went over the presentation.

**** A motion was made by Councilman Keener, seconded by Councilman Rice, to advise Jonnye to continue working down the same path that she is on right now, towards getting everything solidified for final.**

The motion passed unanimously. (5-0)

II. APPROPRIATIONS (Cont.)

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

**** A motion was made by Councilman Rice, seconded by Councilman Keener, to approve the regular warrants.**

The motion passed unanimously. (5-0)

- B. Review and possible approval of Print 'N Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

**** A motion was made by Councilman Schmidlein, seconded by Councilwoman Simons, to approve the Print 'N Copy warrants.**

The motion passed. (4-0 Councilman Keener abstained.)

III. NEW BUSINESS (Cont.)

- L. Acceptance of resignation letter dated March 4, 2018 from Mr. Mike Creek, Airport Advisory Board and matters related thereto. **FOR POSSIBLE ACTION**

Mr. Mike Creek has served on the Airport Advisory Board for approximately 10 years. On March 13, 2008, Mr. Creek was appointed to the Advisory Board by

City Council. The Elko Regional Airport would like to thank Mr. Creek for his years of service to the Board and the City of Elko. JF

Jim Foster, Airport Manager, explained Mike Creek wasn't available to attend the meeting with his new schedule. We will get him a plaque and present it to him at some point.

Councilwoman Simons said he will be missed.

**** A motion was made by Councilman Keener, seconded by Councilman Schmidlein, to accept the letter of resignation from Mr. Mike Creek, from the Airport Advisory Board.**

The motion passed unanimously. (5-0)

M. Consideration and possible authorization to advertise for a vacant position on the Airport Advisory Board, and matters related thereto. **FOR POSSIBLE ACTION**

Mr. Mike Creek has resigned from the Airport Advisory Board. His 4-year term began on July 1, 2016. This advertisement would be to finish out this 4-year term, which will expire on July 1, 2020. JF

**** A motion was made by Councilman Rice, seconded by Councilman Keener, to direct staff to advertise for the vacant position on the Airport Advisory Board.**

The motion passed unanimously. (5-0)

IV. PETITIONS, APPEALS, AND COMMUNICATIONS

A. Ratification of the Police Chief issuing a 30-day temporary Retail Liquor License and issuing a regular Retail Liquor License to Jose Perez, dba Garibaldi's Mexican Restaurant, located at 1830 Idaho Street, Elko, NV 89801, and matters related thereto. **FOR POSSIBLE ACTION**

Chief Reed explained this is an application for a new liquor license for a new business. It is a privately owned corporation. There are no concerns with the ability to manage a liquor license with their restaurant. He recommended ratification and issuing a regular license.

**** A motion was made by Councilman Rice, seconded by Councilman Schmidlein, to ratify a 30-day temporary retail liquor license and issue a regular Retail Liquor License to Jose Perez, dba Garibaldi's Mexican Restaurant, located at 1830 Idaho Street.**

The motion passed unanimously. (5-0)

B. Ratification of the Police Chief issuing a 30-day temporary Retail Beer and Wine License and issuing a regular Retail Beer and Wine License to John Antista, dba Round Table Pizza, located at 2503 Mountain City Hwy #150, Elko, NV 89801, and matters related thereto. **FOR POSSIBLE ACTION**

Chief Reed explained Round Table Pizza has had a change of ownership. Mr. Antista passed his background investigation.

**** A motion was made by Councilman Rice, seconded by Councilman Schmidlein, to ratify a 30-day temporary retail beer and wine license and issue a regular Retail Beer and Wine License to John Antista, dba Round Table Pizza, located at 2503 Mountain City Highway #150.**

The motion passed unanimously. (5-0)

V. REPORTS

A. Mayor and City Council

Councilman Keener said he had some surveys from the Broadband Group and he wanted to get them posted on the City website. The ECVA is beginning their budget process.

Councilwoman Simons reported she will be out of town during the next meeting and may not be reachable.

B. City Manager

Curtis Calder reported Frontier will be here on March 27, with their management team to explain what they are going to be doing in the next year in Elko with regards to budget and infrastructure. He gave an update on the Flood Litigation. They had a meeting with the City's Attorney in Carson City interviewing a former City employee. Our response has been moved down the road a bit due to an amendment to the complaint. They added some plaintiffs. We have not responded and it isn't due until mid to late April. Councilwoman Simons asked if Council could get a copy of the additional plaintiffs. Curtis said he thought they could get it and said Shanell could add it to the list. They haven't seen the actual amended complaint, just a list of the additional plaintiffs.

C. Assistant City Manager

D. Utilities Director

Ryan Limberg showed Council some renditions of the combined Water/WRF Shop. He went over the proposed drawings and what would be included. Councilman Keener asked about the water quality report and the nitrates being high on one sample. Ryan said it was good overall with just a couple of hiccups they haven't seen in years past. He went over the report.

E. Public Works

Dennis Strickland said the Water/WRF shop will be a great amenity to the City, especially since Public Works has been growing and they need the space. He is proud of this organization because we all seem to work together. Twelve years ago Council put the Capital Equipment Fund together and that is a huge reason they have been able to do more with less.

F. Airport Manager

Jim Foster reported on the aircraft being removed from airport property. It took about two weeks for the NSTB and the FAA to complete their investigation and release the aircraft.

