

City of Elko )  
County of Elko )  
State of Nevada )

SS February 14, 2017

The City Council of the City of Elko, State of Nevada met for a regular meeting beginning at 4:00 p.m., Tuesday, February 14, 2017.

This meeting was called to order by Mayor Chris Johnson.

## ROLL CALL

**Mayor Present:** Chris J. Johnson

**Council Present:** Councilman John Rice  
Councilwoman Mandy Simons  
Councilman Robert Schmidlein  
Councilman Reece Keener

**City Staff Present:** Curtis Calder, City Manager  
Scott Wilkinson, Assistant City Manager  
Ryan Limberg, Utilities Director  
Aubree Barnum, Human Resources Manager  
Jonnye Jund, Accounting Manager  
Jeremy Draper, Development Manager  
Cathy Laughlin, City Planner  
James Wiley, Parks and Recreation Director  
Joe Carr, Parks Superintendent  
Pete Dondero, Golf Course Superintendent  
Nikki Johnson, Aquatics Manager  
Dennis Strickland, Public Works Director  
Dave Stanton, City Attorney  
Matt Griego, Fire Chief  
Ben Reed Jr., Police Chief  
Shelby Womack, Police Records Supervisor  
James Foster, Assistant Airport Director  
Bob Thibault, Civil Engineer  
Ted Schnoor, Building Official  
John Holmes, Fire Marshal  
Diann Byington, Recording Secretary

## PLEDGE OF ALLEGIANCE

## COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

Sheriff Jim Pitts and Undersheriff Ron Supp gave a presentation on the flood. (Exhibit "A"). They started up their Emergency Operations Center (EOC) on Tuesday due to significant flooding across the county. The flood waters are going down but they will keep an eye on it over the weekend.

Mayor Johnson noted that there is a meeting tomorrow for all of the cities.

Sheriff Pitts said we declared the state of emergency for the whole county. The cities are tied in with us. We have a meeting set up with city and county officials to start the paperwork for the recovery. They will have to assess the damages and then the state and FEMA will come in and do the same thing. Take lots of pictures of damages so we can get them in.

Matt Griego, Fire Chief, showed pictures of the local flooding and discussed the damages (Exhibit "B"). We follow the National Disaster framework. Everything we do is to model that. Our main responsibility in that disaster framework is response. That is what we did. We responded and did evacuations. As we move into the recovery stage that is where our volunteers come in. While we were in response mode, local volunteers wanted to be put to work. Unfortunately, the way it works with insurance and other legalities, those volunteers have to be coordinated; there are waivers and releases that both the volunteers and the property owners must do to protect the property and insurance claims. We stuck to the disaster plan in order to protect the property owners and the city as we move forward putting in for reimbursement. Team Rubicon will be coordinating the local volunteer response and make sure waivers are signed and everyone has their duties outlined along with any personal protection they may need. Thursday, Brian Burgess with Team Rubicon, is looking to do a town hall meeting for the residents of this area to inform them as to what they need to do so people can come onto their properties and help with the remediation. More meetings will follow to pull the volunteers together and get the work started.

David Harasymczuk, Spring Creek, explained his mother-in-law lives on Front Street. He asked if there was a phone number or website for Team Rubicon.

Chief Griego answered have her call 777-7320 which is the City's EOC. We are going to look into a website but we may put it on the City's website. We will put the information out through Facebook, Twitter and Nixle.

Danny Books, 444 S. 6<sup>th</sup> St., has tried everything to find a place for himself and his daughter to live. The house he was renting was breached by the floods. He is currently staying at the Red Lion using funds provided to him by the Red Cross, but after Friday he will not have a place to stay. He wanted to know who to contact and where he can find help. His contact information was taken so agencies could get in touch with him.

Ben Reed, Jr., Police Chief, talked about what they have done and haven't done. Mother Nature does her thing but we can't stop the river. There have been no injuries and no deaths. City staff has been working on the problem since last Tuesday. We have coordinated with the County and their EOC. We have been keeping an eye on 8 Mile Reservoir and it held nicely. He went on to discuss notifications and other assistance that has been coordinated with other agencies.