G. City Attorney

H. Fire Chief

I. Police Chief

Chief Reed reported on the State Opioid Taskforce. There is a lot of coordination going on Statewide. They are trying to get a handle on the data/statistics. This Thursday evening there is a School Safety public forum hosted by the Libertarian Party here in town at the Grace Baptist Church on N. 5th Street.

J. City Clerk

Shanell Owen gave a candidate filing update. For the Mayor position, there are two candidates that have filed. For Councilmember, we have three candidates filed for the two positions that are open. The deadline to file is 5:00pm this Friday.

K. City Planner

L. Development Manager

M. Administrative Services Director

N. Parks and Recreation Director

James Wiley said tomorrow they start advertising for the next round of bidding for the Sports Complex. Scott received some correspondence from Kinross and they have pledged \$50,000 towards the Sports Complex.

O. Civil Engineer

P. Building Official

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

There were no public comments.

There being no further business, Mayor Chris Johnson adjourned the meeting.

Mayor Chris Johnson

Shanell Owen, City Clerk

CITY OF ELKO FY 2018/2019
GOVERNMENTAL FUNDS
BUDGET WORKSHOP

Taxes Paid by City Residents

Assessed Valuation	5,195,495.74		
Assessed Valuation FY 2018/19 - \$519,549,574	Tax Rate	Property Taxes	Percent of Total
General County	0.5120	\$ 2,660,094	14.70%
General Indigent	0.0274	\$ 142,357	0.79%
Extension	0.0100	\$ 51,955	0.29%
Library	0.0270	\$ 140,278	0.78%
Juvenile Probation	0.0626	\$ 325,238	1.80%
Sr. Citizens Services	0.0200	\$ 103,910	0.57%
Jail Operations	0.0135	\$ 70,139	0.39%
Medical / Indigents	0.0700	\$ 363,685	2.01%
Co Capital Projects	0.0500	\$ 259,775	1.44%
Fair Board Improvements	0.0039	\$ 20,262	0.11%
Hospital Indigent	0.0150	\$ 77,932	0.43%
Youth Services	0.0087	\$ 45,201	0.25%
Museum	0.0185	\$ 96,117	0.53%
Total County Taxes	0.8386	\$ 4,356,943	24.08%
School Operating Rate	0.7500	\$ 3,896,622	21.54%
School Capital Rate	0.7500	\$ 3,896,622	21.54%
Total School Taxes	1.5000	\$ 7,793,244	43.07%
TV District	0.0145	\$ 75,335	0.42%
State of Nevada	0.1700	\$ 883,234	4.88%
Elko Conv/Visitors Authority	0.0392	\$ 203,663	1.13%
Elko City General Fund	0.6148	\$ 3,194,191	17.65%
Elko City Debt	0.0700	\$ 363,685	2.01%
Elko City Capital Equipment	0.0800	\$ 415,640	2.30%
Elko City Capital Construction	0.1552	\$ 806,341	4.46%
Total City Taxes	0.9200	\$ 4,779,856	26.42%
Total Taxes Paid by City Residents	3.4823	\$ 18,092,275	100.00%

Total Tax Paid by Home Owner

Average Home Valuation

\$ 200,000

Assessed Valuation - \$200,000	Tax Rate	Revenue Received	Percent of Total
General County	0.5120	\$ 358.40	14.70%
General Indigent	0.0274	\$ 19.18	0.79%
Extension	0.0100	\$ 7.00	0.29%
Library	0.0270	\$ 18.90	0.78%
Juvenile Probation	0.0626	\$ 43.82	1.80%
Sr. Citizens Services	0.0200	\$ 14.00	0.57%
Jail Operations	0.0135	\$ 9.45	0.39%
Medical / Indigents	0.0700	\$ 49.00	2.01%
Co Capital Projects	0.0500	\$ 35.00	1.44%
Fair Board Improvements	0.0039	\$ 2.73	0.11%
Hospital Indigent	0.0150	\$ 10.50	0.43%
Youth Services	0.0087	\$ 6.09	0.25%
Museum	0.0185	\$ 12.95	0.53%
Total County Taxes	0.8386	\$ 587.02	24.08%
School Operating Rate	0.7500	\$ 525.00	21.54%
School Capital Rate	0.7500	\$ 525.00	21.54%
Total School Taxes	1.5000	\$ 1,050.00	43.07%
TV District	0.0145	\$ 10.15	0.42%
State of Nevada	0.1700	\$ 119.00	4.88%
Elko Conv/Visitors Authority	0.0392	\$ 27.44	1.13%
Elko City General Fund	0.6148	\$ 430.36	17.65%
Elko City Debt	0.0700	\$ 49.00	2.01%
Elko City Capital Equipment	0.0800	\$ 56.00	2.30%
Elko City Capital Construction	0.1552	\$ 108.64	4.46%
Total City Taxes	0.9200	\$ 644.00	26.42%
Total Taxes Paid by City Residents	3.4823	\$ 2,437.61	100.00%

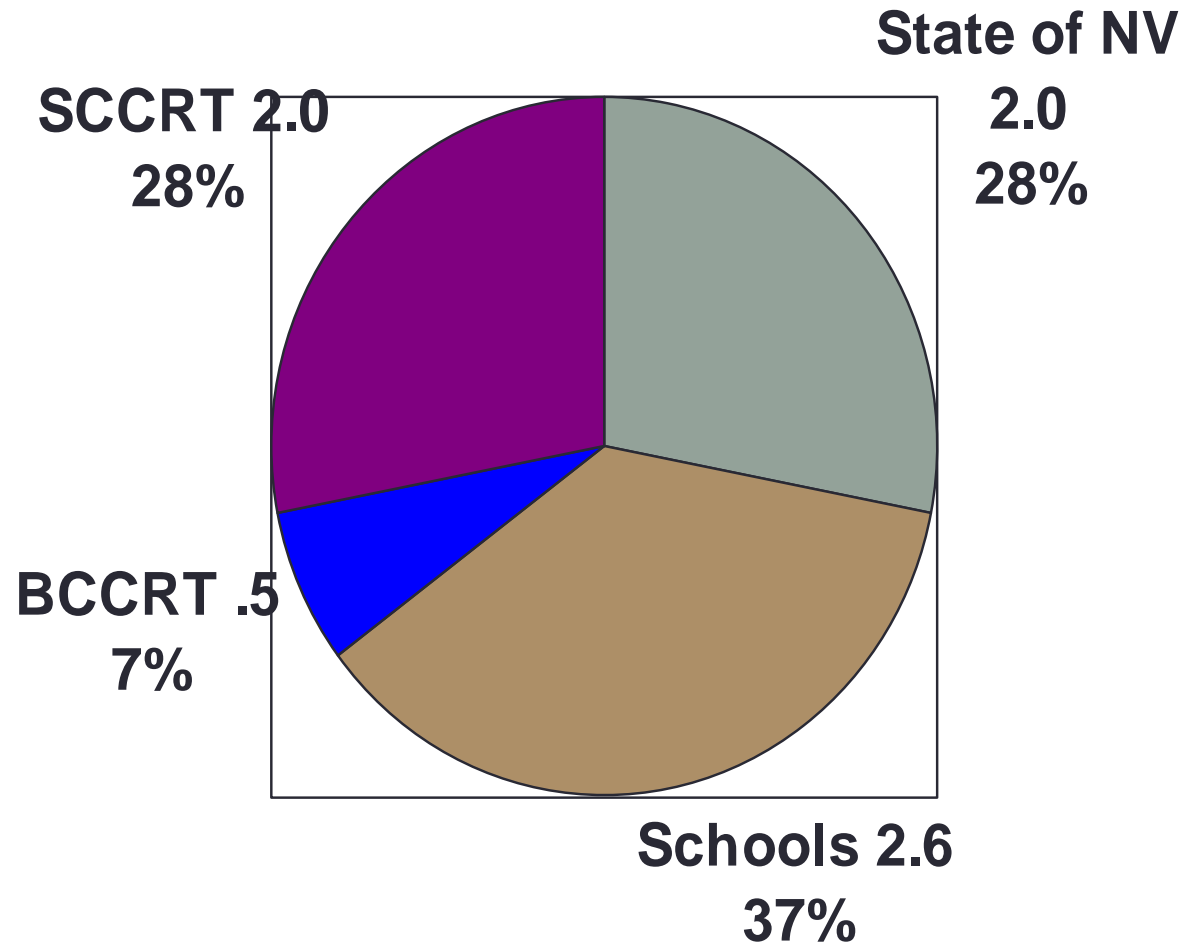
City of Elko A/V & Revenue History

Fiscal Year	Assessed Valuation	Percent Change	Tax Rate	Revenue Received	Difference from Prior Yr	Percent Change
1994/1995	202,479,335		0.5430	1,104,934		
1995/1996	218,662,312	7.99%	0.4925	1,169,733	64,799	5.86%
1996/1997	231,485,367	5.86%	0.5062	1,252,695	82,962	7.09%
1997/1998	247,881,803	7.08%	0.5062	1,336,410	83,715	6.68%
1998/1999	263,888,126	6.46%	0.5431	1,464,610	128,200	9.59%
1999/2000	272,263,390	3.17%	0.5393	1,477,386	12,776	0.87%
2000/2001	291,416,822	7.03%	0.5393	1,561,837	84,451	5.72%
2001/2002	295,138,546	1.28%	0.5393	1,728,560	166,723	10.67%
2002/2003	288,780,550	-2.15%	0.5393	2,016,241	287,681	16.64%
2003/2004	297,631,533	3.06%	0.5393	2,130,964	114,723	5.69%
2004/2005	296,207,696	-0.48%	0.5388	2,416,907	285,943	13.42%
2005/2006	296,770,239	0.19%	0.5388	2,787,338	370,431	15.33%
2006/2007	312,816,735	5.41%	0.5888	2,878,629	91,291	3.28%
2007/2008	337,353,408	7.84%	0.6900	3,069,488	190,859	6.63%
2008/2009	363,571,663	7.77%	0.7200	3,194,597	125,109	4.08%
2009/2010	389,109,714	7.02%	0.8200	3,345,353	150,756	4.72%
2010/2011	390,921,792	0.47%	0.9200	3,371,510	26,157	0.78%
2011/2012	386,309,054	-1.18%	0.9200	3,551,562	180,052	5.34%
2012/2013	404,635,925	4.74%	0.9200	3,701,174	149,612	4.21%
2013/2014	427,797,045	5.72%	0.9200	4,015,202	314,028	8.48%
2014/2015	465,656,772	8.85%	0.9200	4,322,354	307,152	7.65%
2015/2016	486,850,984	4.55%	0.9200	4,479,029	156,675	3.62%
2016/2017	495,236,166	1.72%	0.9200	4,556,173	77,144	1.72%
2017/2018	513,180,572	3.62%	0.9200	4,721,261	165,089	3.62%
2018/2019	519,549,574	1.24%	0.9200	4,779,856	58,595	1.24%