Dennis Strickland, Public Works Director, thanked Cashman Equipment, Redi Services, Thiessen and City Staff for their hard work. We will be revisiting this before June. There is a lot of snow that still needs to melt.

**APPROVAL OF MINUTES:** January 24, 2017

**Regular Session**

*The minutes were approved by general consent.*

**I. PRESENTATIONS**

- A. A presentation of a Retirement Plaque to Police Lieutenant Richard Genseal for his many years of service, and matters related thereto. **INFORMATION ONLY-NON ACTION ITEM**

Mayor Johnson presented Rich Genseal with a plague and thanked him for all of his service.

Chief Reed said that Lt. Rich Genseal had been a Lieutenant for almost ten years and will be sorely missed.

**II. PERSONNEL**

- A. Employee Introductions:

- 1.) Jamie Winrod, Volunteer Recruitment & Retention Coordinator, Fire Department

*Present and introduced.*

**I. PRESENTATIONS (Cont.)**

- B. Strategic Planning Presentation, including a brief review of short term budget priorities, and matters related thereto. **FOR POSSIBLE ACTION**

A copy of the presentation has been included in the agenda packet for review. CC

Curtis Calder, City Manager, explained we are doing this different than we have done in the past. He gave a presentation (included in the packet).

Mayor Johnson said we need to get a workshop set up soon.

Mr. Calder felt this set the side boards for the budget process. We aren't seeing a lot of development projects in the near future. Long Canyon Phase 2 is in an environmental stage so we won't see another bump from a Long Canyon project in the next fiscal year. We are not in an emergency situation but we need to pump the brakes a little bit. We need to really analyze our decisions going forward.

Councilwoman Simons asked if we have plans to go over goals.

Mayor Johnson thought we can do that at a regular meeting.

Councilwoman Simons said in the past we each had a chance to present our goals at a council meeting.

Mr. Calder advised them to send him their goals and he will add them to a presentation for a budget hearing or special workshop. The next meeting will also be Local Government Day at the legislature and he will be attending that instead of City Council. He sees this next budget year as a flat budget year. We have to have enough money to absorb the rollup costs and those rollup costs are difficult to absorb.

Budget Compilation Schedule was handed out (Exhibit "C").

## II. PERSONNEL (Cont.)

- B. Mayoral designation of City Council members to specific "Liaison" positions within the City of Elko. **NO ACTION BY THE COUNCIL REQUIRED**

With the completion of the 2016 Municipal Election, the Elko City Charter authorizes the Mayoral designation of City Council members to the following "Liaison" positions:

1. Police Department Liaison
2. Street Department Liaison
3. Waterworks and Sewer Liaison
4. Fire Department Liaison
5. Airport and Public Property Liaison
6. Parks/Recreation Department Liaison
7. Building Department Liaison
8. Animal Shelter Liaison
9. Landfill Liaison
10. Redevelopment Advisory Council (Board Member)
11. Centennial Committee (Board Member)
12. ECVA (Board Member)
13. NNRDA (Board Member)
14. Elko County Commission Liaison
15. Elko County Water Planning Commission Liaison
16. Elko County Fair Board Liaison
17. Elko County Regional Transportation Commission (Board Member)
18. Elko County Debt Management Commission (Board Member)
19. Elko County Recreation Board (Board Member)
20. Other Departments Not Listed – SO

Mayor Johnson explained he didn't have any changes.

Councilman Rice said he will be fine with the Convention Center. He can work it out with his schedule.

Councilman Keener said he can take over for Councilman Rice after Centennial Committee wraps up.

Mayor Johnson said 2018 will probably see changes because that will be his last year.

### **III. APPROPRIATIONS**

- D. Review, consideration, and possible authorization to solicit bids for the abatement of asbestos found in the former Police Station located at 1401 College Avenue, and matters related thereto. **FOR POSSIBLE ACTION**

In preparation for the demolition of the former Police Station located at 1401 College Ave, an Asbestos Demolition Survey Report has been prepared by Converse Consultants. The report identifies several areas of asbestos within the building that will need to be abated prior to razing the building. JD

Jeremy Draper, Development Manager, explained this is the first step in demolition of the Police Station. There are several areas in the report that show what needs to be abated. He wants to get this out to bid.

**\*\* A motion was made by Councilman Rice, seconded by Councilman Keener, to authorize staff to solicit bids for the asbestos abatement at the former Police Station.**

*The motion passed unanimously. (5-0)*

### **IV. UNFINISHED BUSINESS**

- A. Review, consideration, and possible approval of an Agreement between the Elko Park Foundation Inc. and the City of Elko for the purposes of managing private funding sources for the proposed sports complex, and matters related thereto. **FOR POSSIBLE ACTION**

The City is in the process of soliciting private funding to match other possible funding sources for the proposed sports complex. The City has requested that the Elko Park Foundation act as a “pass through” entity for the contributions. The purpose of the request is to ensure that potential contributors avoid any conflicts with company or corporate policies that may prohibit contributions to government entities, and to provide potential contributors with clear and concise tax advantage considerations. The agreement stipulates the foundation may withhold its actual administrative costs associated with management of the contributions. The Foundation may retain 2 percent of the contributions until the end of the fiscal year. Supporting documentation is required demonstrating that the costs withheld were actual and necessary administrative costs as defined in the agreement. A reconciliation of the retained funds is required by the end of the first quarter of the fiscal year. The agreement stipulates that the Foundation will donate all contributions, less retained funds, to the City within 30 days after the end of each calendar quarter. JW

James Wiley, Parks and Recreation Director, explained this item was on an agenda a few meetings back. There was some language that needed to be worked out. There is a draft copy of the agreement in the agenda packet. The foundation is satisfied with the agreement. With your blessing we can accept the agreement and sign off on it.

Councilman Keener asked the foundation will retain 2% of the contribution, if a donor gives \$100, will the full \$100 be contributed towards the project.

Mr. Wiley answered it will be minus up to 2% or whatever their actual administrative costs are to the foundation. We say yearend because that will be when they will be able to justify those actual costs for tax purposes and other reasons. It could be less than the 2%.

Mayor Johnson asked if the Park Foundation goes through an audit.

Mr. Wiley answered yes. It depends on how much money they receive in their account.

Councilman Rice said there are thresholds for their audits in terms of their 501(c)(3).

Mayor Johnson asked if we want to make it a requirement.

Councilman Rice said they are expensive and it may eat up the entire 2%.

Scott Wilkinson, Assistant City Manager, said they have to provide documentation to the City of Elko for their actual and necessary costs to administer the funds. He thought we had a “de facto” audit in place with the city. Whatever they withhold they have to provide the supporting documentation.

Curtis Calder, City Manager, said that last paragraph of the agreement allows us to inspect and audit their records. If we want to audit their records, we have that ability.

Mayor Johnson said we should know what controls they have. Anyone that is handling money, we should know what those controls are.

Mr. Calder felt we could table this and have them at the next meeting.

**\*\* A motion was made by Councilman Keener, seconded by Councilman Schmidlein, to table agenda Item IV.A. to the next meeting.**

*The motion passed unanimously. (5-0)*

**BREAK**

## **VIII. 6:00 P.M. PUBLIC HEARINGS**

- A. Second reading, public hearing, and possible adoption of Ordinance No. 816, an ordinance increasing the corporate limits of the City of Elko, Nevada, pursuant to the provisions of N.R.S. 268.670 annexing thereto a certain tract of land partially contiguous to and not embraced within the present limits of the City of Elko described as follows: a parcel of land located southwest of the intersection of P

and H Drive and West Idaho Street in Section 30, T. 34 N., R. 55 E., MDM, Elko County, Nevada, consisting of 5.01 acres, more or less, filed by Elko Inc. on behalf of Coach USA Inc. and processed as Annexation No. 1-16, and matters related thereto. **FOR POSSIBLE ACTION**

City Council accepted the petition for the subject annexation on December 13, 2016 and directed Staff to continue with the annexation process by referring the matter to the Planning Commission. The Planning Commission considered the annexation on January 3, 2017 and took action to forward a recommendation of conditional approval with findings back to the City Council. City Council held First Reading of the ordinance on January 24, 2017. CL

Cathy Laughlin, City Planner, explained this is the final step in the annexation for Coach USA. The ordinance is in the packet. She recommended adoption.