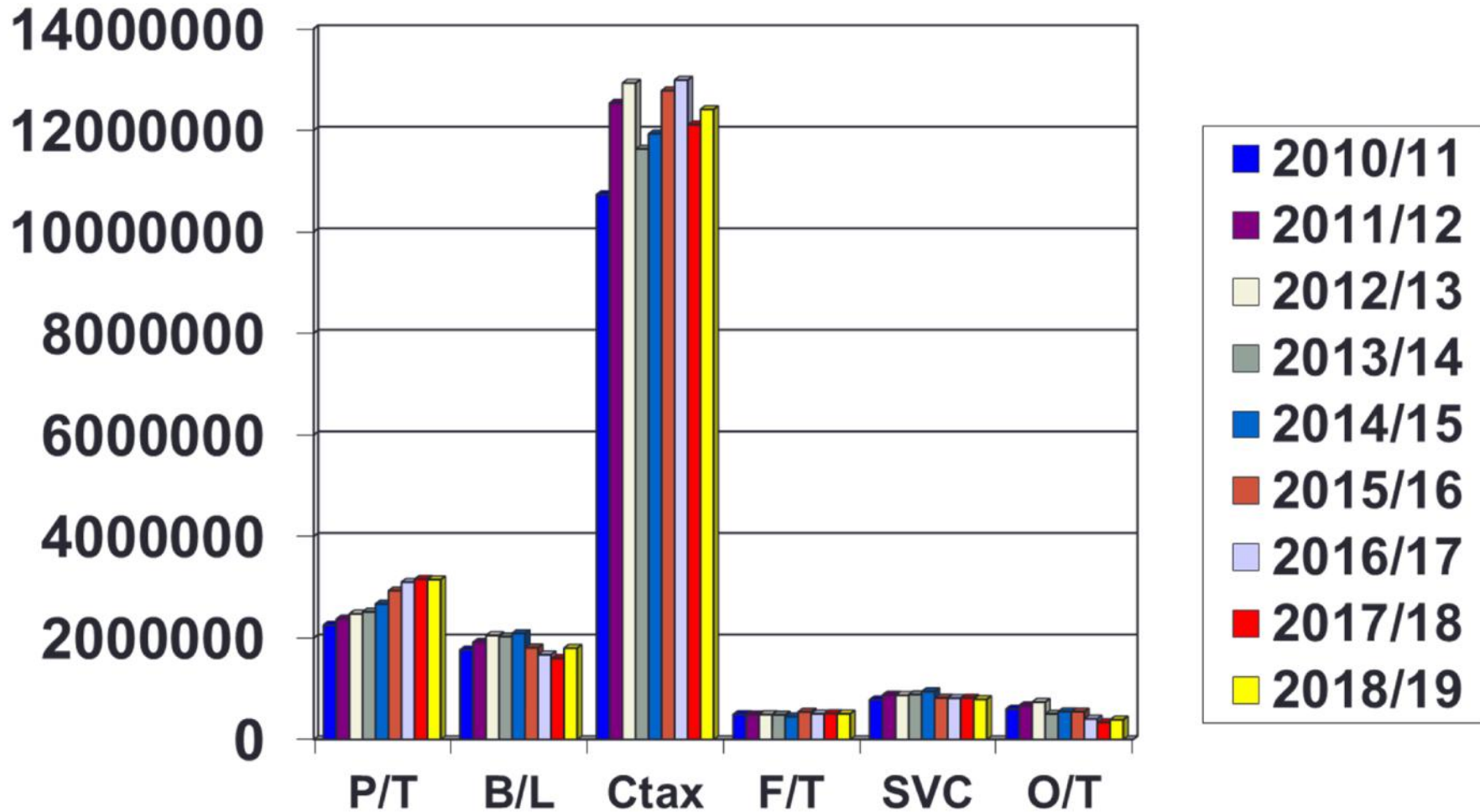
City Property Tax Breakdown

Home Valuation		\$ 150,000	\$ 200,000
Elko City General Fund	0.6148	\$ 322.77	\$ 430.36
Elko City Debt	0.0700	\$ 36.75	\$ 49.00
Elko City Capital Equipment	0.0800	\$ 42.00	\$ 56.00
Elko City Capital Construction	0.1552	\$ 81.48	\$ 108.64
Total City Taxes	0.9200	\$ 483.00	\$ 644.00