Councilman Schmidlein asked if they will be hooking up to water. There is nothing there for sewer. In the future, there is a possibility we will run the sewer out. From that day forward, will they have to take the sewer line at their expense?

Ryan Limberg, Utilities Director, answered they would have the sewer main extension on P&H Drive. Bob Thibault has designed some sewer from this location all the way to a lift station at the end of that parcel near the NDOT laydown yard. We haven't defined who is paying for what. That is basically a cost too burdensome for some developers to pick up. It would be a deal killer. Staff's position was to follow the section of city code that mentioned to do it on your frontage and leave it with that for this new area.

Scott Wilkinson, Assistant City Manager, said we have to have a minimal flow to support the lift station.

Councilman Schmidlein felt it would be at least ten years down the road, or maybe even further.

Mr. Draper said the property owners are actually working on plans to do an extension to the property. We are working with their engineer to make sure that portion of dry sewer is included in their plans.

Councilman Keener asked if they have a bus washing facility.

Mr. Draper answered yes. The problem they are having right now is where to put the water. They will have to have a large leach field to support the water usage.

Mayor Johnson called for public comment without a response.

**\*\* A motion was made by Councilman Rice, seconded by Councilman Keener, to conduct the second reading and adopt Ordinance No. 816.**

*The motion passed unanimously. (5-0)*

## VII. PETITIONS, APPEALS, AND COMMUNICATIONS

- B. Review and consideration of an appeal filed by Mr. Gerad Davis regarding the denial of a work permit by the Elko Police Department, and matters related thereto. **FOR POSSIBLE ACTION**

A copy of Mr. Davis' letter requesting an appeal of the Elko Police Department's denial has been included in the agenda packet for review. CC

Curtis Calder, City Manager, explained the appeal process. We have a letter that we sent out to Mr. Davis on February 7<sup>th</sup> included in the agenda packet. The additional material submitted by Mr. Davis is included in the packet. The process would be to hear from Mr. Davis and have council ask questions. Then council would make a vote regarding the work permit.

Gerad Davis explained he is new to the Elko area. He came here from Reno. He isn't proud of the petty theft in the past but he is looking to start over.

Mayor Johnson asked what the circumstances of the theft were.

Mr. Davis explained he had been homeless and hungry. He had been homeless due to a motorcycle accident where he was the victim.

Mayor Johnson asked what options they have as council.

Dave Stanton, City Attorney, answered they are bound by the code.

Mr. Calder read from City Code 5-14-5.

Councilman Rice noted Mr. Davis disclosed the theft in the application.

Chief Reed said we do these routinely. This was rejected just based on the information on the application. We haven't done the full criminal history check. If the council wants to waive some of these requirements we would need to charge him the fee and do a full criminal background check.

Councilman Keener asked Mr. Davis if the Police Department does the background, will anything else come up.

Mr. Davis answered no, everything is listed on the application.

Councilwoman Simons asked how long a work permit is valid.

Shelby Womack, Police Records Supervisor, answered 6 years.

Councilwoman Simons asked if he left that job and went to a bar would he have to apply again.

Ms. Womack answered he would have to apply for a bartender's card but we would not run his criminal history again because it is within the six years.



**\*\* A motion was made by Councilman Keener, seconded by Councilwoman Simons, to reverse the denial contingent upon the background showing just the two offenses listed on the application.**

*The motion passed unanimously. (5-0)*

After the motion and before the vote, Mr. Calder clarified the motion. The code says to either sustain or reverse the denial of the Police Department.

Councilman Keener amended his motion to reflect the code requirement.

**Council voted on the motion.**

## **V. NEW BUSINESS**

- A. Review, consideration, and possible action to accept the 2016 Annual Report of Planning Commission Activities, and matters related thereto. **FOR POSSIBLE ACTION**

Pursuant to City Code Section 3-4-23, the Planning Commission is required to prepare and present an annual report of its activities to the City Council. On February 7, 2017, the Planning Commission took action to approve the 2016 Annual Report of Planning Commission Activities and forward it to the Council. CL

Cathy Laughlin, City Planner, gave a presentation (included in the packet).

Councilman Rice said that fee total is modest for all of the work that goes through her office. He felt it was a good idea to look at the fees.

**\*\* A motion was made by Councilman Schmidlein, seconded by Councilman Rice, to accept the 2016 Annual Report of the Planning Commission activities.**

*The motion passed unanimously. (5-0)*

- B. Review, consideration, and possible action to accept the 2017 Planning Commission Work Program, and matters related thereto. **FOR POSSIBLE ACTION**

The Planning Commission considered a draft 2017 Work Program at their regular meeting February 7, 2017. They took action to modify and approve the Work Program and forward it to City Council for acceptance. CL

Cathy Laughlin, City Planner, explained this was presented to Planning Commission. There was more she wanted to get accomplished in 2016 that is falling into 2017. There are some things that were not put into the work program that they are working on: A Master Plan Amendment; an amendment to the Home Occupation section of the Code; and, marijuana establishment zoning.

**\*\* A motion was made by Councilman Keener, seconded by Councilman Schmidlein, to accept the 2017 Planning Commission Work Program.**

*The motion passed unanimously. (5-0)*

- C. Review, consideration, and possible approval of a request from KRJC-Holiday Broadcasting for the closure of Moren Way for the Elko Sportsman's Expo to be held on March 4 & 5, 2017 from 10:00 a.m. to 5:00 p.m. at the Elko Conference Center, and matters related thereto. **FOR POSSIBLE ACTION**

This event has been held in the past, however this year they would like to close Moren Way starting 9:00 a.m. on Saturday, March 4th and reopen at 6:00 p.m. on Sunday, March 5th. They have completed the application and included a letter of approval for the closure from the Elko Convention Center and have provided the required insurance. SO

Curtis Calder, City Manager, explained KRJC has complied with all of the requests for insurance and other items. Everything is ready to go and in order.

**\*\* A motion was made by Councilman Rice, seconded by Councilwoman Simons, to approve the application from KRJC Holiday Broadcasting for the closure of Moren Way on March 4th and 5th from 9:00 a.m. and reopening again at 6:00 p.m. on Sunday the 5th.**

*The motion passed unanimously. (5-0)*

- D. Review, consideration, and possible authorization to appoint Laurie Walsh, PhD to serve as a board member on the California Trail Advisory Board, and matters related thereto. **FOR POSSIBLE ACTION**

At the January 10, 2017 Council meeting, staff was advised to advertise two vacant positions on the California Trail Advisory Board. Laurie Walsh, PhD has submitted a Letter of Interest to serve on the California Trail Advisory Board. CC

Mr. Calder explained Ms. Walsh is out of town but Jan Peterson was in the audience. She looks like she would be a good addition to the board.

Jan Peterson, Chair of California Trail Advisory Board, said Dr. Walsh is highly qualified. She teaches history at Great Basin College and has a great interest in the community.

Councilman Rice said he has known her for several years as a colleague and she will be outstanding.

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Keener, to appoint Laurie Walsh, PhD, to serve as a board member on the California Trail Advisory Board.**

*The motion passed unanimously. (5-0)*

## VI. RESOLUTIONS AND ORDINANCES

- A. Review, consideration, and possible approval of Resolution No. 8-17, a resolution authorizing the expenditure of funds by the Redevelopment Agency from its Special Revenue Fund in the amounts of \$50,000 and \$200,000, respectively, for the work proposed for the Centennial Tower Project and the Railroad Park/Centennial Park Transformation, and matters related thereto. **FOR POSSIBLE ACTION**

RDA approved expenditure of \$50,000 towards the construction of the Centennial Tower at their August 9, 2016 meeting. They approved an expenditure of \$200,000 for the expansion and transformation of the Centennial Park at their January 10, 2017 meeting. As per the Redevelopment Plan, City Council must give consent on the expenditures. CL

Cathy Laughlin, City Planner, explained this is a final step in this expenditure per NRS.

**\*\* A motion was made by Councilman Schmidlein, seconded by Councilman Rice, to approve Resolution No. 8-17.**

*The motion passed unanimously. (5-0)*

- B. Review, consideration and possible approval of Resolution No. 10-17, a resolution in support of amending the formula for the determination of the partial abatements on property tax, and matters related thereto. **FOR POSSIBLE ACTION**

The Nevada League of Cities has requested member cities to consider adopting a resolution in support of amending the formula for the determination of the partial abatements on property tax. If adopted, a copy of the signed resolution will be forwarded to the Nevada Legislature. CC

Curtis Calder, City Manager, asked Council to table this item.