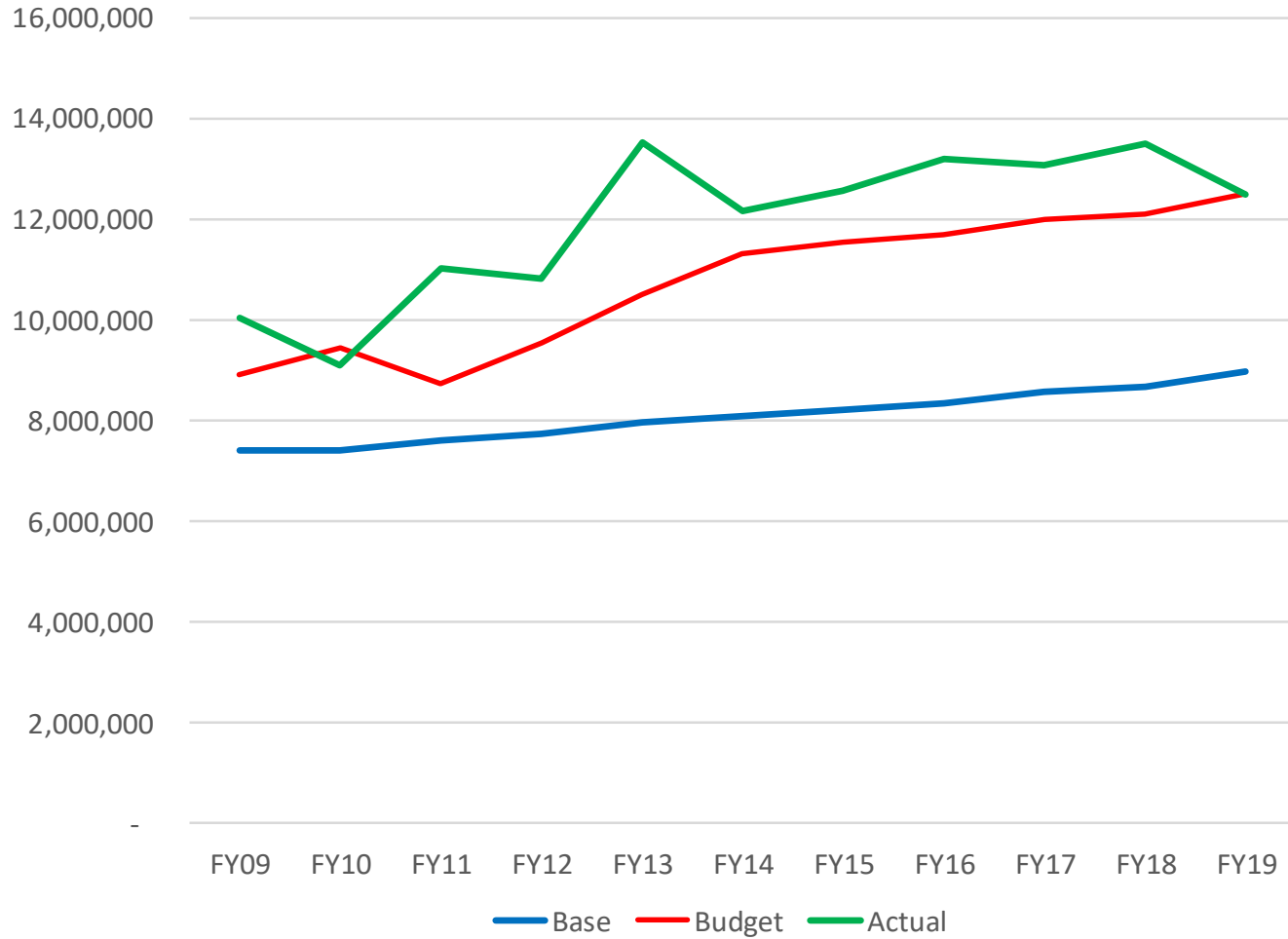
Elko County Sales Tax Distribution 7.1%



History of General Fund Revenues



Sales Tax History



FY 2017/18 General Fund Outlook

- Budgeted Beginning Fund Balance \$4,430,012
- Audited Beginning Fund Balance \$4,500,226
- Excess Beginning Fund Balance \$ 70,214

- **Distributed according to Revenue Stabilization Policy**
 - 25% - Revenue Stabilization Fund \$ 17,554
 - 37.5% - Capital Equipment Fund \$ 26,330
 - 37.5% - Facility Reserve Fund \$ 26,330

- **2017/2018 Revenue Estimates**
 - Budgeted Revenues \$ 18,538,016
 - Estimated Revenues \$ 19,972,477
 - Additional Available Resources \$ **1,434,461**

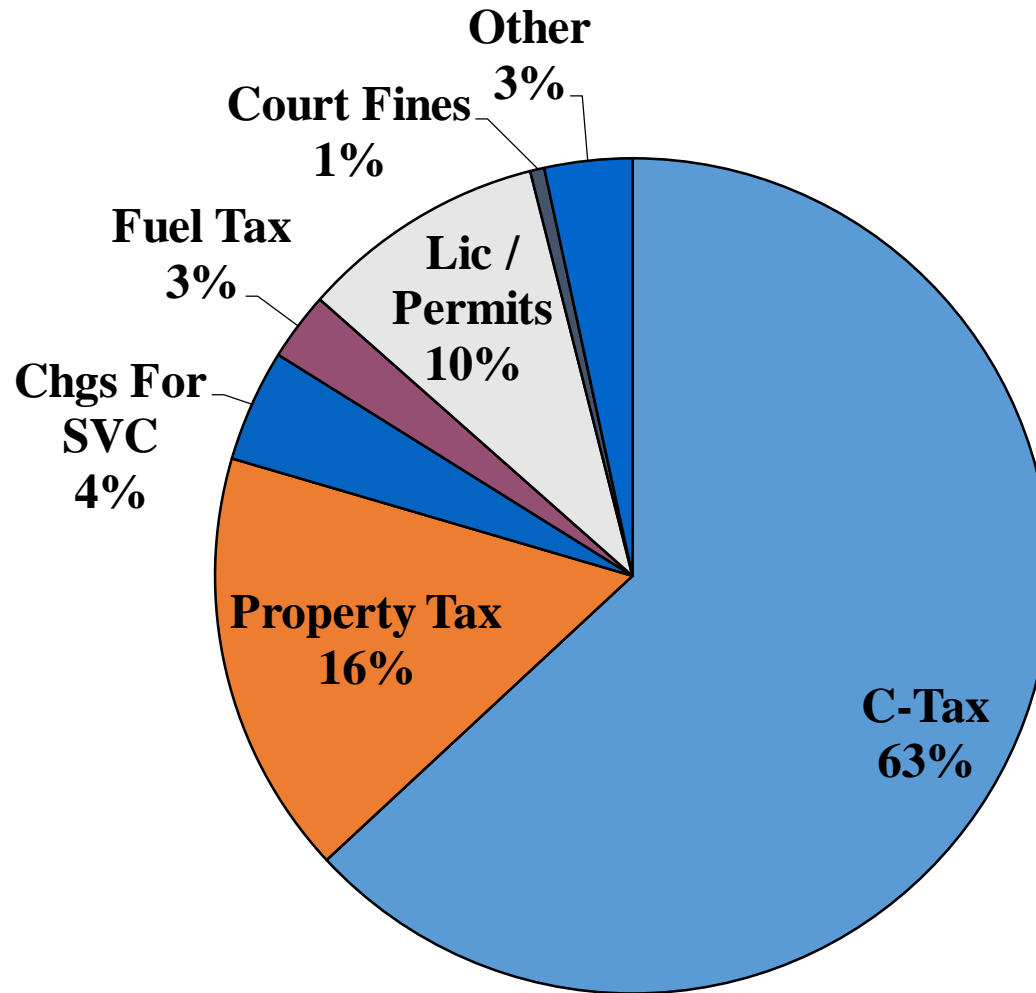
- **2017/2018 Expenditure Estimates**
 - Budgeted Expenditures \$ 20,493,145
 - Estimated Expenditures \$ 20,239,645
 - Additional Available Resources \$ **253,500**

General Fund Outlook

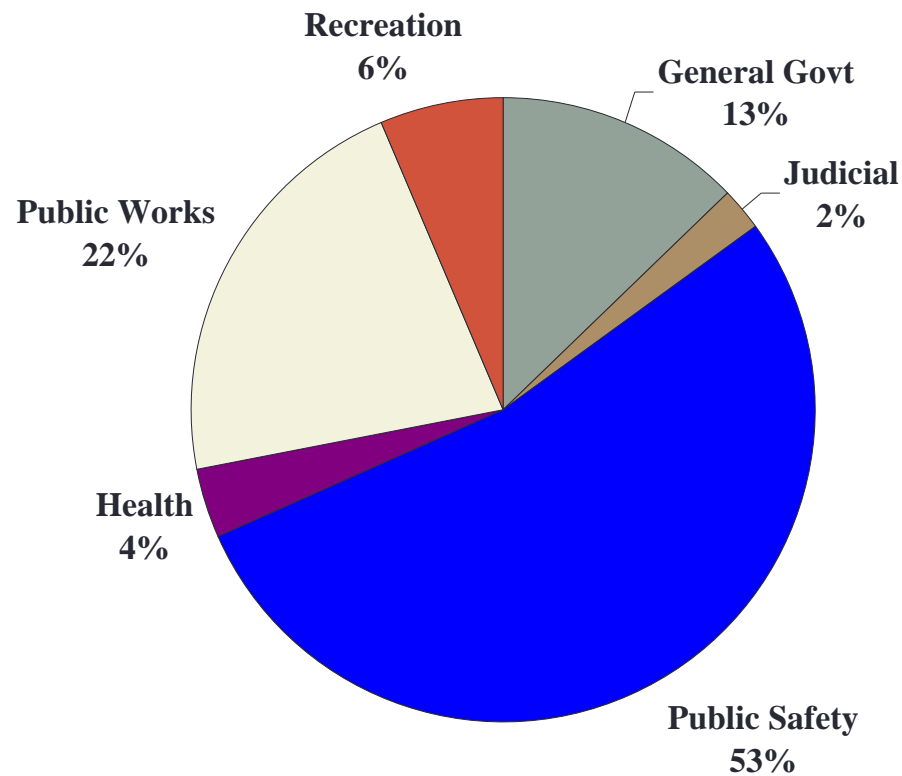
2017/18 Projections

Revenues		\$ 19,972,477
Property Taxes	\$ 3,106,742	
Licenses/Permits	\$ 1,844,359	
Intergovernmental	\$ 13,955,911	
Charges for Services	\$ 789,300	
Fines/Forfeitures	\$ 154,500	
Miscellaneous Revenues	\$ 121,665	
Transfers In		\$ 353,611
Expenditures		\$ 20,239,645
General Government	\$ 2,296,216	
Public Safety	\$ 10,325,035	
Municipal Court	\$ 468,000	
Public Works	\$ 4,251,838	
Health	\$ 614,260	
Recreation	\$ 2,179,285	
Community Service	\$ 105,011	
Transfers Out		\$ 747,372
Contingency		\$ -
Beginning Fund Balance		\$ 4,500,225
Ending Fund Balance		\$ 3,839,296
Required Ending Fund Balance (8.3%)		\$ 1,679,891
Additional Resources Available		\$ 2,159,405