**\*\* A motion was made by Councilwoman Simons, seconded by Councilman Rice, to table agenda Item VI.B.**

*The motion passed unanimously. (5-0)*

## VII. PETITIONS, APPEALS, AND COMMUNICATIONS

- A. Ratification of the Police Chief issuing a 30-day Temporary Retail Liquor License and Caterer's Liquor License and issuing a regular Retail Liquor License and Caterer's Liquor License to Diego Zamudio and Jonathan Bailey, dba Fresh Fare Bistro, located at 780 W Silver Street, Suite 106, Elko, NV 89801, and matters related thereto. **FOR POSSIBLE ACTION**

Chief Reed explained they were issued a temporary license. We did the necessary background check. There were no issues. He recommended moving forward with a regular license.

**\*\* A motion was made by Councilman Rice, seconded by Councilman Keener, to ratify a 30-day temporary retail liquor license and caterer's liquor and issue a regular Retail Liquor License and Caterer's Liquor License to Diego Zamudio and Jonathan Bailey, dba Fresh Fare Bistro, located at 780 W. Silver St., Ste. 106, Elko.**

*The motion passed unanimously. (5-0)*

### **III. APPROPRIATIONS**

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

Councilman Schmidtlein asked about the salt/sand; is that standard expenditures?

Dennis Strickland, Public Works Director, answered no. We normally spend around \$30,000. We may spend around \$80,000 before we are done.

**\*\* A motion was made by Councilman Rice, seconded by Councilman Schmidtlein, to approve the regular warrants.**

*The motion passed unanimously. (5-0)*

- B. Review and possible approval of Print 'N Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

**\*\* A motion was made by Councilman Rice, seconded by Councilman Schmidtlein, to approve the Print 'N Copy warrants.**

*The motion passed. (4-0 Councilman Keener abstained.)*

- C. Review and possible approval of Great Basin Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

**\*\* A motion was made by Councilman Rice, seconded by Councilman Keener, to approve the Great Basin warrants.**

*The motion passed. (4-0 Councilman Schmidtlein abstained.)*

### **IX. REPORTS**

- A. Mayor and City Council

*Councilman Rice said thank you to all of the city crews that pitched in during the last several days.*

*Councilman Schmidtlein repeated what Councilman Rice said. He has heard nothing but positive feedback from the public.*

*TODAY IS COUNCILMAN RICE'S BIRTHDAY so Mayor Johnson had brought in cupcakes.*

*Mayor Johnson attended the League of Cities meeting in Reno.*

- B. City Manager – 2017 Legislative Update  
*Curtis Calder acknowledged staff in their work on the flood waters. His latest press release is on the city website. He gave a legislative update on the air service bill. We will be participating on Local Government Day at the Legislature.*
- C. Assistant City Manager  
*Scott Wilkinson thanked staff and volunteers for their efforts.*
- D. Utilities Director  
*Ryan Limberg reported the flows at the WRF are down today from the weekend. We are keeping up with treating and pumping at those levels. He doesn't have any water issues to report on but he wanted to recognize the water staff for assisting the Street Department over the weekend. The amount of water that went through Elko in one day was more than what we pump in one year and almost what we would pump in two years.*
- E. Public Works
- F. Airport Director
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner  
*Cathy Laughlin reported Ally Bear and Coach USA have applied for rezones.*
- L. Development Manager  
*Jeremy Draper worked with engineering and looked at the flooding. We didn't reach the extents of the 100 year flood. He has a meeting set up for Tuesday with FEMA to go over records. It was a big flood but not as big as it could be. A 100 year flood would have been another 2 feet higher.*
- M. Administrative Services Director
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

## COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

Councilman Keener wished everyone a Happy Valentine's Day.

Mayor Johnson commended everyone for all of their hard work.

There being no further business, Mayor Chris Johnson adjourned the meeting.

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Mayor Chris Johnson

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Shanell Owen, City Clerk