Projected General Fund Revenues – 2018/2019



Projected General Fund Expenditures – 2018/2019



General Fund Summary

2017/2018

Beginning Fund Balance	\$ 4,500,225
Revenues	\$ 19,972,477
Expenditures	\$ 20,239,645
Transfers In	\$ 353,611
Transfers Out	\$ 747,372
Ending Fund Balance	\$ 3,839,296

2018/2019

Beginning Fund Balance	\$ 3,839,296
Revenues	\$ 19,122,464
Expenditures	\$ 20,693,583
Transfers In	\$ 303,803
Transfers Out	
Airport	\$ 201,000
Rev Stabilization	\$ 17,553
Cap Equipment	\$ 26,330
Facility	\$ 26,330
Contingency	\$ 310,404
Ending Fund Balance	\$ 1,990,363

FY 2018/2019 Rollup Costs

	Budget 2017/18	Budget 2018/19	Increase (Decrease)	Percentage Changed
Salaries	\$ 9,403,180	\$ 9,653,460	\$ 250,280	2.66%
Benefits	\$ 5,809,040	\$ 5,944,783	\$ 135,743	2.34%
Svc/Supplies	\$ 5,280,925	\$ 5,095,340	\$ (185,585)	-3.51%
Total Expenditures	\$ 20,493,145	\$ 20,693,583	\$ 200,438	
Property Tax	\$ 3,106,742	\$ 3,145,145	\$ 38,403	1.24%
Sales Tax Base	\$ 8,707,719	\$ 8,968,514	\$ 260,795	2.99%
Total Revenues	\$ 11,814,461	\$ 12,113,659	\$ 299,198	

Note: CPI for January 2018 was 3.3%. Budget includes a 2.5% merit increase for management personnel based on availability in management scale.

Direction to staff on assumptions for Ctax revenues for 2019 at 3% increase from prior year.

Direction to staff on increases for management personnel.

Current General Fund Staffing Levels - Full time positions

- **General Government:**

• Administration	5.0
• Clerk	3.5
• Human Resources	1.0
• Information Systems	2.0 + 1.0
• Finance	3.0
• Planning	2.0
• TOTAL	16.5
(1997 – 13)	

- **Public Safety:**

• Police - Administration	3.0
• Police Clerical	6.5
• Patrol	28.0
• SRO Officers	2.0
• Detective	6.0
• Animal Control	1.0
• Fire Administration	3.0
• Fire Clerical	1.5
• Fire Fighters	18.0
• Volunteer Coord – Grant Funded	1.0
• TOTAL	70.0
(1997 – 56.5)	

- **Public Works**

• Streets	9.0
• Streets – Administration	2.0
• Fleet	5.0
• Engineering	2.0
• Community Development	2.0
• Building	4.5
• Facilities	4.0
• TOTAL	28.5
(1997 – 39.5)	

- **Health:**

• Animal Shelter	5.0
• Cemetery	3.0
• TOTAL	8.0
(1997 – 4)	

- **Recreation:**

• Parks	7.50
• Swimming Pool	2.00
• TOTAL	9.50
(1997 – 10.5)	

Total: 132.5 (1997 – 123.5)

General Fund Additional Requests

HSA Funding	\$150,000
Dependent and Retiree H/I Subsidy	<u>\$ 75,000</u>
Total Additional Requests	\$ 225,000
Total Available Resources	<u>\$ 247,033</u>
Available Resources:	\$ 22,033

Recreation Fund

Resources:

Beg. Fund Balance	\$ 8,195,528
Reserve for Bond Pymt.	\$ 112,475
Room Tax	\$ 3,700,000
Interest	\$ 25,000
Total Resources:	\$12,033,003

Expenditures:

ECVA Operating Fund	\$ 627,678
ECVA Marketing Fund	\$ 462,500
ECVA Facilities Fund	\$ 201,506
Elko Co Rec Board	\$ 156,250
State Tourism	\$ 99,107
Western Folklife	\$ 66,071
Elko County Fair Board	\$ 132,142
Total Distributions	\$ 1,745,254

Expenditures (Continued):

Fireworks Donation	\$ 5,000
Recreation Capital Projects	
Sports Complex	\$ 8,784,253

Transfers Out

General Fund	\$ 303,803
Youth Recreation Fund	\$ 112,000
Golf Course Fund	\$ 25,000
Debt Service Fund	\$ 608,162
Airport Fund	\$ 327,475
Reserved for Bond	\$ 122,056
Ending Fund Balance	\$ -
Total Uses	\$ 12,033,003

Capital Equipment Replacement Fund

Revenues

Sales Tax	\$ 428,695
Property Tax (.08 rate)	\$ 410,056
Interest	\$ 7,500
Dispatch Revenues	\$ 15,000
Transfer from General	\$ 26,330

Expenditures

IS	Server	\$ 75,000
IS	Cedar Street Fiber - Connectivity	\$ 75,000
IS	Annual Refresh Computers	\$ 25,000
PD	2 Patrol SUV - Chevy Tahoe	\$ 125,000
PD	2 Patrol Sedan - Charger	\$ 106,000
PD	Body Cameras and Docks	\$ 25,000
FD	Replacement Apparatus Rescue 10	\$ 150,000
FD	Replacement Apparatus Rescue 10 - 2	\$ 170,000
FD	SCBAs	\$ 345,000
Streets	Heated tack pot/asphalt oil distributor	\$ 45,000
Streets	Mag Chloride Storage Tank	\$ 15,000
Streets	Forklift	\$ 60,000
Fleet	Medium and Heavy Truck Analyzer	\$ 15,500
Facilities	Traffic Cabinet and Software	\$ 39,000
Parks	48 Bagging Mower	\$ 12,400
Parks	3/4 ton Pickup	\$ 26,500

Total Requests \$ 1,309,400

Beginning Fund Balance **\$1,017,467**

Ending Fund Balance **\$ 595,648**

Total Resources \$1,905,048

Total Uses \$ 1,905,048

Possible direction to staff on capital equipment replacement for FY19.

Facility Fund

Revenue:

Beginning Fund Balance	\$ 79,963
Interest	\$ 2,500
Transfer from General Fund	\$ 26,330

Total Resources: \$ 108,793

Expenditures:

Animal Shelter Roof	\$ 30,000
Fire Station 1 Driveway Repair	\$ 35,000
Projects TBD	\$ 43,793
Ending Fund Balance	\$ 0

Total Uses \$ 108,793

Youth Recreation Fund

Resources:

Beg. Fund Balance	\$	28,502
Fun Factory Fees	\$	55,000
Tournament Fees	\$	12,500
Players Fees	\$	56,200
Snowbowl	\$	40,000
Special Events Revenue	\$	20,000
Concession Revenue	\$	16,000
Interest	\$	250
Transfer in Recreation	\$	112,000
Total Resources:	\$	340,452

Expenditures:

Salaries	\$	112,100
Benefits	\$	54,250
Players Fees	\$	56,200
Services/Supplies	\$	117,650
Ending Fund Balance	\$	252
Total Uses	\$	340,452

Transfers include room tax proceeds that are currently distributed to the Snowbowl Foundation.

Distributions will require an update prior to June 1, 2018.

Ad Valorem Capital Fund

Revenue:

Ad Valorem Taxes	\$ 302,628
Interest Income	\$ 3,000
Beginning Fund Balance	\$ 912,357

Total Resources: \$1,217,985

Expenditures:

Capital Projects - TBD	\$ 1,192,985
Back Flow Prevention	\$ 25,000
Ending Fund Balance	\$ -

Total Uses \$ 1,217,985

Revenue Stabilization Fund

Revenue:

Transfer from General Fund	\$	17,553
Interest	\$	10,115
Beginning Fund Balance	\$	1,886,071
Total Resources:	\$	1,913,739

Expenditures:

Transfer to General Fund	\$0
Ending Fund Balance	\$1,913,739

Municipal Court Assessment Fund

Resources:

Beg. Fund Balance	\$113,038
Admin Assessments	\$ 4,000

Total Resources: \$117,473

Expenditures:

Reserved Court Capital	\$117,473
Ending Fund Balance	\$ 0

Total Uses \$117,473

Public Improvement Development Fund

Resources:

Beg. Fund Balance	\$ 15,686
Interest	\$ 100

Total Resources:	\$ 15,786
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Expenditures:

Reserved - Future	
Public Improvements	\$15,786
Ending Fund Balance	\$ 0

Total Uses	\$15,786
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Redevelopment Agency Fund

Revenues:

Beginning Fund Balance	\$	753,514
Property Tax Revenues	\$	338,608
Interest Revenues	\$	4,750

Total Resources: \$ 1,096,872

Expenditures:

Legal Expense	\$	10,000
Public Impvmts – Other	\$	1,086,772
Revolving Loan Fund	\$	100
Ending Fund Balance	\$	-

Total Uses: \$ 1,096,872

Debt Service Fund

Resources:

Beg. Fund Balance	\$	1,243,859
RTC Revenues	\$	699,750
Property Taxes (0.07)	\$	428,695
Interest	\$	4,000
Transfers In:		
Recreation Fund	\$	608,162

Total Resources: \$ 2,984,466

Expenditures:

2010 Street Bonds: 12yrs		
Principal	\$	465,000
Fiscal Agent Charges	\$	500
Interest	\$	279,581
Total Street Bonds:	\$	745,081
Rec Facilities Bond:16 yrs		
Principal	\$	375,000
Fiscal Agent Charges	\$	500
Interest	\$	233,162
Total Recreation Facilities:	\$	608,662
PD Building Bond: 6 yrs		
Principal	\$	290,000
Interest	\$	45,563
Total PD Bond:	\$	335,563
Reserve for 2010 Bond	\$	745,581
Reserve for 2014 PD Bond	\$	333,981
Ending Fund Balance	\$	215,598

Total Uses \$ 2,984,466

Community Service Donation Requests

Community Service Requests:	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>
Sr Citizens	\$ 19,125	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Vitality Center	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
FISH	\$ 8,000	\$ 8,000	\$ 10,000	\$ 10,000	\$ 15,000
Nevada Rural Co - RSVP	\$ 4,202	\$ 4,526	\$ 6,862	\$ 7,511	\$ 7,511
Elko Area Transit	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 20,000
Family Resource Center	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -
Elko Chamber of Commerce	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000
Elko County School District	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -
	\$ 53,827	\$ 100,026	\$ 99,362	\$ 105,011	\$ 65,011

Note: FY 2018/19 are only the requests received to date 3/1/18.

Proposed Schedule

- March 15 – Final Revenue Projections – NV Dept. of Taxation
- Water, Sewer, Landfill, Airport & Golf Council Workshop
March 27, 2018
- March 30 - Updated information available for taxable sales and other revenues.
- April 10 - Approval of Tentative Budget
- May 22 - Public Hearing to Adopt Final Budget